

**VILLAGE OF VOLENTE BUDGET, FINANCE AND
ADMINISTRATIVE COMMITTEE MEETING**

MONDAY, DECEMBER 23, 2013 6:00 P.M.

Village Of Volente City Hall

16100 Wharf Cove, Volente, TX

A. Items Opening Meeting

1. Call to Order

Mayor Pro Tem Mark Scott called the meeting to order at 6:03 p.m.

2. Roll Call

City Administrator Barbara Wilson called roll. All Finance Committee

Members were present: Mark Scott, David Davila, Jeffery Browning,

Gina Woodward, Kit Hopkins

B. General Business and Action Items

1. *Welcome by Mark Scott Mayor Pro Tem to new finance members. Introduction and background of each finance committee member given by each individual member themselves. .*
2. *Discussion and presentation of the purview and scope of the Budget, Finance and Administration Committee by Mayor Pro Tem and City Staff Barbara Wilson.*
3. *Review of research and information to date on ESD #14 and Volente Volunteer Fire Department by Mayor Pro Tem Mark Scott and City Staff Barbara Wilson*
4. *Discussion of Possible Calendar Dates and setting of regular meetings. Action Regular Meeting Dates will be 4th Tuesday in January, April, July and October. Kit Hopkins made the motion Jeffery Browning seconded the motion. The Motion passed unanimously. Mayor Pro Tem Mark Scott discussed presentation by the Volente Volunteer Fire Department and advised the committee that he would check with the Fire Department Personnel and try to arrange an additional meeting of the Budget, Finance and Administrative Committee for some time in January.*

5. Discussion of Officer Formation of the Committee. Presentation by City Staff Barbara Wilson. Mayor Pro Tem Mark Scott asked for nominations for Vice Chair. Kit Hopkins made the Motion to nominate herself. Jeff Browning Seconded the Motion. The Motion Passed unanimously.
6. Mayor Pro Tem Mark Scott asked for a postponement of nominations for Secretary of the Budget, Finance and Administrative Committee until a future meeting. Jeff Browning made the motion to postpone and Gina Woodward seconded the motion. The Motion was passed unanimously.
7. Mayor Pro Tem Mark Scott asked for a postponement of assign various research projects and other tasks to specific members. Jeff Browning made the motion to postpone to a future meeting and Gina Woodward seconded the motion. The Motion was passed unanimously.
8. Mayor Pro Tem Mark Scott asked for a motion to adjourn. Jeff Browning made the motion and Kit Hopkins seconded the motion. The Motion passed unanimously.

Meeting Adjourned at 7:35 PM

PASSED AND APPROVED THIS 24th' DAY OF January, 2014



ATTEST:



Barbara Wilson
City Administrator
Acting City Secretary in Joan Jackson City Secretary's Absence