Minutes
Planning and Zoning Commission
Wednesday, February 05, 2014 6:00 P.M.
Village of Volente City Hall,
16100 Wharf Cove, Volente, Texas 78641

A. Items Opening Meeting.

1. Call to Order.
   Babs Yarbrough, Acting Chair, called the meeting to order at 6:00 p.m.

2. Roll Call.
   Joan Jackson, City Secretary, called roll. Present was Babs Yarbrough, Allison Thrash, Missy Thost, Rett Scudder, Ruan Laurens, and Kit Hopkins. A quorum was established.

B. Introduction of the New Members.
Barbara Wilson, City Administrator, introduced new members of the Planning and Zoning Commission.

C. Nomination and Election of Officers.

1. Chair: Acting Chair Babs Yarbrough made a motion to nominate herself. Rett Scudder seconded the motion. Kit Hopkins made a motion to nominate Allison Thrash. Babs Yarbrough rescinded her motion. Ruan Laurens seconded the motion to rescind. The motion passed unanimously. Ruan Laurens seconded the motion to nominate Allison Thrash as Chair. The motion passed unanimously to elect Allison Thrash as Chair.
2. Vice Chair: Missy Thost made a motion to nominate Babs Yarbrough. Kit Hopkins seconded the motion. The motion passed unanimously.
3. Secretary: Babs Yarbrough made a motion to nominate Kit Hopkins. Ruan Laurens seconded the motion. The motion passed unanimously.

D. Training and Update on TOMA and Local Government Records Keeping Act.

1. Staff Presentation by Barbara Wilson.
   Barbara Wilson asked members to complete the Village volunteer application if they have not already. She explained the Texas Open Meetings Act. She gave the members a pamphlet describing the Open Meetings Act.

   She gave the Commission the 2004 Planning and Zoning Establishment Ordinance. This ordinance lays down the basic foundation of the Commission. Barbara went over variances and the unique hardships that make a variance. She also explained Roberts Rules of Order.

E. Adjourn

Babs Yarbrough made a motion to adjourn. Rett Scudder seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:50 p.m.

Approved this 10th day of June, 2014.

Allison Thrash, Chair

Joan Jackson, City Secretary