



**NOTICE OF A MEETING OF THE
BUDGET, FINANCE AND ADMINISTRATIVE COMMITTEE
OF THE VILLAGE OF VOLENTE, TEXAS
JANUARY 13, 2016 at 6:30 P.M.**

City Hall, 16100 Wharf Cove, Volente, Texas.

Notice is hereby given that the Finance Committee of the Village of Volente will hold a Meeting at 6:30 PM, the 13TH day of January, at 16100 Wharf Cove, Volente, TX at which time the following items will be discussed, to wit:

1. Open Meeting.
2. Call Roll.
3. Elect Officers.
4. Discussion and Review of the Financial Results for FY 2014-15 and recommendation of Budget Line item adjustments.
5. Discussion and review of the FY 2015-16 Annual Budget and recommendation of Budget Line item adjustments.
6. Discussion and review of YTD 2015-16 Operating Results and Financial Position.
7. Discussion and review of the Financial Controls and Spending Policy and recommendations for revision.
8. Discussion and review of RFP for the City Attorney and consideration for other RFP's for long standing vendors.
9. Discussion of possible agenda items for next meeting and date of next meeting
 - a. Discussion and review of the job descriptions (City Administrator and City Secretary)
 - b. Discussion and review of the flowchart of the accounting processes in the Village and overall administration
 - c. Additional items from Committee Members
10. Adjourn.

IT IS HEREBY CERTIFIED that the above Agenda was posted on the bulletin board at the Village Offices and the Volente Fire Department Bulletin Board on this 8th day of January, 2016.

Julia Vicars, City Secretary

The Village of Volente is committed to the compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. A quorum of the City Council, Board of Adjustments or Planning and Zoning Commission may be in attendance at this meeting however, no official action by the City Council, Board of Adjustments or Planning and Zoning Commission shall be taken.