



MINUTES
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
TUESDAY, JANUARY 20, 2015 at 6:30 P.M.
16100 Wharf Cove, Volente, Texas 78641

1. Open Regular Meeting.
Mayor Ken Beck called the meeting to order at 6:31 p.m.
2. Call Roll.
Julia Vicars, Acting City Secretary called roll. Council Members Bill Connors, Kristi Belote, David Springer, Babs Yarbrough, Mayor Pro Tem Mark Scott, and Mayor Ken Beck were present. Also in attendance was Tom Buckle, City Attorney.
3. Pledge of Allegiance.
All stood for the Pledge of Allegiance.
4. Mayor's Report.
Mayor Ken Beck updates the community with the things that have happened in the past month including a meeting to discuss Phase 2 of the BCRUA project, with a scheduled presentation at a Town Hall Meeting on the 21st of February. The Mayor met with the landlord to discuss improvements to City Hall. Mayor and staff have been working on process flow analysis of our finances, responsibilities, and permitting processes. CAPCOG has a First Alert system that is a regional notification system for emergencies. The Public Safety Committee will begin working on implementation of First Alert. The Mayor suggests, for consensus among Council, that the minutes going forward are truly minutes and no longer transcripts of the meetings.
5. Citizens Comments.
Marc Dickey, City Engineer, introduces himself and Adrian Rosas, both from TRE & Associates.
6. Approval of the Meeting Minutes for November 18, November 24, and December 15, 2014.
Council Member Babs Yarbrough makes a motion to approve the minutes from November 18, November 24, and December 15 with the correction to December's minutes, line 219, where David Springer is referenced as a Council Member when at that point he was still a resident. Seconded by Council Member Kristi Belote. Carries unanimously.
7. Village Reports. (Chair of the Finance Committee and Staff)
 - a. Financial Reports.
Revenue- Property tax revenue was higher than anticipated. Still working on a sales tax discrepancy.

Expenses- A second Audit not budgeted for this fiscal year, but upon completion of the Audit for FY 2013-2014, the Village will be caught up. Public Works shows as under budget because they are still in the process of verifying bids, recommendations to Council, and scheduling projects.

b. Construction Update.

Barbara Wilson, City Administrator details the Construction Report and ongoing projects in the Village of Volente, pointing out which projects are on the old fee schedule or the new fee schedule.

Joyce Beck, 15911 Booth Circle:

Asks about the Development project that began in 2013 and is still listed as pending. Barbara Wilson, City Administrator, responds that residents will come and get their initial checklist then have to wait for a longer period of time to collect bids, etc.

c. City Administrator Report.

Barbara Wilson, City Administrator, delivers her City Administrator report.

d. City Secretary Report.

Julia Vicars, Acting City Secretary, summarizes her City Secretary report.

8. Recap of the Strategic Planning Retreat held January 10, 2015. (Mayor Ken Beck)
Mayor Ken Beck summarizes the Council Retreat and meeting held on January 10, 2015. Resulting from the meeting were the following; a. Swearing in of David Springer, b. Mayor Pro Tem Reappointment, c. Committee Members List, and d. Prioritized Goal List for Council 2015.
9. Presentation, Discussion, and Possible Action Regarding the Bid for Roadway Clearing in conjunction with the Public Works Committee. (Mayor Ken Beck)
- a. Staff Presentation.
Barbara Wilson, City Administrator, details the bid for roadway clearing including b., the b. Timeline, Costs, Budgetary Impact, and End Results.
- c. Citizen Comments.
Mayor Pro Tem Mark Scott makes a motion to approve spending for the amount of the bid for Roadway Clearing. Seconded by Council Member David Springer. Carries unanimously.
10. Presentation, Discussion, and Possible Action on the Site Plan and Development of Friendship Park in conjunction with the Parks and Environment Committee. (Carey Witt)
- a. Presentation of the Site Plan.
Carey Witt details the Site Plan for Friendship Park, which will make the park a more public and handicap friendly place. Ryan Murphy, Volunteer and Life Scout, presents his plan for a pavilion as part of his Eagle Scout service project.
- b. Timeline, Cost, Budgetary Impact, and End Results.

Preliminary construction estimate is for \$3,000.00. Robert Nelson has agreed to take on the project for the Parks Committee. Bid does not include fencing.

c. Citizen Comments.

Nancy Carufel, 8138 Joy Road:

Asks where the money approved for this project would be coming from and if there is the possibility of adding bathrooms.

Mayor Ken Beck answers that there is a Park Land Fund specifically for these types of projects and at this point bathrooms are not included in the plan.

Walt Thompson, Reed Dr:

Offers his 10% Military Discount from Home Depot and Lowe's to Ryan Murphy and the Boy Scouts for the purchase of their materials.

Joyce Beck, 15911 Booth Circle:

Suggests that the members of the Environmental Committee and possibly Council reach out to the residents to solicit donations for materials.

Nancy Carufel, 8138 Joy Rd:

Thanks those who have worked so hard on this project, including Carey Witt, Ryan Murphy, and Robert Nelson.

Mayor Pro Tem Mark Scott makes a motion to approve up to \$5,000.00 to come out of the Park Land Fund for the project described, including the fencing and Boy Scout project. Council Member Bill Connors seconds the motion. Carries unanimously.

11. Discussion and Possible Action on Ordinance No. 2015-O-01; An Ordinance Under Title IV, Public Health and Safety Chapter 43, Emergency Management, Amending Ordinance No. 2005-O-49; Adding the Formation of an Emergency Management Program within the Village of Volente.

a. Staff Presentation.

Barbara Wilson, City Administrator, details the background and need for the proposed ordinance.

b. Citizen Comments.

None.

Council Member Kristi Belote makes a motion to accept Ordinance No. 2015-O-01, with the addition of November 30, 2015 as the date for full compliance. Seconded by Council Member Bill Connors. Carries unanimously.

12. Discussion and Possible Action on Amending Ordinance 2014-O-11; Amending the Village's Zoning Ordinance, Ordinance No. 2004-O-32 to Change the Effective Date of the Short Term Rental Ordinance.

a. Staff Presentation.

Mayor Ken Beck states that the Short Term Rental Ordinance being passed requires that a new procedure and permitting process. Due to a turnover of several members

of the Planning and Zoning Commission, there is a need to extend the effective date of the ordinance to finish up changes to the Conditional Use Permit.

- b. Citizen Comments.
None.

Council Member Babs Yarbrough makes a motion to approve Ordinance No. 2015-O-03 which amends 2014-O-11. Seconded by Council Member Bill Connors. Carries unanimously.

- 13. Recommendations from the Planning and Zoning Commission on Ordinance 2015-O-2; An Ordinance Amending the Village's Zoning Ordinance, Ordinance No. 2004-O-32, codified at Article 30, Section 30.133 and Ordinance No. 2007-O-78 of the Village's Zoning Regulations; Changes to the Conditional Use Permit to add the conditional use of Short Term Rental. (Jeff Browning)

- a. Presentation by Interim Chair of Planning and Zoning Commission.
Jeff Browning, Interim Chair of the Planning and Zoning Commission, summarizes the suggested edits to Section 30.133 Conditional Use.
Council Member Bill Connors asks if the proposed changes make the section synonymous with the Short Term Rental ordinance. Jeff Browning answers that yes, these changes fix the contradictions.

- 14. Discussion and Possible Action on Amending Ordinance 2015-O-2; An ordinance of the Village of Volente, Texas amending the Village's Zoning Ordinance, Ordinance No. 2004-O-32, codified at Article 30, Section 30.133 and Ordinance No. 2007-O-78 of the Village's Zoning Regulations; Changes to the Conditional Use Permit to add the conditional use of Short Term Rental.

- a. Staff Presentation.
- b. Citizen Comments.
None.

Council Member David Springer makes a motion to approve above Ordinance with typos as identified. Seconded by Council Member Bill Connors. Motion passes with Council Member Connors, Belote, Springer, and Mayor Pro Tem Scott voting for; Council Member Yarbrough votes against.

- 15. Presentation, Discussion and Possible Action on Resolution 2015-R-1 and the Creation and Trial Period of a Governmental Bulletin Board. (David Springer)

- a. Staff Presentation.
Julia Vicars, Acting City Secretary, summarizes the proposed Resolution.
- b. Citizen Comments.
Joyce Beck, 15911 Booth Circle:
Asks if citizens are able to be involved in this message board.
Mayor Beck responds the public can view, but cannot comment on the message board.

Council Member Bill Connors makes a motion to approve 2015-R-1, with three month trial period after the word implement, and with the addition of a formal review by Council during the April meeting. Seconded by Mayor Pro Tem Mark Scott. Carries unanimously.

16. Close Public Meeting, Open Executive Session.

Mayor Ken Beck closes the Public Meeting at 8:57 p.m.

17. Close Executive Session and Re-Open Public Meeting.

Public Meeting re-opened by Mayor Beck at 9:21 p.m.

18. Discussion and Possible Action resulting from the Executive Session, if any.

Council Member Kristi Belote makes a motion to give directive to the Mayor to negotiate with Julia Vicars for full time employment. Seconded by Babs Yarbrough. Carries unanimously.

19. Adjourn.

The meeting adjourns at 9:22 p.m.

Passed and approved this 17 day of February, 2015.

Signed:

KB

Ken Beck, Mayor

JV

Julia Vicars, Acting City Secretary