

**Notice of the Village of Volente Regular Council Meeting,
Tuesday, January 18, 2011, 7:00 P.M.
At VVFD and Community Center, 15406 FM 2769, Volente, Texas.**

A quorum of the Planning & Zoning Commission and the Board of Adjustments may be present.

AGENDA

A. ITEMS OPENING MEETING

1. Call to order. Mayor Justine Blackmore-Hlista
2. Roll Call City Secretary
3. Pledge to the Flag and reading of Village Vision Statement:

B. CITIZEN COMMUNICATIONS: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Three (3) minute time limit.

C. GENERAL BUSINESS AND ACTION ITEMS

4. Receive update and recommendations from the Planning & Zoning Commission
5. Consideration and possible action on Planning and Zoning recommendation to approve a variance application from homeowner Gary Cowsert , 8136 Joy RD., regarding Sec. 33.339 Site Development ordinance. C. Fences in Single-Family Residential Areas: Gates designed for vehicular access shall be set back from the property line a minimum of twenty-five feet (25').
6. Discussion and possible action to approve ordinance adopting personnel policy manual for the Village of Volente.
7. Discussion and possible action to authorize the Mayor to sign an interlocal agreement with Travis County for Lake Travis Economic Study.
8. Consideration and possible approval of:
 - a. Minutes January 18, 2011, January 21, 2011 and February 4, 2011
 - b. Financial Statement and balance sheet for January 2011

F. Adjourn

If you have questions or comments, please contact the Village Office at (512) 250- 2075.

The Village of Volente reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any enforcement of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

The Village of Volente is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Village Office at (512) 250- 2075 at least 48 hours in advance.

I certify that a copy of the _____, agenda of items to be considered by the Council of the Village of Volente was posted on the Village Office Window on _____.

Jennifer Zufelt, City Secretary

I certify that the attached notice and agenda of items to be considered by the Village Council was removed by me from the Village Office window on ____ day of _____, 2011 Jennifer Zufelt, City Secretary _____

VARIANCE APPLICATION FORM

Date of Submission: 1/26/2011

APPLICANT/OWNER INFORMATION

Applicant Gary Cowsert

Address: 8136 Joy Rd.

Phone: 512-762-564

Email: gdcowsert@aol.com

Applicants Status: *(check one)* **Owner**

Owner must sign the application or submit a notarized letter of authorization

Owner: _ Gary Cowsert

Address: 8136 Joy Rd.

Phone: 512-762- 0564 **Email:** gdcowsert@aol.com

Ownership: *(check one)* **Individual**

If ownership is a trust, partnership, corporation, or other legal entity, the applicant must name the partners or principals on a separate attachment.

PROPERTY DESCRIPTION

Physical Address: 8136 Joy Rd. Volente, TX

Legal Description: *(attach map of area also if available)*

Lot(s): 20

Subdivision: Sandy Shores

Existing Use of Property: Residence

VARIANCE DESCRIPTION

Applicable Regulation(s): Sec. 33.339 Site Development ordinance

Project Description: Installation of auto drive gate off of Joy Rd.

Variance Sought: Gates designed for vehicular access shall be set back from the property line a minimum of twenty-five feet (25').

Justification(s): Because of the steep grade of the driveway the gate needs to be located within the 25' build. The area that we are asking for is the only relative flat portion of the driveway. It would be unsafe to expect people to start and stop on a steep incline.

Special Condition(s): N/A

Project Timeline: N/A

Attachments: Plan attached

(e.g., construction drawings, site plan, survey, photographs, list of names and addresses for all property owners within 500 feet of the footprint of the structure for which a variance is sought.)

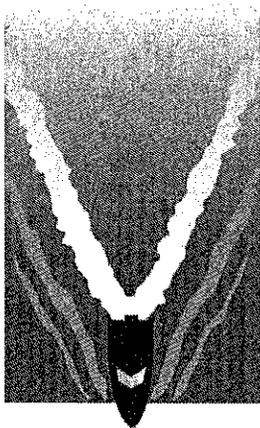
SWORN AFFIRMATION

SUDCRIBED AND SWORN TO BEFORE ME on _____, 20__ by

_____, who is the applicant for a variance as described above, and on whose oath certifies that the above statements are true and correct to the best of the applicant's knowledge.

Notary Public, State of Texas

My Commission expires: _____



VILLAGE OF
VOLENTE

February 9, 2011

Austin Health Dept
DuShun Phillips

RE: Volente Farmers Market

Mr. Phillips,

This letter is to confirm our conversation on 2/8/11 regarding the vendor permits and temporary food permit for the Volente Farmers Market to be held Sunday February 13, 2011.

I spoke to Councilmember Matthew Hammond who is in charge of the event and he stated that we would not require the permits. We will review the interlocal before the next event and make a determination at that time as to what we will do if this is to be a regular event.

Thank you

Jennifer Zufelt
City Secretary

Justine Blackmore-Hlista
MAYOR

Frederick Graber
MAYOR PRO-TEM

Judy Graci
COUNCILMAN

Matthew Hammond
COUNCILMAN

Mark Scott
COUNCILMAN

Chris Wilder
COUNCILMAN

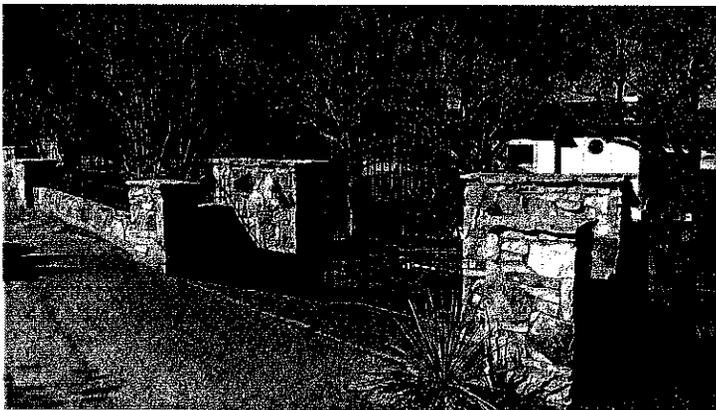
Village of Volente

From: Ken Beck [kbeck@thecypresscreek.com]
Sent: Wednesday, February 02, 2011 1:15 PM
To: Volente Office
Subject: Photos from Joy Drive Gates

Joy Drive



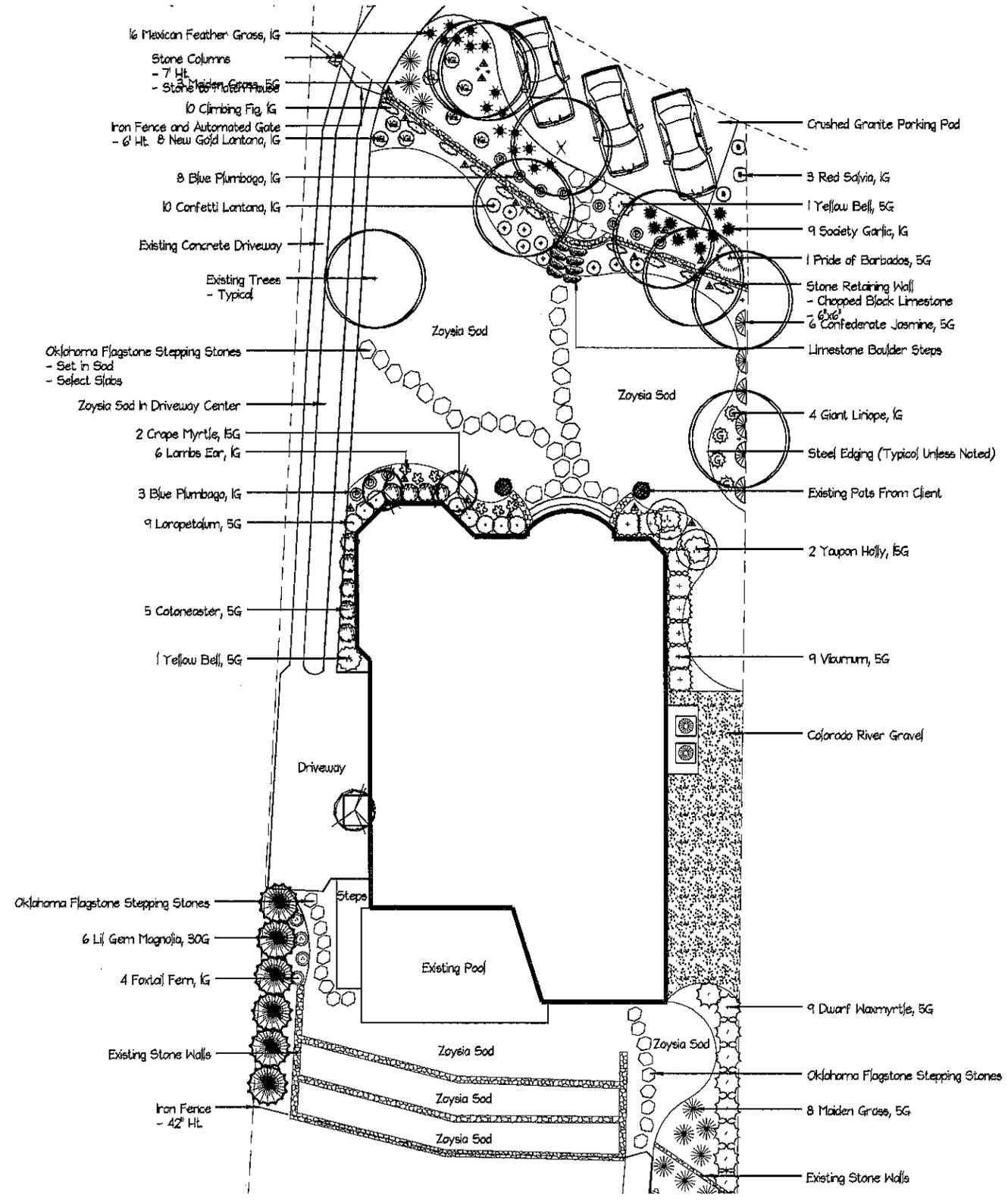
This is the gate that the owner would like a variance on



This is the neighbor's gate in an almost identical situation



Another view of applicants gate



No. Date Revision

Client :
Gary Cow

Address :
8136 Joy Rd.
Valente, TX

Scale : Grap

Plan No : 10

Designer :

Land Design, LLC
 Creek Dr. Suite 10
 TX 78754
 512.360.1360

ORDINANCE NO. 2011-O-118

AN ORDINANCE OF THE VILLAGE OF VOLENTE, TEXAS, ADOPTING THE PERSONNEL POLICY MANUAL FOR THE VILLAGE; PROVIDING AN EFFECTIVE DATE, SAVINGS, AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the Council finds that the Village needs a Personnel Policy Manual which sets forth the rules and regulations governing employment by the Village and the benefits to which employees of the Village are entitled; and

WHEREAS, the Village Council has reviewed the draft manual attached as Exhibit "A" and finds that it should be adopted as the Personnel Policy Manual for the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF VOLENTE, TEXAS, THAT:

Section 1. Adoption of Findings of Fact.

The foregoing recitals are hereby found to be true and correct and are hereby adopted by the Village Council and made a part hereof for all purposes as findings of fact.

Section 2. Adoption of the Village of Volente Personnel Policy Manual.

The Village of Volente Personnel Policy Manual, attached hereto as Exhibit "A", is adopted as the Personnel Policy Manual for the Village of Volente.

Section 3. Savings Clause.

All rights and remedies of the Village of Village are expressly saved as to any and all violations of the provisions of any ordinances of the Village governing employment by the Village of Volente which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

Section 4. Effective Date.

This ordinance shall be in full force and effect from and after its publication as provided in the Local Government Code.

Section 5. Severability.

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Village Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 6. Open Meetings.

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code.*

PASSED AND APPROVED this the _____ day of February, 2011.

ATTEST:

VILLAGE OF VILLAGE, TEXAS

Jenifer Zufelt, Village Secretary

Justine Blackmore-Hlista, Mayor

**LAKE TRAVIS ECONOMIC DEVELOPMENT STUDY
INTERLOCAL COOPERATION AGREEMENT**

This Interlocal Cooperation Agreement is made and entered into by and between the Parties executing this Agreement. A list of the anticipated Parties is included as Exhibit A, which is attached hereto and incorporated herein.

WHEREAS, the Parties are interested in the planning and future development of the Lake Travis area; and

WHEREAS, the Parties desire to cooperate in the funding a study of the economic impact of the Lake Travis area within the State of Texas; and

WHEREAS, the Parties intend to conform to this Agreement in all respects with the Interlocal Cooperation Act, Texas Government Code, Section 791.001, et seq.;

NOW, THEREFORE, the Parties agree as follows:

1. Obligations of the County.

- (a) The County shall procure and pay for a consultant ("the Consultant") reasonably acceptable to the Parties to this Agreement other than the County ("the Other Parties"), to complete an economic development study of the Lake Travis area ("the Economic Development Study") as described in Exhibit B, which is attached hereto and incorporated herein. The County shall also coordinate and receive the Other Parties' financial contributions described in Section 2. To the extent the County does not receive financial contributions adequate to pay the cost for the Consultant to perform all of the tasks described in Exhibit B, the County may modify the scope of the Economic Development Study in a manner reasonably acceptable to the Parties.
- (b) The Parties shall form a Steering Committee to coordinate the Parties' activities under this Agreement. The County shall distribute to the Parties a draft copy of the Economic Development Study for the Parties to review. Any Party may provide comments on the draft to the County. The Steering Committee will coordinate resolution of the comments with the Party and the Consultant before production of the final Economic Development Study.

2. Financial Contributions.

The County shall contribute \$20,000 to the cost for the Consultant to perform the Economic Development Study. Each of the Other Parties shall pay to the County the amount indicated under the heading "Financial

Contribution" on each Other Party's signature page to this Agreement. Payment shall be made within 30 days of the effective date of this Agreement.

3. Miscellaneous.

- (a) Term. This Agreement shall be effective from and after the date of execution and shall expire upon completion of the services and obligations the parties are required to provide under this Agreement. Failure of any of the anticipated Parties to execute this Agreement does not affect the validity of this Agreement as to the Parties that have executed it.
- (b) Default. If a party defaults in the performance of any of the terms or obligations of this Agreement, the defaulting party shall have 30 days after receipt of written notice of the default within which to cure the default. If such default is not cured within the 30 days, then the non-defaulting party shall have the right without further notice to terminate this Agreement.
- (c) Force Majeure. In the event that the performance by any Party of any of its obligations or undertakings hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God, or the common enemy, or the result of war, riot, civil commotion, sovereign conduct, or the act of conduct of any person or persons not a party or privy hereto, then it shall be excused from such performance for such period of time as it reasonably necessary after such occurrence to remedy the effects hereto.
- (d) Notice. Any notice given hereunder by either party to the other shall be in writing and may be effected by personal delivery in writing or by registered or certified mail, return receipt requested when mailed to the contact person for the Party listed on the signature page of this Agreement.
- (e) Number and Gender Defined. As used in this Agreement, whenever the context so indicates, the masculine, feminine, or neuter gender and the singular or plural number shall each be deemed to include the others.
- (f) Entire Agreement. This Agreement contains the complete and entire Agreement between the parties respecting the matters addressed herein, and supersedes all prior negotiations, agreements, representations, and understanding, if any, between the parties respecting joint performance under of the Agreement. This Agreement may not be modified, discharged, or changed in any respect whatsoever except by a further agreement in writing duly executed by authorized representatives of the

parties hereto. No official, representative, agent, or employee of Travis County, Texas has any authority to modify this Agreement, except pursuant to such express authority as may be granted by the Commissioners Court of Travis County, Texas. The recitals set forth above and the attached exhibits are incorporated herein.

- (g) Other Instruments. The Parties hereto covenant and agree that they will execute other and further instruments and documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.
- (h) Invalid Provision. Any clause, sentence, provision, paragraph, or article of this agreement held by a court of competent jurisdiction to be invalid, illegal, or ineffective shall not impair, invalidate, or nullify the remainder of this Agreement, but the effect thereof shall be confined to the clause, sentence, provision, paragraph, or article so held to be invalid, illegal, or ineffective.
- (i) Current Funds. The party or parties paying for the performance of governmental functions or services shall make payments therefore from current revenues available to the paying party.
- (j) Counterparts. This Agreement may be executed in separate counterparts.

Travis County, Texas

Samuel T. Biscoe, County Judge
Date: _____

Financial Contribution

\$ _____

Contact Person

Commissioner Karen Huber
P.O. Box 1748
Austin, Texas 78767

2/10/2011

Water Control and Improvement District #17

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

City of Briarcliff, Texas

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

City of Jonestown, Texas

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

City of Lago Vista, Texas

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

City of Lakeway, Texas

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

City of Point Venture, Texas

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

City of Volente, Texas

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

Lake Travis Chamber of Commerce

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

Lago Vista/Jonestown Chamber of Commerce

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

City of Austin, Texas

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

Village of the Hills

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

Hurst Creek Municipal Utility District

Name: _____
Title: _____
Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

Lakeway Municipal Utility District

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

2/10/2011

Point Venture Water Control and Improvement District

Name: _____

Title: _____

Date: _____

Financial Contribution

\$ _____

Contact Person

EXHIBIT A

List of Anticipated Parties

- 1. Travis County, Texas**
- 2. Water Control and Improvement District #17**
- 3. City of Briarcliff, Texas**
- 4. City of Jonestown, Texas**
- 5. City of Lago Vista, Texas**
- 6. City of Lakeway, Texas**
- 7. City of Point Venture, Texas**
- 8. City of Volente, Texas**
- 9. Lake Travis Chamber of Commerce**
- 10. Lago Vista/Jonestown Chamber of Commerce**
- 11. City of Austin, Texas**
- 12. Village of the Hills**
- 13. Hurst Creek Municipal Utility District**
- 14. Lakeway Municipal Utility District**
- 15. Point Venture Water Control and Improvement District**

EXHIBIT B Scope of Services

Geographic Area

1. Boundaries based on corridors:
 - RR 620-all of the lakeside property, Highway 71, lakeside properties FM 1431, and lakeside properties off Anderson Mill
2. Outside the boundary will include commercial and industrial that are supported by lake population and activities.

Time Frame

1. 2009-2010 time frame based on fiscal year.

Economic Activity

1. Spending by households, tourists, lake industries, and external support industries and businesses.
2. Measuring jobs from residential, commercial, construction, and industrial sectors.
 - An economic firm will need access to sales tax data from all lake adjacent municipalities, property values from Travis County, interviews with some businesses and industry, and park data from the Travis County Study.

Water Levels - Measuring lost economic activity due to low water levels

1. Examining a low lake level year (2007-2008) compared to the normal baseline year 2009-2010.
 2. Measuring low water levels effect on real estate, recreation, parks, business, and taxes.
 3. Calculating added costs such as moving ramps and intakes.
 4. Determining a drought (low) lake level that impairs access, recreational activities, potable water, and visually harms the lake.
 5. Calculating the number of days on average are full vs. low, and identifying the number of high vs. low days that are during peak recreation season vs. off-season.
- An economic firm will require interviews with the LCRA and other water utilities, Travis County, certain businesses, and community leaders.

Water Quality - Water quality levels (especially water clarity) effect on economic activity

1. Determining the industries and businesses that are dependent on water quality and clarity, and calculating loss revenues from tourism, parks, scuba, and external business from these industries.

2. Calculating water filtration costs and added costs to homes and neighborhoods that draw direct water from the lake.

- An economic consultant will be obliged to interview industry, receive data from commercial businesses that are dependent on water clarity, and access LCRA water quality data.

Exact details of the study scope are still TBD based on discussions with an economic consultant.

**Village of Volente Regular Council Meeting,
Tuesday, January 18, 2011, 7:00 P.M.
At VVFD and Community Center, 15406 FM 2769, Volente, Texas.**

MINUTES

A. ITEMS OPENING MEETING

1. Call to order.

Mayor Justine Blackmore-Hlista called the meeting to order at 7:02 PM

2. Roll Call

The following members were present: Mayor Blackmore-Hlista, Councilmember Hammond, Councilmember Graber, Councilmember Wilder, Councilmember Graci and Councilmember Scott.

3. Pledge to the Flag and reading of Village Vision Statement:

Mayor Blackmore-Hlista led the pledge and Councilmember Hammond read the Vision Statement.

4. Presentation of plans for an electrical and communications duct bank, that must be constructed within the Bullick Hollow Road Right-of-Way between RR 620 and Oasis Bluff Drive to supply power to the raw water pump station for Water Treatment Plant # 4. This construction may impact traffic on Bullick Hollow Road. A question and answer session will follow with Jason Byble, City of Austin Representative.

City of Austin Representative, Jason Byble presented Council a presentation of the proposed work to be done on Bullick Hollow in the fall of 2011. (See attached Presentation)

Four options were presented:

* Duct bank (underground electrical conduit) running down Bullick Hollow Road ROW.

* Electrical and communications line in tunnel

*Overhead electrical lines over Comanche Canyon Preserve and through RWPS Site.

* Overhead electrical lines over Comanche Canyon Preserve and duct bank in Bullick Hollow Road ROW

With each option there were constraints. Also presented were the daytime construction options and the nighttime construction options.

Daytime Construction:

*Time 7:00 AM to 5:00 PM

*Lane Closures

*Approximate 6-8 Months construction period

*Heavy Construction traffic

*Construction duration could extend into beginning of peak season

Nighttime Construction:

- *Construction time 8PM to 6AM
- *Nighttime full road closure from RR 620 to Oasis Bluff
- *Alternate routes provided
- *Approximate 4-6 month construction period
- *Full use of Bullick Hollow RD in daytime & weekends
- *Increased safety for daytime commuters/traffic

Some suggestions that Council had were to start construction at night at a later time.
Put more crews on to get finished sooner

. * Concerns voiced were that Bullick Hollow is a primary route to schools and business for Volente residents.

*Plates that are being proposed to cover cuts in the roads during the day are not safe.

*Will cause additional traffic on an already burdened road

*Construction on the pumping station and tunnel will cause impact both day and night

B. CITIZEN COMMUNICATIONS: (this item was taken out of order) ESD 14 Board President, Tom Stevenson, informed Council of the ESD meeting scheduled for Wednesday January 19th at 7:00PM and that they would be discussing a change in the coverage of Volente.

C. GENERAL BUSINESS AND ACTION ITEMS

1. **Consideration and possible action on Planning and Zoning recommendation to amend the zoning ordinance to define and regulate mobile homes regarding the location and/or use of temporary, manufactured and/or mobile homes on residentially zoned lots.**

P&Z Commissioner Babs Yarbrough presented recommendations to Council. (see attached) Council member Mark Scott made a motion to adopt the amendment to the zoning to define and regulate mobile homes and Recreational Vehicles. Council member Matthew Hammond seconded. The motion was approved unanimously.

2. Consideration and possible approval of:

- a. **Minutes December 21, 2010.**

Councilmember Wilder made a motion to approve the minutes. Councilmember Graber seconded. The motion passed unanimously.

- b. **Financial Statement and balance sheet for December 2010**

Council member Graber made a motion to accept the financial report. Councilmember Wilder seconded. The motion passed unanimously.

- c. **Call General Election for May 14, 2011**

Councilmember Wilder made a motion to adopt the resolution to call the May 14, 2011 General election. Councilmember Hammond seconded. The motion passed unanimously.

3. **Mayors Report:**

Mayor Blackmore-Hlista spoke to Council about the goals she has set for the future and one is to administer and facilitate as the Mayor by streamlining operations, meetings, actions and communications. Examples referred to were Roads, PEC upgrade, parks, website, electronic notification, capturing and documenting, infrastructure long and short term. Councilmember Hammond suggested that the Mayor do an open letter on a regular basis.

4. **Discussion and possible action regarding the Memorandum of Understanding between the LCRA and the Village of Volente.**

Council reviewed and discussed the MOU which is the agreement between Volente and LCRA regarding regulations for On Site Sewage Facilities. Councilmember Wilder made a motion authorizing the Mayor to sign. Councilmember Scott seconded the motion. Motion was approved unanimously.

5. **Discussion of developing a strategic plan for the Village for 1, 3 and 5 years.**

Councilmember Wilder would like to work with Mayor Blackmore-Hlista on planning for Volente's future as was referred to in the Mayors report such as roads, finances, business and communications.

6. **Consideration and possible action finalizing the winter festival/farmer's market.**

(this item was taken out of order) Councilmember Hammond introduced Austin Cameron, from the VIP Marina. He and Rick Redmond are offering the property where the water park is located for use by the Village to have the Farmers Market. A contract will be drawn up for both parties to sign. Councilmember Hammond made a motion to lease the facility for \$1 for the use during the Farmers Market event. Councilmember Graci seconded. The motion was approved unanimously.

F. Adjourn

Councilmember Hammond made a motion to adjourn. Councilmember Graci seconded. The motion was approved unanimously. Meeting adjourned at 9:00 PM

PASSED AND APPROVED THIS _____ DAY OF FEBRUARY, 2011

Justine Blackmore-Hlista, Mayor

ATTEST:

Jennifer Zufelt, City Secretary

**Special Called Village of Volente Council Meeting,
Friday, January 21, 2011, 9:00 A.M.
At VVFD and Community Center, 15406 FM 2769, Volente, Texas.**

MINUTES

A. ITEMS OPENING MEETING

1. Call to order.

Mayor Justine Blackmore-Hlista called the meeting to order at 9:02 P.M.

2. Roll Call

Present were Mayor Blackmore-Hlista, Council member Mark Scott, Council member Matthew Hammond, Council member Chris Wilder, Council member Judy Graci and Council member Fred Graber. Village attorney Tom Buckle was also present.

3. Discussion and possible action to adopt a personnel policy manual and begin hiring process.

Mayor Blackmore-Hlista presented Council with a personnel policy manual stating that she and Council member Mark Scott have worked for four months collecting information from several sources. Council reviewed the manual and made changes to the paid time off table. Council member Wilder stated that the Village should have a separate IT policy. Attorney Buckle will check to verify the compensatory time verbiage.

Job descriptions for the position of City Secretary/Assistant to City Administrator and Part Time Code Enforcement Official and Part time Code Enforcement official for Special Project were reviewed.

Councilmember Wilder felt that the Part Time Code Enforcement Official for special projects could be a contract labor employee.

Council member Scott made a motion to adopt the personnel policy manual subject to changes and ratification at the next meeting and authorized the Mayor to begin the hiring process for the City Secretary/Assistant to City Administrator and Part Time Code Enforcement Official. Council member Wilder seconded. The motion was approved unanimously.

F. Adjourn.

Council member Wilder made a motion to adjourn with Council member Graci seconding. Motion to adjourn approved unanimously. Meeting adjourned at 10:30 AM.

PASSED AND APPROVED THIS ___ DAY OF FEBRUARY, 2011

Justine Blackmore-Hlista, Mayor

ATTEST:

Jennifer Zufelt, City Secretary

VILLAGE OF VOLENTE

**A Special Called Village of Volente Council Meeting,
Friday, February 4, 2011, 9:00 A.M.
At VVFD and Community Center, 15406 FM 2769, Volente, Texas.**

Minutes

A. ITEMS OPENING MEETING

1. Call to order.

Mayor Justine Blackmore-Hlista called the meeting to order at 9:01 AM.

2. Roll Call.

In attendance were Councilmember Scott, Councilmember Wilder, Councilmember Graci, Councilmember Hammond, Mayor Pro Tem Graber and Mayor Blackmore-Hlista.

3. Discussion and possible action on costs for printing the Village of Volente Comprehensive Plan Booklet.

Mayor Pro Tem Graber reported he has worked on the brochure since October and it is up to 20 pages. He stated he has received various bids for the printing of 500. Quotes ranged from \$2000 – 1900. The Company of 360 Printing came in the lowest and they were asked if they could do it at \$1500. Mayor Blackmore-Hlista thanked Mayor Pro Tem Graber and his Company i2i for all the hard work they have put into it and turning out such an excellent document.

Councilmember Scott made a motion to authorize the printing of 500 copies of the Comprehensive Plan Booklet for \$1500. Councilmember Hammond seconded the motion. The motion was approved unanimously.

B. Adjourn.

Councilmember Scott made a motion to adjourn with Mayor Pro Tem Graber seconding. The motion passed unanimously. Meeting adjourned at 9:10 PM.

PASSED AND APPROVED THIS _____ DAY OF FEBRUARY, 2011

Justine Blackmore-Hlista, Mayor

ATTEST:

Jennifer Zufelt, City Secretary

Village of Volente
Balance Sheet
As of January 31, 2011

Jan 31, 11

ASSETS

Current Assets

Checking/Savings

1010 · General Fund -Capital One 777,346.78

Total Checking/Savings 777,346.78

Total Current Assets 777,346.78

Other Assets

1401 · Fixed assests 9/30/09 10,727.00

Total Other Assets 10,727.00

TOTAL ASSETS 788,073.78

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 5,279.08

Total Current Liabilities 5,279.08

Long Term Liabilities

1411 · Parkland Fund Collections 61,250.00

Total Liabilities 66,529.08

Equity

Total Equity 721,544.70

TOTAL LIABILITIES & EQUITY 788,073.78

Village of Volente Income & Expense January 2011

	Jan 11
Ordinary Income/Expense	
Income	
4010 · Real Property Tax - Current Yr	94,047.11
4030 · Mixed Beverage Sales Tax	1,879.30
4040 · Franchise Fees	6,984.87
4050 · Sales & Use Taxes	2,405.92
4402 · Sign Permit Fees	60.00
4999 · Uncategorized Income	158.00
Total Income	<u>105,535.20</u>
Gross Profit	
Expense	
10000 · Bank service charges	37.25
5020 · Wages Reg Employees	3,466.40
5026 · Employment Taxes	372.64
5027 · Payroll Services	119.73
5028 · Emp Benefits Ins	468.87
5100 · Attorney	472.50
5113 · Development Inspection Serv Rei	400.00
5114 · Development Plan Review Reimb	640.00
5212 · Office Supplies - General	36.79
5213 · Office Supplies printing	130.00
5214 · Office Supplies - Postage	400.00
5216 · Equipment Rental	537.60
5220 · Dues, Fees, & Subscriptions	185.00
5222 · Utilities - Electric	95.85
5223 · Telephone Internet	246.24
5240 · Insurance, Liab/workers comp	344.50
66901 · *Reconciliation Discrepancies	-93.44
Total Expense	<u>7,859.93</u>
Net Ordinary Income	<u>97,675.27</u>
Net Income	<u><u>97,675.27</u></u>

**Village of Volente
Income & Expense
October 1, 2010 through February 10, 2011**

Oct 1, '10 - Feb 10, 11

Ordinary Income/Expense		
Income		
1030 · Savings account 7/8/10		123.32
4010 · Real Property Tax - Current Yr		173,591.35
4020 · Penalties & Interest		12.36
4030 · Mixed Beverage Sales Tax		1,879.30
4040 · Franchise Fees		13,114.53
4050 · Sales & Use Taxes		12,109.14
4400 · Building Review Fees.		1,360.00
4402 · Sign Permit Fees		400.00
4998 · Farmers Market		704.80
4999 · Uncategorized Income		634.12
Total Income		203,928.92
Gross Profit		203,928.92
Expense		
10000 · Bank service charges		100.31
5020 · Wages Reg Employees		13,998.19
5026 · Employment Taxes		1,035.59
5027 · Payroll Services		345.40
5028 · Emp Benefits Ins		2,344.35
5100 · Attorney		3,038.41
5113 · Development Inspection Serv Rei		830.00
5114 · Development Plan Review Reimb		967.92
5115 · Professional Services Non Reimb		1,339.41
5120 · Special Engineering Consultant		1,000.00
5127 · Tax Collection - Travis Co		1,051.68
5128 · Advertising/Public Notices		349.00
5211 · Events		3,653.53
5212 · Office Supplies - General		356.03
5213 · Office Supplies printing		463.52
5214 · Office Supplies - Postage		459.60
5216 · Equipment Rental		1,478.93
5217 · Office Equipment & Furniture		48.70
5218 · Website Maintenance		300.00
5220 · Dues, Fees, & Subscriptions		320.00
5222 · Utilities - Electric		256.69
5223 · Telephone Internet		614.22
5240 · Insurance, Lab/workers comp		893.67
5263 · Street Signs (New & Repairs)		686.00
5266 · Energy Grant Project		10,124.00
66901 · *Reconciliation Discrepancies		-98.34
Total Expense		45,956.81
Net Ordinary Income		157,972.11

**Village of Volente
Income & Expense
October 1, 2010 through February 10, 2011**

	<u>Oct 1, '10 - Feb 10, 11</u>
Other Income/Expense	
Other Income	24,419.86
1045 - Lime Creek Escrow Interest	
Total Other Income	<u>24,419.86</u>
Net Other Income	24,419.86
Net Income	<u><u>182,391.97</u></u>