



**NOTICE OF THE REGULARLY CALLED MEETING OF THE  
CITY COUNCIL  
OF THE VILLAGE OF VOLENTE, TEXAS  
TUESDAY, FEBRUARY 17, 2015 at 6:30 P.M.  
16100 Wharf Cove, Volente, Texas 78641**

Notice is hereby given that the City Council of the Village of Volente will hold its Regularly Called Meeting at 6:30 p.m., Tuesday, the 17th day of February, 2015 in Council Chambers at 16100 Wharf Cove, Volente, Texas at which time the following items will be discussed, to wit:

1. Open Regular Meeting.
2. Call Roll.
3. Pledge of Allegiance.
4. Mayor's Report.
5. Citizens Comments. *At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a four (4) minute time limit on any communication.*
6. Approval of the Meeting Minutes from January 10<sup>th</sup> and January 20<sup>th</sup>, 2015.
7. Village Reports. (Chair of the Finance Committee and Staff)
  - a. Financial Reports.
  - b. Construction Update.
  - c. City Administrator Report.
  - d. City Secretary Report.
8. Discussion and Possible Action on proposed Ordinance 2015-O-4 to allow for the Codification of the Village of Volente's Ordinances.
  - a. Staff Presentation.
  - b. Citizen Comments.
9. Discussion and Possible Action on Amending Ordinance No. 2004-O-24, 2004-O-25, and 2014-O-12; possibly changing the process and routing of variance requests. (Mayor Ken Beck)
  - a. Staff Presentation.
  - b. Citizen Comments.
10. Recommendations from the Planning and Zoning Commission on Ordinance No. 2004-O-24, 2004-O-25, and 2014-O-12; Suggesting a change to the regularly scheduled time of meetings. (Interim Chair Jeff Browning)
  - a. Presentation by Interim Chair of Planning and Zoning Commission.
  - b. Citizen Comments.

11. Discussion and Possible Action on submitting recommendations to the Planning and Zoning Commission for amending Ordinance No. 2004-O-24, 2004-O-25, and 2014-O-12; allowing a time change of regularly scheduled meetings for the Planning and Zoning Commission.
  - a. Staff Presentation.
  - b. Citizen Comments.
12. Recommendations from the Public Relations and Communications Committee for suggested changes to Ordinance No. 2004-O-24, 2004-O-25, and 2014-O-12, Section 22.301 (O); suggesting that the Public Relations and Communications Committee conduct Community Surveys, with approval of the Village Council. (Council Member Belote)
  - a. Staff Presentation.
  - b. Citizen Comments.
13. Discussion and Possible Action on submitting recommendations to the Planning and Zoning Commission for amending Ordinance No. 2004-O-24, 2004-O-25, and 2014-O-12, Section 22.301; allowing the Public Relations and Communications Committee to conduct Council approved Surveys.
  - a. Staff Presentation.
  - b. Citizen Comments.
14. Discussion and Possible Action on Rescinding Resolution 2010-O-58 establishing clarification of Policy for Administration and Procedures between City Administration and the Planning and Zoning Commission.
  - a. Staff Presentation.
  - b. Citizen Comments.
15. Nomination and Possible Appointment of members of the Planning and Zoning Commission and Board of Adjustments including the possible appointment of a Vice Chair and possible appointment of an ad hoc member for consultation and professional advice to the Board of Adjustments.
  - a. Presentation by the Mayor.
  - b. Nominations.
  - c. Citizen Comments.
16. Discussion on the Village of Volente involvement in the Capital Metro Build Central Texas program.
  - a. Staff Presentation.
  - b. Citizen Comments.
17. Discussion and Possible Action on the 2015 Olive Fest and the implementation of a Public and Private Partnership. (Mayor Ken Beck).
  - a. Staff Presentation.
  - b. Timeline, Costs, Budgetary Impact, and End Results.
  - c. Citizen Comments.
18. Presentation, Discussion, and Possible Action Regarding the Bid for Roadway Mowing in conjunction with the Public Works Committee. (Mayor Ken Beck)
  - a. Staff Presentation.
  - b. Timeline, Costs, Budgetary Impact, and End Results.
  - c. Citizen Comments.
19. Close Public Meeting, Open Executive Session. *The Village Council will announce that it will go into Executive Session, if necessary, pursuant to Chapter 551.074 of the Texas Government Code "Personnel Matters" to deliberate on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public*

*officer or employee regarding the personnel matters of Julia Vicars, Acting City Secretary. Discussion will also take place amongst Council during Executive Session in accordance with Chapter 551.073 of the Texas Government Code "Deliberations about Real Property".*

20. Close Executive Session and Re-Open Public Meeting.
21. Discussion and Possible Action resulting from the Executive Session, if any.
22. Adjourn.

**IT IS HEREBY CERTIFIED** that the above Agenda was posted on the bulletin board at the Village Offices and the VVFD Bulletin Board on this 12<sup>th</sup> day of February, 2015.

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**Julia Vicars, Acting City Secretary**

*The Village of Volente is committed to the compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications are provided upon request. The Village Council reserves the right to enter executive session at any time during the course of this meeting to discuss any of the matters above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). A quorum of the Planning and Zoning Commission or Board of Adjustments may be in attendance however, no official action by the Planning and Zoning Commission or Board of Adjustments shall be taken.*

# Agenda Item 6



MINUTES OF THE  
CITY COUNCIL  
OF THE VILLAGE OF VOLENTE, TEXAS  
SATURDAY, JANUARY 10, 2015 at 9:00 A.M.  
At 16201 Dodd Street, Volente, Texas 78641

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7 1. Open Regular Meeting.  
8 Mayor Ken Beck calls the meeting to order at 9:02 a.m.  
9
- 10 2. Call Roll.  
11 Julia Vicars, Acting City Secretary calls roll. Present are Council Members Kristi Belote, Bill Connors, Babs  
12 Yarbrough, Mayor Pro Tem Mark Scott, and Mayor Ken Beck.  
13
- 14 3. Pledge of Allegiance.  
15
- 16 4. Mayor's Report.  
17 The Mayor outlines the schedule for the retreat.  
18
- 19 5. Citizens Comments.  
20 None.  
21
- 22 6. Administer Oath of Office for Council Member David Springer. (Mayor Ken Beck)  
23 Mayor Ken Beck administered the Oath of Office and Statement of Officer for David Springer.  
24
- 25 7. Discussion and Possible Action on the Appointment of the Mayor Pro Tem. (Mayor Ken Beck)  
26 a. Nominations.  
27 b. Appointment.  
28 Council Member David Springer makes a motion to appoint Mark Scott as Mayor Pro Tem.  
29 Seconded by Council Member Babs Yarbrough. Carries unanimously.  
30
- 31 8. Discussion and Possible Action on the Appointments for the Board of Adjustments. (Mayor Ken Beck)  
32 a. Reappointment of Odd Numbered Positions (Mike Gold [O], Gary Cowser [O], Richard  
33 Roucloux [O], Joe Lamoreaux [OA1])  
34 b. Appointment of Chair.  
35 Council Member Bill Connors makes a motion to appoint Mike Gold as Chair of the Board of  
36 Adjustments and to appoint Gary Cowser and Richard Roucloux as members of the Board of  
37 Adjustments with Joe Lamoreaux as Alternate of Board of Adjustments. Council Member Babs  
38 Yarbrough seconds the motion. Carries unanimously.  
39
- 40 9. Discussion and Possible Action on the Appointments to the Planning and Zoning Commission. (Mayor  
41 Ken Beck)  
42 a. Reappointment of Odd Numbered Positions (Ruan Lourens, Jeff Browning)  
43 b. Appointment of New Members (Judy Barrick [E], Phil Mitchell [E], Nancy Carufel [OA1])  
44 c. Appointment of Chair to Planning and Zoning.  
45 Mayor Pro Tem Mark Scott makes a motion to appoint odd numbered positions, Ruan  
46 Lourens and Jeff Browning with Jeff Browning acting as interim Chair and the appointment of  
47 new members Judy Barrick, Phil Mitchell, and Nancy Carufel. Seconded by Council Member  
48 Babs Yarbrough. Carries unanimously.  
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- 10. Formalization of Committee Members for the Public Safety, Public Works, Public Relations, Governmental Relations, Finance, and Environmental Committees. (Mayor Ken Beck)
  - a. Applications for Members
  - b. Oath of Office for Members

**Council Member David Springer makes a motion to approve the Committee Members as presented in the meeting. Council Member Kristi Belote seconds. Carries unanimously.**
- 11. Council Retreat and Strategic Planning Workshop.

**Council entered the Strategic Planning portion of the schedule and created a prioritized list of Council Goals for 2015.**
- 12. Adjourn.

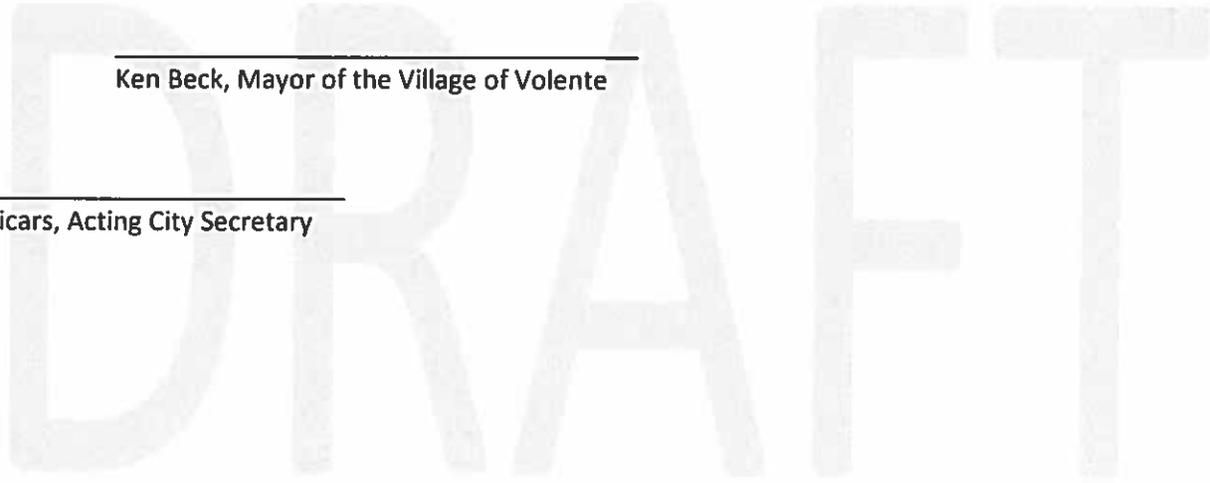
The Meeting adjourned at 1:03 p.m.

Passed and Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed:

\_\_\_\_\_  
Ken Beck, Mayor of the Village of Volente

\_\_\_\_\_  
Julia Vicars, Acting City Secretary



# Agenda Item 6



## MINUTES CITY COUNCIL

OF THE VILLAGE OF VOLENTE, TEXAS  
TUESDAY, JANUARY 20, 2015 at 6:30 P.M.  
16100 Wharf Cove, Volente, Texas 78641

1  
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7  
8 1. Open Regular Meeting.

9 Mayor Ken Beck called the meeting to order at 6:31 p.m.

10  
11 2. Call Roll.

12 Julia Vicars, Acting City Secretary called roll. Council Members Bill Connors, Kristi Belote, David  
13 Springer, Babs Yarbrough, Mayor Pro Tem Mark Scott, and Mayor Ken Beck were present. Also  
14 in attendance was Tom Buckle, City Attorney.

15  
16 3. Pledge of Allegiance.

17 All stood for the Pledge of Allegiance.

18  
19 4. Mayor's Report.

20 Mayor Ken Beck updates the community with the things that have happened in the past month  
21 including a meeting to discuss Phase 2 of the BCRUA project, with a scheduled presentation at a  
22 Town Hall Meeting on the 21<sup>st</sup> of February. The Mayor met with the landlord to discuss  
23 improvements to City Hall. Mayor and staff have been working on process flow analysis of our  
24 finances, responsibilities, and permitting processes. CAPCOG has a First Alert system that is a  
25 regional notification system for emergencies. The Public Safety Committee will begin working  
26 on implementation of First Alert. The Mayor suggests, for consensus among Council, that the  
27 minutes going forward are truly minutes and no longer transcripts of the meetings.

28  
29 5. Citizens Comments.

30 Marc Dickey, City Engineer, introduces himself and Adrian Rosas, both from TRE & Associates.

31  
32 6. Approval of the Meeting Minutes for November 18, November 24, and December 15, 2014.

33 Council Member Babs Yarbrough makes a motion to approve the minutes from November 18,  
34 November 24, and December 15 with the correction to December's minutes, line 219, where  
35 David Springer is referenced as a Council Member when at that point he was still a resident.  
36 Seconded by Council Member Kristi Belote. Carries unanimously.

37  
38 7. Village Reports. (Chair of the Finance Committee and Staff)

39 a. Financial Reports.

40 Revenue- Property tax revenue was higher than anticipated. Still working on a sales  
41 tax discrepancy.

42 Expenses- A second Audit not budgeted for this fiscal year, but upon completion of  
43 the Audit for FY 2013-2014, the Village will be caught up. Public Works shows as  
44 under budget because they are still in the process of verifying bids,  
45 recommendations to Council, and scheduling projects.  
46

47 b. Construction Update.

48 Barbara Wilson, City Administrator details the Construction Report and ongoing  
49 projects in the Village of Volente, pointing out which projects are on the old fee  
50 schedule or the new fee schedule.  
51

52 Joyce Beck, 15911 Booth Circle:

53 Asks about the Development project that began in 2013 and is still listed as pending.  
54 Barbara Wilson, City Administrator, responds that residents will come and get their  
55 initial checklist then have to wait for a longer period of time to collect bids, etc.  
56

57 c. City Administrator Report.

58 Barbara Wilson, City Administrator, delivers her City Administrator report.  
59

60 d. City Secretary Report.

61 Julia Vicars, Acting City Secretary, summarizes her City Secretary report.  
62

63 8. Recap of the Strategic Planning Retreat held January 10, 2015. (Mayor Ken Beck)

64 Mayor Ken Beck summarizes the Council Retreat and meeting held on January 10, 2015.

65 Resulting from the meeting were the following; a. Swearing in of David Springer, b. Mayor Pro  
66 Tem Reappointment, c. Committee Members List, and d. Prioritized Goal List for Council 2015.  
67

68 9. Presentation, Discussion, and Possible Action Regarding the Bid for Roadway Clearing in  
69 conjunction with the Public Works Committee. (Mayor Ken Beck)

70 a. Staff Presentation.

71 Barbara Wilson, City Administrator, details the bid for roadway clearing including b.,  
72 the b. Timeline, Costs, Budgetary Impact, and End Results.  
73

74 c. Citizen Comments.

75 **Mayor Pro Tem Mark Scott makes a motion to approve spending for the amount of**  
76 **the bid for Roadway Clearing. Seconded by Council Member David Springer. Carries**  
77 **unanimously.**

78 10. Presentation, Discussion, and Possible Action on the Site Plan and Development of Friendship  
79 Park in conjunction with the Parks and Environment Committee. (Carey Witt)

80 a. Presentation of the Site Plan.

81 Carey Witt details the Site Plan for Friendship Park, which will make the park a more  
82 public and handicap friendly place. Ryan Murphy, Volunteer and Life Scout, presents  
83 his plan for a pavilion as part of his Eagle Scout service project.  
84

b. Timeline, Cost, Budgetary Impact, and End Results.

85 Preliminary construction estimate is for \$3,000.00. Robert Nelson has agreed to take  
86 on the project for the Parks Committee. Bid does not include fencing.

87 c. Citizen Comments.

88 Nancy Carufel, 8138 Joy Road:

89 Asks where the money approved for this project would be coming from and if there  
90 is the possibility of adding bathrooms.

91 Mayor Ken Beck answers that there is a Park Land Fund specifically for these types  
92 of projects and at this point bathrooms are not included in the plan.

93 Walt Thompson, Reed Dr:

94 Offers his 10% Military Discount from Home Depot and Lowe's to Ryan Murphy and  
95 the Boy Scouts for the purchase of their materials.

96 Joyce Beck, 15911 Booth Circle:

97 Suggests that the members of the Environmental Committee and possibly Council  
98 reach out to the residents to solicit donations for materials.

99 Nancy Carufel, 8138 Joy Rd:

100 Thanks those who have worked so hard on this project, including Carey Witt, Ryan  
101 Murphy, and Robert Nelson.

102  
103 **Mayor Pro Tem Mark Scott makes a motion to approve up to \$5,000.00 to come**  
104 **out of the Park Land Fund for the project described, including the fencing and Boy**  
105 **Scout project. Council Member Bill Connors seconds the motion. Carries**  
106 **unanimously.**  
107

108 11. Discussion and Possible Action on Ordinance No. 2015-O-01; An Ordinance Under Title IV,  
109 Public Health and Safety Chapter 43, Emergency Management, Amending Ordinance No. 2005-  
110 O-49; Adding the Formation of an Emergency Management Program within the Village of  
111 Volente.

112 a. Staff Presentation.

113 Barbara Wilson, City Administrator, details the background and need for the  
114 proposed ordinance.

115 b. Citizen Comments.

116 None.  
117

118 **Council Member Kristi Belote makes a motion to accept Ordinance No. 2015-O-01,**  
119 **with the addition of November 30, 2015 as the date for full compliance. Seconded**  
120 **by Council Member Bill Connors. Carries unanimously.**  
121

122 12. Discussion and Possible Action on Amending Ordinance 2014-O-11; Amending the Village's  
123 Zoning Ordinance, Ordinance No. 2004-O-32 to Change the Effective Date of the Short Term  
124 Rental Ordinance.

125 a. Staff Presentation.

126 Mayor Ken Beck states that the Short Term Rental Ordinance being passed requires  
127 that a new procedure and permitting process. Due to a turnover of several members

128 of the Planning and Zoning Commission, there is a need to extend the effective date  
129 of the ordinance to finish up changes to the Conditional Use Permit.

- 130 b. Citizen Comments.  
131 None.

132  
133 **Council Member Babs Yarbrough makes a motion to approve Ordinance No. 2015-**  
134 **O-03 which amends 2014-O-11. Seconded by Council Member Bill Connors. Carries**  
135 **unanimously.**  
136

- 137 13. Recommendations from the Planning and Zoning Commission on Ordinance 2015-O-2; An  
138 Ordinance Amending the Village's Zoning Ordinance, Ordinance No. 2004-O-32, codified at  
139 Article 30, Section 30.133 and Ordinance No. 2007-O-78 of the Village's Zoning Regulations;  
140 Changes to the Conditional Use Permit to add the conditional use of Short Term Rental. (Jeff  
141 Browning)

- 142 a. Presentation by Interim Chair of Planning and Zoning Commission.  
143 Jeff Browning, Interim Chair of the Planning and Zoning Commission, summarizes  
144 the suggested edits to Section 30.133 Conditional Use.  
145 Council Member Bill Connors asks if the proposed changes make the section  
146 synonymous with the Short Term Rental ordinance. Jeff Browning answers that yes,  
147 these changes fix the contradictions.  
148

- 149 14. Discussion and Possible Action on Amending Ordinance 2015-O-2; An ordinance of the Village  
150 of Volente, Texas amending the Village's Zoning Ordinance, Ordinance No. 2004-O-32, codified  
151 at Article 30, Section 30.133 and Ordinance No. 2007-O-78 of the Village's Zoning Regulations;  
152 Changes to the Conditional Use Permit to add the conditional use of Short Term Rental.

- 153 a. Staff Presentation.  
154 b. Citizen Comments.  
155 None.

156  
157 **Council Member David Springer makes a motion to approve above Ordinance with**  
158 **typos as identified. Seconded by Council Member Bill Connors. Motion passes with**  
159 **Council Member Connors, Belote, Springer, and Mayor Pro Tem Scott voting for;**  
160 **Council Member Yarbrough votes against.**  
161

- 162 15. Presentation, Discussion and Possible Action on Resolution 2015-R-1 and the Creation and Trial  
163 Period of a Governmental Bulletin Board. (David Springer)

- 164 a. Staff Presentation.  
165 Julia Vicars, Acting City Secretary, summarizes the proposed Resolution.  
166 b. Citizen Comments.  
167 Joyce Beck, 15911 Booth Circle:  
168 Asks if citizens are able to be involved in this message board.  
169 Mayor Beck responds the public can view, but cannot comment on the message  
170 board.  
171

172 Council Member Bill Connors makes a motion to approve 2015-R-1, with three  
173 month trial period after the word implement, and with the addition of a formal  
174 review by Council during the April meeting. Seconded by Mayor Pro Tem Mark  
175 Scott. Carries unanimously.  
176

177 16. Close Public Meeting, Open Executive Session.  
178 Mayor Ken Beck closes the Public Meeting at 8:57 p.m.  
179

180 17. Close Executive Session and Re-Open Public Meeting.  
181 Public Meeting re-opened by Mayor Beck at 9:21 p.m.  
182

183 18. Discussion and Possible Action resulting from the Executive Session, if any.  
184 Council Member Kristi Belote makes a motion to give directive to the Mayor to negotiate  
185 with Julia Vicars for full time employment. Seconded by Babs Yarbrough. Carries  
186 unanimously.  
187

188 19. Adjourn.  
189 The meeting adjourns at 9:22 p.m.  
190

191  
192 Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

193 Signed:

194 \_\_\_\_\_  
195 Ken Beck, Mayor  
196

197 \_\_\_\_\_  
198 Julia Vicars, Acting City Secretary  
199

**Village of Volente**  
**Income & Expense Budget vs. Actual**  
 October 2014 through January 2015

10:16 AM  
 02/13/2015  
 Accrual Basis

	TOTAL							
	Jan 15	Budget	\$ Over Budget	% of Budget	FY to Date	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>								
Income	77,637.58	112,504.00	-34,866.42	69.01%	191,144.33	215,555.00	-24,410.67	88.68%
Gross Profit	77,637.58	112,504.00	-34,866.42	69.01%	191,144.33	215,555.00	-24,410.67	88.68%
<b>Expense</b>								
50000 - Operations	2,483.77	2,177.96	305.81	114.04%	13,317.16	15,351.81	-2,034.65	86.75%
52000 - Municipal Court	0.00	0.00	0.00	0.0%	250.00	600.00	-350.00	41.67%
53000 - Facilities and Equipment	2,772.56	3,200.00	-427.44	86.64%	10,205.46	12,550.00	-2,344.54	81.32%
55000 - Community Events	215.00	179.17	35.83	120.0%	1,429.56	2,856.67	-1,427.11	50.04%
57000 - Public Works	0.00	291.67	-291.67	0.0%	125.00	18,756.67	-18,631.67	0.67%
64000 - Outside Services	4,375.60	3,357.51	1,018.09	130.32%	20,691.29	13,430.01	7,261.28	154.07%
64100 - Development Costs	-616.10	833.33	-1,449.43	-73.93%	-709.34	3,333.33	-4,042.67	-21.28%
65000 - Contract Labor	0.00	1,266.67	-1,266.67	0.0%	0.00	5,066.67	-5,066.67	0.0%
66000 - Compensation, Benefits	9,270.26	10,003.34	-733.08	92.67%	38,132.67	40,013.34	-1,880.67	95.3%
<b>Total Expense</b>	<b>18,501.09</b>	<b>21,309.65</b>	<b>-2,808.56</b>	<b>86.82%</b>	<b>83,441.80</b>	<b>111,958.50</b>	<b>-28,516.70</b>	<b>74.53%</b>
<b>Net Ordinary Income</b>	<b>59,136.49</b>	<b>91,194.35</b>	<b>-32,057.86</b>	<b>64.85%</b>	<b>107,702.53</b>	<b>103,596.50</b>	<b>4,106.03</b>	<b>103.96%</b>
<b>Other Expense</b>								
80000 - Other Expense								
80050 - Penalties and Interest	0.00				5.50			
<b>Total 80000 - Other Expense</b>	<b>0.00</b>				<b>5.50</b>			
<b>Total Other Expense</b>	<b>0.00</b>				<b>5.50</b>			
<b>Net Other Income</b>	<b>0.00</b>				<b>-5.50</b>			
<b>Net Income</b>	<b>59,136.49</b>	<b>91,194.35</b>	<b>-32,057.86</b>	<b>64.85%</b>	<b>107,697.03</b>	<b>103,596.50</b>	<b>4,100.53</b>	<b>103.96%</b>

# Outside Services Explanation

10:53 AM

02/13/15

Accrual Basis

## Village of Volente Transaction Detail By Account October 2014 through January 2015

Type	Date	Name	Memo	Amount
<b>64000 - Outside Services</b>				
<b>64011 - Audit</b>				
Bill	12/01/2014	Neffendorf, Kn...	invoice dated 11/25/14	5,700.00
Total 64011 - Audit				5,700.00
<b>64012 - Tax Collection - All</b>				
Bill	10/30/2014	Travis County ...	Balance of 2014 collection fees	623.13
Bill	12/01/2014	Travis Central ...	appraisal fees	302.37
Total 64012 - Tax Collection - All				925.50
<b>64014 - Consultant/Inspection</b>				
Bill	01/26/2015	ATS	special outside service - flat rate ATS ...	1,700.00
Total 64014 - Consultant/Inspection				1,700.00
<b>64018 - Bookkeeping Service</b>				
Bill	11/20/2014	LF Bookkeepin...	10/17 - 11/20/14	588.95
Bill	12/20/2014	LF Bookkeepin...	11/20 - 12/17/14 + discount	500.00
Bill	01/20/2015	LF Bookkeepin...	12/20/14 - 1/20/15	755.10
Total 64018 - Bookkeeping Service				1,844.05
<b>64400 - Professional Services</b>				
<b>64410 - Attorney - General Services</b>				
Bill	10/31/2014	Scanlan, Buckl...	Oct 2014 billing	2,987.43
Bill	11/30/2014	Scanlan, Buckl...	review of Resolution Canvassing and ...	48.00
Bill	11/30/2014	Scanlan, Buckl...	work relating to council mtg	112.00
Bill	11/30/2014	Scanlan, Buckl...	prep and appearance at council mtg	528.00
Bill	01/09/2015	Scanlan, Buckl...		952.00
Total 64410 - Attorney - General Services				4,627.43
<b>64470 - City Professional Services</b>				
<b>64471 - P&amp;Z - Ordinances</b>				
Bill	11/14/2014	TRE & Associa...		149.00
Bill	11/14/2014	TRE & Associa...		447.00
Bill	11/14/2014	TRE & Associa...		298.00
Bill	11/14/2014	TRE & Associa...		49.00
Bill	11/14/2014	TRE & Associa...		223.50
Bill	11/30/2014	Scanlan, Buckl...	p/c with Judy Graci, research Texas c...	272.00
Bill	12/10/2014	TRE & Associa...	tree ordinance mtg, plat review, p& mt...	3,054.50
Bill	01/12/2015	TRE & Associa...	12/3/14 project rep, zoning and site d...	745.00
Bill	01/12/2015	TRE & Associa...	12/9/14 project rep, p&z work session...	223.50
Total 64471 - P&Z - Ordinances				5,461.50
<b>64474 - Govt. Committee - BCRUA</b>				
Bill	10/15/2014	City of Cedar P...	PIR 14-115	80.20
Total 64474 - Govt. Committee - BCRUA				80.20
<b>64475 - P&amp;Z Community Survey</b>				
Bill	11/01/2014	Lancer Label	community survey	116.86
Total 64475 - P&Z Community Survey				116.86
<b>64470 - City Professional Services - Other</b>				
Bill	11/14/2014	TRE & Associa...		12.25
Bill	11/14/2014	TRE & Associa...		223.50
Total 64470 - City Professional Services - Other				235.75
Total 64470 - City Professional Services				5,894.31
Total 64400 - Professional Services				10,521.74
Total 64000 - Outside Services				20,691.29
<b>TOTAL</b>				<b>20,691.29</b>

Village of Volente  
 Balance Sheet  
 As of January 31, 2015

9:37 AM  
 02/13/2015  
 Accrual Basis

	FY 2014-2015	FY 2013-2014
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
10100 - Cap One Checking- 5191	44,106.25	116,678.77
10200 - Cap One Tower Fund - 1411	488,059.14	487,598.10
10300 - Cap One Savings - 6099	225,336.62	154,469.68
10400 - Parkland Fund - Restricted	61,250.00	81,250.00
10500 - Temporarily Restricted Cash	-81,250.00	-61,250.00
<b>Total Checking/Savings</b>	<b>757,502.01</b>	<b>758,746.55</b>
<b>Accounts Receivable</b>		
12000 - Accounts Receivable	552.59	14,939.00
<b>Total Accounts Receivable</b>	<b>552.59</b>	<b>14,939.00</b>
<b>Other Current Assets</b>		
12110 - Undeposited Funds	0.00	20.00
12200 - Other Receivables	39,574.70	39,574.70
12300 - Prepaid Deposits	2,111.00	2,111.00
<b>Total Other Current Assets</b>	<b>41,685.70</b>	<b>41,705.70</b>
<b>Total Current Assets</b>	<b>799,740.30</b>	<b>815,391.25</b>
<b>Fixed Assets</b>		
14100 - Leasehold Improvements	7,777.25	5,812.25
14150 - Accum Depreciation - Leasehold	-3,888.83	0.00
14200 - Furniture & Equipment	17,412.03	16,176.03
14250 - Accum Depr Furniture & Equip	-1,963.10	0.00
<b>Total Fixed Assets</b>	<b>19,337.55</b>	<b>21,988.28</b>
<b>TOTAL ASSETS</b>	<b>819,077.85</b>	<b>837,379.53</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
20000 - Accounts Payable	4,013.61	7,540.13
<b>Total Accounts Payable</b>	<b>4,013.61</b>	<b>7,540.13</b>
<b>Other Current Liabilities</b>		
20100 - Other Payables	6,672.19	972.19
22000 - Deferred Revenues - Tax	8,945.33	8,945.33
24000 - Payroll Liabilities	544.82	-83.07
<b>Total Other Current Liabilities</b>	<b>16,162.14</b>	<b>10,400.59</b>
<b>Total Current Liabilities</b>	<b>20,175.75</b>	<b>17,940.72</b>
<b>Total Liabilities</b>	<b>20,175.75</b>	<b>17,940.72</b>
<b>Equity</b>		
39000 - Net Assets - Retained Earnings	624,572.15	636,875.26
39010 - Opening Bal Equity	-74,735.10	-74,735.10
39020 - Fund Balance Designated	80,118.02	80,118.02
39100 - Net Assets - Temp Restricted	61,250.00	61,250.00
Net Income	107,897.03	115,930.63
<b>Total Equity</b>	<b>798,902.10</b>	<b>819,438.81</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>819,077.85</b>	<b>837,379.53</b>

**Village of Volente**  
**Statement of Cash Flows**  
January 2015

9:28 AM  
02/13/2015

Jan 15

**OPERATING ACTIVITIES**

<b>Net Income</b>	<b>59,136.49</b>
<b>Adjustments to reconcile Net Income to net cash provided by operations:</b>	
12000 · Accounts Receivable	-206.10
20000 · Accounts Payable	2,400.16
24010 · Federal Withholding Tax	-3.00
24015 · Social Security - EE	6.50
24020 · Medicare Tax - EE	1.52
24025 · TMRS Employee Paid	-489.66
24515 · Social Security ER Paid	6.50
24525 · Medicare Tax - ER Paid	1.52
24530 · Texas Unemployment Tax	20.73
24550 · TMRS ER Paid	-325.00
<b>Net cash provided by Operating Activities</b>	<b><u>60,549.66</u></b>
 <b>Net cash increase for period</b>	 <b>60,549.66</b>
 <b>Cash at beginning of period</b>	 <b><u>696,952.35</u></b>
<b>Cash at end of period</b>	<b><u><u>757,502.01</u></u></b>

Village of Volente  
**Job Profitability Summary**  
 Excludes Administrative Costs

9:16 AM  
 02/13/2015

	Village Expense	Customer Expense	(\$ Diff.
<b>OWNER</b>			
8420 Lime Creek	1,060.80	1,261.60	200.80
<b>Total</b>	<b>1,060.80</b>	<b>1,261.60</b>	<b>200.80</b>
<b>OWNER</b>			
8114 Joy	1,146.75	1,602.12	455.37
<b>Total</b>	<b>1,146.75</b>	<b>1,602.12</b>	<b>455.37</b>
<b>OWNER</b>			
15811 Booth Circle	50.00	56.25	6.25
<b>Total</b>	<b>50.00</b>	<b>56.25</b>	<b>6.25</b>
<b>OWNER</b>			
8420 Lime Creek	184.75	313.24	128.49
<b>Total</b>	<b>184.75</b>	<b>313.24</b>	<b>128.49</b>
<b>OWNER</b>			
8111 Beauregard	74.50	83.81	9.31
<b>Total</b>	<b>74.50</b>	<b>83.81</b>	<b>9.31</b>
<b>OWNER</b>			
7303 Reed	0.00	-200.00	-200.00
<b>Total</b>	<b>0.00</b>	<b>-200.00</b>	<b>-200.00</b>
<b>OWNER</b>			
15757 Booth Circle	372.50	419.06	46.56
<b>Total</b>	<b>372.50</b>	<b>419.06</b>	<b>46.56</b>
<b>OWNER</b>			
8132 Joy	819.50	921.94	102.44
<b>Total</b>	<b>819.50</b>	<b>921.94</b>	<b>102.44</b>
<b>OWNER</b>			
15916 Booth Circle	150.00	168.75	18.75
<b>Total</b>	<b>150.00</b>	<b>168.75</b>	<b>18.75</b>
<b>TOTAL</b>	<b>3,858.80</b>	<b>4,626.77</b>	<b>767.97</b>

# Agenda Item 7

Address	Owner' Name	Type of Project	Stage/Status	Date Discuss Started	Builder	Red Tagged	Variance
8136 Lime Creek Rd	Marzan	Single Family Home	Built awaiting Final and CO	Sept. 2013	Themselves		
8120 Joy Rd	Hoag	Single Family Home	Building in Progress	Oct. 2013	Hausemean		Side Set Back Drive way over 15 degrees Impervious Coverage
16301 Jackson	Staalenburg	Pool	Finished awaiting restoration	Nov. 2013	Austin Custom Pools		
8420 Lime Creek	Doodleys	Single Family Home with Pool	Building in Progress	Mar-14	Silverton Custom Homes		Side Set Back Building on Slopes greater than 25 degrees building in the Floodplain
16107 Wharf Cove	Beaches LTD	Moving Building into Side Set Back	Pending Variance Request	May-14	Themselves		Building in the Floodplain Set Back due to Mandatory Changes in Septic System from LCRA
8336 Lime Creek	Anderson	Driveway	Awaiting Owner's Submission	May-14			Possible due to Impervious Coverage
15757 Booth Circle	Ratcliff	90 percent Remodel and increase in footprint	Awaiting Owner's Submission on P&Z Variances	Feb. 2014	Not Selected Yet		BOA Variance 2 hearings for Side Set Back

Address	Owner' Name	Type of Project	Stage/Status	Date Discuss Started	Builder	Red Tagged	Variance
15904 Amos now 15916 Booth	Smith	Single Family Resident	Building in Progress	Mar-14	Leon Urbanski		
8201 West	Koll	Pool	Awaiting Spring	Mar-14			Came in to build Carport and Porch in Set Back Did not get Variance Not thinking of building Pool
16500 Jackson	Kerr	Addition to House and Addition to Footprint	Reviewing Building Plans	Mar-14			Variance Hearing and was granted extra impervious coverage and they mitigated for it
16601 Jackson	Anger	Built Accessory Building in the Set Back and in the Floodplain for horses and Water Quality violation	Negotiating Settlement with Staff and Mayor	Apr-14			Would need several variances
16319 Jackson	Blauvelt	Single Family Resident added Water Tank Storage Then Added Pool	Waiting for Landscaping and Screening of Water Tanks	Jun-14	David Weekley		Administrative withing 1 percent of side set back

15900 Mary Street Address	Renking Owner' Name	Pool Type of Project	Waiting for Landscaping Stage/Status	May-14 Date Discuss Started	Bertram Builder	Red Tagged	Variance
8108 Bernard	Keating	Installation of two Septic Systems without permit built in the roadway platted ROW Installation and Renting out of two mobile homes	Mobile homes have been removed, Septic Systems have been removed from Ground Awaiting LCRA confirmation that Septic Tanks and Pollution and Properly dealt with	May-14	Themselves	Yes	There will be several P and Z and BOA Variance Requests
8132 Joy Rd	Robinson	Total Remodel Increase in Footprint	Waiting Information for several variance requests	Aug-14		Yes	
8111 Beauregard	Hamblin	Remodel of Garage to Add and Apartment	Waiting for Information to approve building plans	Aug-14	GC Builders		
7216 Debbie	Mokry	Addition of Water Storage Tanks in the Set Back and on common property	Awaiting applicants approval of neighbors	Sept. 2014	Morky	Yes	When property issue cleared up then set back variance
8201 Lime Creek	Arifi	Single Family Home	Building in Progress	Sept. 2014	Malviniz	Yes	Underground Utilities
8216 Lime Creek	Johnson	Single Family Home	Developing Plans	Nov. 2014			Lime Creek Rd
Lakeview/Puryear/Davidson/ Lime Creek	Gold and Beaches LTD	Ammended Plat	Working on Roadway Easement	Nov. 2014			is a prescriptive easement thru Lot 51
8011 Lakeview Address	Gold and Beaches LTD Owner' Name	Resubdivision Type of Project	Awaiting Ammended Plat Stage/Status	Nov-14 Date Discuss Started	Builder	Red Tagged	Variance

8110 Sharon	Francesco	Addition of Large Concrete Deck Awaiting Mitigation of IC	Large Increase In Impervious Coverage	14-Apr	Francesco	Yes	He owns three lots but does not want to join them together at this time He removed the forms for the concrete and will not pour it
8010 Bernard 15811 Booth	Gamble Browning	Built Driveway without a permit No drainage Mitigation Pool	?	Oct. 2013 Aug-14	Robert Nelson Da Vinci Pools	Yes	Joan started with my help awaiting plans
8504 Lime Creek Booth	Springer Confidential	Single Family Resident Resubdivision	Awaiting Final Awaiting Owners Plans and Timetable Awaiting Owners Decision and Plans	Nov. 2014 Dec. 2014			
8408 Lime Creek 16202 Davidson (8208 Lakeview)	Chaudhari Mitchell	Single Family Resident Major Remodel Change of Footprint	Had Conceptual Meeting awaiting Owners Plans Awaiting Owners Return from China	Dec. 2014 Jan. 2015	Themselves	Yes	
8212 West Drive 15779 Booth	Smith Greer	Thinking of Building a Small Garage and Guest Home Underground Utilities	Awaiting Owners Plans and Timetable In Progress	Mar-14 15-Feb	Bowne Electric	Yes	

## City Secretary Report

February 2015



VILLAGE OF  
**VOLENTE**

- Worked on revisions to the Job Cost/Development fees with the Bookkeeper
- Created customer statements for the entirety of 2014, to increase clarification
- Revised the Sign Permit Application, permitting process, enforcement process, and billing
- Worked with the Auditor to provide all files necessary for the FY 2013-2014
- Caught up on Minutes for the Planning and Zoning Commission, Board of Adjustments and City Council
- Worked with Committees for preparation of agendas and backup material
- Worked with the Bookkeeper on revision of the Chart of Accounts to make coding more transparent
- Working on research of our Records Retention schedule, ordinance, and possible revisions (the end goal of this project is to have a better organized storage of files and the destruction of files no longer needing to be kept)
- Working on the Municipal Court ordinances, with suggested revisions. (For instance, we probably will not be keeping our court records on microfilm!)
- Reading proposed House and Senate bills weekly and keeping record of any proposed bills that would directly impact our municipality
- Sent out 1099s
- Worked with the Bookkeeper to prepare W2s
- Working on revision of applications for various development projects to increase their aesthetic and to ensure each application includes all relevant information
- Spent a half day at Jonestown's Municipal Court to become more comfortable with the practices, procedures, and paperwork of the municipal court.
- Continually working on updates to the website to improve its appearance and access to information
- Working directly with our Volunteers in office. A big thank you is due to each of the volunteers who come in and give Barbara and I a good break from the phone to focus on work!
- Correspondence and research for Mayor and Council Members
- Continually working on the organization of the office, especially files

*On a side note:*

*Thank you all for the vote of confidence and the opportunity to work here at the Village of Volente. I am excited and happy to be here!*

**Julia Vicars, Acting City Secretary**

## City Administrator Report 2-17-15

Met with Mike Carter on repairs to City Hall

Work on and attended committees meetings on the standing committees. 2 more Meetings since last Regular Council Meeting

Worked with City Engineer on recommendations to PZ on zoning conditional use ongoing projects, meeting on a regular basis.

Several construction meetings and pre application meetings with new incoming residents and their builders had five meetings on variance requests.

Set up several inspections and follow up on the several construction projects going on in the town.

Working with ATS for sign compliance list.

Processing few complaints mostly on, lost pets and one building without a permit.

Developing List on all of our Ordinances and Resolutions

Working with Capital Metro on receiving our Build Central Texas funds rebate.

Still Working with R Roucloux on developing a checklist for subdivision.

Soliciting residents for volunteer activity and committee appointments.

Work with auditors to prepare audit

Working with Fire Chief to develop new Fire Code and Urban Wildfire Interface codes

Working on GLO to see if we can tack on the Travis County and City of Austin National Disaster Recovery Grant

Reworking the application for building permits and checklists.

Working to develop Emergency Management Plan specific to Volente

Working on two more subdivisions.

Working with Bookkeeper to correct posting errors and reports.

Worked on updating Personnel Manual

Working with Public Safety and 911 on Reverse 911 and getting us set up as a local provider.

After attending Region K water planning district meeting contacted TC and HC to see where pipeline from Highland Lakes to serve Hays County status

Developed materials for Public Works Committee

Meet with Council Members to update them on our different ordinances, survey results.

Developed Public Notices.

**ORDINANCE 2015-O-4**

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**AN ORDINANCE ENACTING A CODE OF ORDINANCES FOR THE VILLAGE OF  
VOLENTE, RESTATING AND CODIFYING EXISTING ORDINANCES, PROVIDING  
FOR SEVERANCE AND AN EFFECTIVE DATE.**

**WHEREAS**, the existing general ordinances of the Village, are inadequately organized for convenient reference by the public;

**WHEREAS**, pursuant to Tex. Local Government Code Chapter 53, the Village is authorized to codify its civil and criminal ordinances;

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE  
VILLAGE OF VOLENTE:**

**Section 1.**

The general ordinances of the Village will hereby be codified and compiled in book form as will be attached to this Ordinance, and adopted as the Code of Ordinances of the Village of Volente. This Ordinance shall allow the Village's Land Development Code, which shall remain in effect as a separate code of the Village's land development regulations.

**Section 2.**

On the effective date of this Ordinance the Code of Ordinances consists of the following Titles:

- TITLE I: GENERAL PROVISIONS
- TITLE II: MUNICIPAL GOVERNMENT
- TITLE III: LAND DEVELOPMENT
- TITLE IV: PUBLIC HEALTH AND SAFETY
- TITLE V: VILLAGE PROPERTY
- TITLE VI: VILLAGE CONTRACTS
- TITLE VII: TRAFFIC REGULATIONS
- APPENDICES

**Section 3.**

The codification of the Village's general ordinances adopted by this Ordinance shall not affect: (i) the enforcement of any ordinance hereby codified as to any past act, omission or circumstance; (ii) any right established in any ordinance hereby codified; (iii) any appropriation or expenditure of funds, approvals, or any other action lawfully taken by the governing body or any official of the Village pursuant to any ordinance hereby codified; or (iv) any ordinance of the Village of a temporary or special nature or any ordinance not included in the Code of Ordinances.

**Section 4.**

36 The Village Administrator shall cause a copy of this Ordinance to be published in the newspaper  
37 adopted as the official publication of the Village.

38 **Section 5.**

39 If any provision of this Ordinance or the Code of Ordinances hereby adopted is found by a court  
40 of competent jurisdiction to be void or unenforceable, such void or unenforceable provision shall  
41 be severed as though it never formed a part of this Ordinance or the Code of Ordinances, as  
42 applicable, and all other provisions hereof and in the Code of Ordinances shall remain in full  
43 force and effect.

44 **Section 6.**

45 This Ordinance and the Code of Ordinances shall be effective immediately upon adoption.

46 PASSED AND APPROVED BY THE VILLAGE COUNCIL OF VOLENTE, TEXAS, BY A  
47 VOTE OF \_\_\_ (AYES) TO \_\_\_ (NAYS) TO \_\_\_ (ABSTENTIONS) OF THE VILLAGE COUNCIL OF  
48 THE VILLAGE OF VOLENTE, TEXAS, ON THE \_\_\_\_\_ DAY OF FEBRUARY, 2015.

49

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51

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52 Mayor Ken Beck

53

54 Attest:

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55 Julia Vicars, Village Secretary

56

Village of Volente

Agenda Item 9

ORDINANCE NO. 2014-O-12

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5 **AN ORDINANCE OF THE VILLAGE OF VOLENTE, TEXAS, AMENDING**  
6 **ORDINANCE NO. 2004-O-24 SO AS TO MAKE CHANGES TO THE PLANNING AND**  
7 **ZONING COMMISSION AND RULES GOVERNING THEIR PROCEDURES AND**  
8 **MEETINGS AND PROVIDING FOR THE FOLLOWING: ADDITIONS TO PURPOSE;**  
9 **MEMBERSHIP AND APPOINTMENT; APPOINTMENT OF CHAIR AND VICE-**  
10 **CHAIR; RULES OF PROCEDURE; DUTIES AND POWERS; CONFLICTING**  
11 **PROVISIONS; SEVERABILITY; AND PROVIDING FOR SEVERABILITY,**  
12 **EFFECTIVE DATE AND OPEN MEETINGS CLAUSES**

13  
14  
15 **WHEREAS,** the Village of Volente (“Volente”) is a governmental entity that was incorporated  
16 pursuant to the laws of the State of Texas as a Type B General-Law Municipality  
17 following an election held on February 1, 2003; and  
18

19 **WHEREAS,** the City Council of Volente (“Council”) has actively been studying and  
20 evaluating the impact of development; and considering regulations that seek to  
21 provide for the orderly and safe development of land and use of property within  
22 its Village limits (i.e. incorporated municipal boundary) and to avoid development  
23 that may constitute a public nuisance, impose an unreasonable burden on public  
24 infrastructure, or unreasonably disturb and devalue adjoining properties; and  
25

26 **WHEREAS,** the Council seeks to preserve the health, safety and general welfare of the  
27 community by enacting comprehensive development, subdivision and zoning  
28 regulations that provide for orderly growth, insure that the impact of development  
29 has an acceptable impact on the distinctive character of the community and  
30 preserve the cultural and aesthetic character of the Village; and  
31

32 **WHEREAS,** the Council seeks to promote a positive Village image reflecting order, harmony  
33 and pride, thereby strengthening the economic stability of the Village’s  
34 commercial, cultural, environmental, historical, residential and scenic areas; and  
35

36 **WHEREAS,** the Council has found it to be in the best interest of the public safety, health and  
37 general welfare of the Village to regulate the use and development of land so to  
38 preserve the quality of life for Village residents, prohibit overcrowding, reduce  
39 strain on infrastructure, and prevent the loss of historical and ecological resources;  
40 and  
41

42 **WHEREAS,** the Village Council is expressly authorized by the Texas Standard Zoning  
43 Enabling Act, Texas Local Government Code, Chapter 212, to adopt zoning  
44 regulations and appoint a Planning and Zoning Commission.  
45

46 NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE VILLAGE OF  
47 VOLENTE, TEXAS: THAT THE FOLLOWING RULES SHALL BE ADDED TO  
48 REGULATE AND GOVERN THE PLANNING AND ZONING COMMISSION FOR THE  
49 VILLAGE OF VOLENTE, TEXAS.

50

51 **SECTION 22.301. Purpose.**

52 *Additions to the Planning and Zoning Commission to accomplish the following purposes:*

53

54 (K). To consider and make recommendations to the Village Council for a variance from the Site  
55 Development, Water Quality, and/or Subdivision requirements. A variance is defined as  
56 permission to depart from the specific provisions in the Site Development, Water Quality and/or  
57 Subdivision Ordinances by virtue of a unique hardship on a person's property. If a variance is  
58 recommend by the Planning and Zoning Commission, it acts as a recommendation to the Village  
59 Council to allow a variance from specific provisions in the Site Development, Water Quality,  
60 and Subdivision Ordinances, and may provide for alternative regulatory provisions to alleviate  
61 the unique hardship which would occur from compliance with the provisions of the applicable  
62 ordinance. The recommendation for granting a variance does not amend the Site Development,  
63 Water Quality and Subdivision ordinances, but it is a recommendation to the Village Council to  
64 grant a specific property where there are special circumstances and/or hardships justifying  
65 deviations from the standard provisions of the Site Development, Water Quality and Subdivision  
66 Ordinances.

67

68 (L). To consider and make recommendations to the Village Council, upon a request for a special  
69 exception from the Site Development, Water Quality and/or Subdivision requirements. A  
70 special exception may only be recommended to the Village Council for those regulations  
71 identified by the Village Council to be subject to special exceptions, and only upon a showing of  
72 the parameters established by the Village Council for granting the special exception.

73

74 (M). To consider and make recommendations to the Village Council upon an appeal of the  
75 determination or order of an administrative official on an issue that affects the Site Development,  
76 Water Quality and/or Subdivision rights of a person. Upon the filing of an appeal, all  
77 proceedings in the furtherance of the action being appealed are stayed. If facts show that the stay  
78 would cause imminent peril to life or property, the action may be stayed only if a restraining  
79 order is granted by a district court.

80

81 (N). To consider and make recommendations to the Village Council regarding non-conforming  
82 uses, including establishing an amortization period for the termination of those uses. In  
83 establishing amortization periods for a non-conforming use, the Commission may consider the  
84 amount the owner has invested in the property, the amount of recoupment of the investment  
85 during the amortization period, the availability and location of other sites, and the extent to  
86 which the non-conforming use adversely affects the neighboring property.

87

88 (O) In furtherance of their recommendations to the Village Council on amendment and repeal of  
89 various provisions in the Village Master or Comprehensive Plan the Planning and Zoning  
90 Commission with approval of the Village Council will conduct Community Surveys of the  
91 Village's residents. The Commission will make recommendations on the content of the

← 12 & 13

92 Community Survey to the Village Council and gain their approval prior to conducting a  
93 Community Survey.

94

95 **SECTION 2. Renumbered to 22.302**

96

97 **SECTION 3. Appointment of Chair and Vice-Chair. Renumbered to 22.303. Changed as**  
98 **follows: Change Title to Appointment of Chair**

99

100 The Village Council shall appoint the Chair.

101

102 **SECTION 4. Renumbered to 22.304**

103

104 **SECTION 5. Renumbered to 22.305**

105

106 **SECTION 6. Renumbered to 22.306**

107

108 **SECTION 7. Renumbered to 22.307**

109

110 **SECTION 8. Rules of Procedure. Renumbered to 22.308**

111 *Changes as follows: Section 8 (A) Officers*

112

113 (A) Organization and officers.

114

115 (1) Officers.

116

117 (a) From among its members the Commission shall elect the Vice Chair. The  
118 Chair, or in his/her absence, the Vice Chairperson shall preside at all  
119 meetings, and shall decide all points or order or procedure.

120 (b) Section 8 (A) (1) (a) now becomes Section 8 (A) (1) (b)

121 (c) Section 8 (A) (1) (b) now becomes Section 8 (A) (1) (c)

122

123 (B) Meetings

124 Addition of (3) (a)

125

126 (3) (a) Regular Meetings. The Commission shall conduct regular meetings once a  
127 month on the second Tuesday of every month at 7:00 PM. The initial meeting  
128 of the Commission shall be called by the Village Council.

129

130

131 **SECTION 9. Duties and Powers. Renumbered to Section 22.309**

132

133 The Planning and Zoning Commission is charged with the duty and invested with the authority  
134 to: *Addition of (H)*

135

136 (H) Hear evidence and determine the matters set forth in Section 23.301 of this Ordinance.

137

← 10 & 11

138 **SECTION 10. Conflicting Provisions. Renumbered to 22.310**

139  
140 In the case of any conflict between the other provisions of this Ordinance and any existing  
141 ordinance of the Village, the provisions of this Ordinance will control.  
142

143 **SECTION 11. Severability. Renumbered to 22.311**

144 If any part of this ordinance, or the application of the same to any person, or set of circumstances  
145 is for any reason held to be unconstitutional, invalid, or unenforceable, the validity of the  
146 remaining portions of this ordinance shall not be affected thereby, this being the intent of the  
147 City Council in adopting this ordinance and all provisions of this ordinance are declared  
148 severable for that purpose.  
149

150 **SECTION 12. Effective Date. Renumbered to 22.312**

151 This Ordinance shall become effective upon approval of the City Council.  
152

153 **PASSED AND APPROVED BY THE CITY COUNCIL OF THE VILLAGE OF**  
154 **VOLENTE, TEXAS on this \_\_\_ day of August 2014.**  
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Frederick Graber, Mayor  
Village of Volente

Attest:

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Joan Jackson, City Secretary

Approved to Form:

---

Tom Buckle, City Attorney

Village of Volente

**ORDINANCE NO. 2004-O-25  
AN AMENDMENT TO THE PLANNING AND ZONING  
COMMISSION ORDINANCE**

**AN AMENDMENT TO ORDINANCE NO. 2004-O-24 OF THE VILLAGE OF  
VOLENTE, TEXAS ADDING TWO ALTERNATE MEMBERS TO THE  
PLANNING AND ZONING COMMISSION AND SETTING FORTH RULES  
GOVERNING THEIR APPOINTMENT; TERMS OF OFFICE; FILLING OF  
VACANCIES; CONFLICTING PROVISIONS; SEVERABILITY; AND AN  
EFFECTIVE DATE.**

**WHEREAS,** the Village of Volente (“Volente”) is a newly-created governmental entity that was incorporated pursuant to the laws of the State of Texas as a Type B General-Law Municipality following an election held on February 1, 2003; and

**WHEREAS,** the Village Council (“Council”) has adopted Ordinance No. 2004-O-24 establishing the Planning and Zoning Commission; and

**WHEREAS,** the Council has concluded that it is in the best interest of Volente to appoint two alternate members of the Commission to minimize the problem of having a quorum to conduct the business of the commission during periods when two or more of the permanent members of the commission are unavailable;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
VILLAGE OF VOLENTE, TEXAS: THAT THE FOLLOWING RULES SHALL  
ESTABLISH, REGULATE AND GOVERN THE PLANNING AND ZONING  
COMMISSION FOR THE VILLAGE OF VOLENTE, TEXAS.**

**SECTION 1. Amendments to Ordinance #2004-O-24**

1. Section 2 of Ordinance #2004-O-24 is amended and modified to provide as follows:

**SECTION 2. Membership and Appointment.**

The Planning and Zoning Commission shall be composed of five (5) permanent and two alternate members. All the members shall be qualified voters who reside in the Village. The Village Council will consider for appointment to the Commission those persons who have demonstrated their civic interest, general knowledge of the community, independent judgment, interest in planning and zoning, and availability

47 to attend meetings. The Village Council shall strive to appoint members  
48 who, by reason of their occupations and the areas of the Village in which  
49 they reside, will be broadly representative of the community.  
50

- 51 2. Section 4 of Ordinance #2004-O-24 is amended and modified to provide as  
52 follows:

53  
54 **SECTION 4. Terms of Office; Filling of Vacancies.**  
55

56 The terms of two of the permanent members and one of the alternate  
57 members shall expire on January 1st of each odd-numbered year and the  
58 terms of three of the permanent members and one of the alternate  
59 members shall expire on January 1st of even-numbered years. Place  
60 numbers one through five shall identify the permanent members of the  
61 Commission. The alternate members shall not have place numbers but  
62 can substitute for any of the permanent members if he or she is  
63 unavailable to attend a Commission meeting. Commission members  
64 may be appointed to successive terms. A member of the Commission  
65 shall serve until his or her successor is appointed and installed. The  
66 Village Council shall fill vacancies for the uncompleted term of any  
67 vacant position. Newly appointed members shall be installed at the first  
68 regular commission meeting after their appointment.  
69

- 70 3. Section 5 of Ordinance #2004-O-24 is amended and modified to provide as  
71 follows:  
72

73 **SECTION 5. Removal of Commissioners.**  
74

75 The Village Council may by majority vote remove a permanent or  
76 alternate Commissioner for lack of confidence, incompetence, corruption,  
77 misconduct, or malfeasance. Any permanent Commissioner who misses  
78 three (3) consecutive meetings within a twelve (12) month time period or  
79 one-third (1/3) of all regular meetings shall be deemed to have  
80 automatically vacated his/her position on the Commission. This section  
81 shall not apply to a Commissioner who applied for and received an  
82 excused absence from the Commission chair prior to the meeting(s) at  
83 issue. Any Commissioner who no longer resides within the corporate  
84 boundaries is deemed to have automatically vacated his/her position on the  
85 Commission.  
86

87 **SECTION 2. Conflicting Provisions.**  
88

89 In the case of any conflict between the other provisions of this Ordinance and any  
90 existing ordinance of the Village, the provisions of this Ordinance will control.  
91

92 **SECTION 3. Severability.**

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If any part of this ordinance, or the application of the same to any person, or set of circumstances is for any reason held to be unconstitutional, invalid, or unenforceable, the validity of the remaining portions of this ordinance shall not be affected thereby, this being the intent of the City Council in adopting this ordinance and all provisions of this ordinance are declared severable for that purpose.

**SECTION 4. Effective Date.**

This Ordinance shall become effective upon approval of the City Council.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE VILLAGE OF VOLENTE, TEXAS on this 3<sup>rd</sup> day of August, 2004.**

---

Jan Yenawine, Mayor  
Village of Volente

Attest:

---

Jennifer Zufelt, City Secretary

Approved to Form:

---

Tom Buckle, City Attorney

Village of Volente

PLANNING AND ZONING COMMISSION ESTABLISHMENT  
ORDINANCE NO. 2004-O-24

AN ORDINANCE OF THE VILLAGE OF VOLENTE, TEXAS, ESTABLISHING THE PLANNING AND ZONING COMMISSION AND RULES GOVERNING THEIR PROCEDURES AND MEETINGS AND PROVIDING FOR THE FOLLOWING: PURPOSE; MEMBERSHIP AND APPOINTMENT; APPOINTMENT OF CHAIR AND VICE-CHAIR; TERMS OF OFFICE; FILLING OF VACANCIES; REMOVAL OF COMMISSIONERS; MOTIONS AT MEETINGS; DISQUALIFICATION FROM VOTING; RULES OF PROCEDURE; DUTIES AND POWERS; CONFLICTING PROVISIONS; SEVERABILITY; AND AN EFFECTIVE DATE.

**WHEREAS,** the Village of Volente (“Volente”) is a newly-created governmental entity that was incorporated pursuant to the laws of the State of Texas as a Type B General-Law Municipality following an election held on February 1, 2003; and

**WHEREAS,** the City Council of Volente (“Council”) has actively been studying and evaluating the impact of development; documenting development at the time of incorporation; and considering regulations that seek to provide for the orderly and safe development of land and use of property within its Village limits (i.e. incorporated municipal boundary) and to avoid development that may constitute a public nuisance, impose an unreasonable burden on public infrastructure, or unreasonably disturb and devalue adjoining properties; and

**WHEREAS,** the Council seeks to preserve the health, safety and general welfare of the community by enacting comprehensive development, subdivision and zoning regulations that provide for orderly growth, insure that the impact of development has an acceptable impact on the distinctive character of the community and preserve the cultural and aesthetic character of the Village; and

**WHEREAS,** the Council seeks to promote a positive Village image reflecting order, harmony and pride, thereby strengthening the economic stability of the Village’s commercial, cultural, environmental, historical, residential and scenic areas; and

**WHEREAS,** the Council has finds it to be in the best interest of the public safety, health and general welfare of the Village to regulate the use and development of land so to preserve the quality of life for Village residents, prohibit overcrowding, reduce strain on infrastructure, and prevent the loss of historical and ecological resources; and

**WHEREAS,** the Village Council is expressly authorized by the Texas Standard Zoning Enabling Act, Texas Local Government Code, Chapter 212, to adopt zoning regulations and appoint a Planning and Zoning Commission.

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48

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE VILLAGE OF  
VOLLENTE, TEXAS: THAT THE FOLLOWING RULES SHALL ESTABLISH, REGULATE  
AND GOVERN THE PLANNING AND ZONING COMMISSION FOR THE VILLAGE OF  
VOLLENTE, TEXAS.**

53

54 **SECTION 1. Purpose.**

55 A Planning and Zoning Commission is created to accomplish the following purposes:

56 (A) To identify community needs and advise the Council of their short-range and long-range  
57 implications for the total development of the Village;

58

59 (B) To recommend achievable community goals as a basis for long-range planning and  
60 development programs;

61

62 (C) To recommend plans, programs, and policies that will aid the entire community in achieving  
63 its defined goals;

64

65 (D) To recommend to the Village Council the adoption, amendment and repeal of various  
66 provisions in the Village Master or Comprehensive Plan;

67

68 (E) To interpret the adopted plans and programs to concerned citizens so that private activities  
69 and desires may be accomplished in harmony with public needs and policies;

70

71 (F) To recommend to the Village Council the adoption, modification and repeal of provisions in  
72 the Village's zoning ordinances;

73

74 (G) To recommend to the Village Council the initial and changes to the zoning of the various  
75 parcels of land in the Village;

76

77 (H) To recommend to the Village Council the adoption, modification and repeal of provisions in  
78 the Village's subdivision ordinances;

79

80 (I) To recommend to the Village Council the approval, approval with modification or rejection of  
81 various applications for subdivision and re-subdivision of land within the Village.

82

83 (J) To recommend to the Village Council the provisions for such other ordinances as from time  
84 to time may be requested by the Village Council.

85

86 **SECTION 2. Membership and Appointment.**

87 The Planning and Zoning Commission shall be composed of five (5) qualified voters who reside  
88 in the Village. The Village Council will consider for appointment to the Commission those  
89 persons who have demonstrated their civic interest, general knowledge of the community,  
90 independent judgment, interest in planning and zoning, and availability to attend meetings. The  
91 Village Council shall strive to appoint members who, by reason of their occupations and the  
92 areas of the Village in which they reside, will be broadly representative of the community.

93  
94 **SECTION 3. Appointment of Chair and Vice-Chair.**  
95 The Mayor with the approval of the Village Council shall appoint the Chair and Vice-Chair.  
96  
97 **SECTION 4. Terms of Office; Filling of Vacancies.**  
98 The terms of two of the members shall expire on January 1st of each odd-numbered year and the  
99 terms of three of the members shall expire on January 1st of even-numbered years. Place  
100 numbers one through five shall identify the members of the Commission. Commission members  
101 may be appointed to successive terms. A member of the Commission shall serve until his or her  
102 successor is appointed and installed. The Village Council shall fill vacancies for the  
103 uncompleted term of any vacant position. Newly appointed members shall be installed at the  
104 first regular commission meeting after their appointment.  
105  
106 **SECTION 5. Removal of Commissioners.**  
107 The Village Council may by majority vote remove a Commissioner for lack of confidence,  
108 incompetence, corruption, misconduct, or malfeasance. Any Commissioner who misses three (3)  
109 consecutive meetings within a twelve (12) month time period or one-third (1/3) of all regular  
110 meetings shall be deemed to have automatically vacated his/her position on the Commission.  
111 This section shall not apply to a Commissioner who applied for and received an excused absence  
112 from the Commission chairperson prior to the meeting(s) at issue. Any Commissioner who no  
113 longer resides within the corporate boundaries is deemed to have automatically vacated his/her  
114 position on the Commission.  
115  
116 **SECTION 6. Motions at Meetings.**  
117 (A) A motion may be made by any member other than the presiding officer. The presiding  
118 officer may second a motion and may vote on all matters considered by the Commission.  
119  
120 (B) A motion to approve any matter before the Commission or to recommend approval of any  
121 request requiring Village Council action shall require a majority vote of the members present and  
122 voting.  
123  
124 **SECTION 7. Disqualification from Voting.**  
125 A member shall disqualify himself/herself from voting whenever the member has a personal or  
126 monetary interest in a matter before the Commission that is substantially different from the  
127 interest of the other citizens of the Village, or if the value of the member's property will be  
128 affected in a substantially different manner than other properties within the Village.  
129  
130 **SECTION 8. Rules of Procedure.**  
131 (A) Organization and officers.  
132 (1) Officers.  
133 (a) In the absence of both the Chair and Vice-Chair, the Commission shall elect  
134 an Acting Chair.  
135 (b) The Village Secretary shall be custodian of the minutes and other official  
136 records, shall attend to the correspondence of the Commission and shall cause to  
137 be given such notices as are required and in the manner prescribed by law.  
138

139 (2) Rules of Order. Roberts Rules of Order, as amended, shall be the Commission's  
140 final authority on all questions of procedure and parliamentary law not covered by these  
141 Rules of Procedure.  
142

143 (B) Meetings

144 (1) Quorum. A quorum shall consist of three members.  
145

146 (2) Agenda. The Village Secretary shall prepare an agenda for each meeting of the  
147 Commission, and shall attach to each agenda a report of matters pending further action by  
148 the Commission. The Village Secretary shall post a copy of the agenda in the Village  
149 Hall as required by law for a period of three full calendar days, not counting the day of  
150 posting, but which may count the day of the meeting.  
151

152 (3) Regular Meetings. The Commission shall conduct regular meetings once a month at  
153 a time and place determined by resolution adopted by the Commission. The initial  
154 meeting of the Commission shall be called by the Village Council. ← 10& 11  
155

156 (4) Special Meetings. Special meetings for any purpose may be held: on the call of the  
157 Chair, or on request of two or more members and by giving written notice to all members  
158 deposited in the mail at least 72 hours before the meeting, or as may be scheduled by a  
159 majority of the Commission at any previous meeting. The convening authority shall  
160 determine the time and place of the special meeting. ← 10& 11  
161

162 (5) Public meetings. Any party in interest may appear in his/her own behalf or be  
163 represented by council or agent.  
164

165 (C) Official Records.  
166

167 (1) Official Records. The official records shall be the minutes of the Commission,  
168 together with all findings, decisions and other official records of the Commission.  
169

170 (2) Recording of Vote. The minutes of the Commission's proceedings shall show the  
171 vote of each member, or indicate a member's absence or failure to vote.  
172

173 (3) Files-Retention. All matters coming before the Commission shall be filed in the  
174 Village's records. Original papers of all requests and proposals shall be retained as a part  
175 of the permanent record.  
176

177 (4) Public Record. The official records and citizen requests filed for Commission  
178 action in regular or special meetings shall be on file in the Village Hall and shall be open  
179 to public inspection during customary working hours.  
180

181 (D) Application Procedures.

182 (1) Written Request Required. Every proposal submitted for Commission action shall  
183 be made in writing. Where appropriate, the Village shall provide application forms. The

184 proposal shall be accompanied by all prescribed fees and shall be complete in all respects  
185 before the Village shall accept it for filing.  
186

187 (2) Schedules and Instructions. Every proposal or request for Commission action or  
188 recommendation shall be filed, processed and considered in accordance with this section.  
189

190 (3) Submission and Supporting Information. Information supporting a request or  
191 recommendation to approve or disapprove any proposal before the Commission shall be  
192 submitted through the Village Secretary in writing or to the Commission in public  
193 meeting.  
194

195 (4) Withdrawal of Proposal. When any applicant desires to withdraw his or her  
196 proposal, he or she may do so by filing a written request with the Village Secretary. Such  
197 request shall be effective upon the date of its official receipt, provided, however, that no  
198 such request shall be valid after notices have been mailed, except on action of the  
199 Commission. Withdrawal of a proposal at any stage of its processing shall terminate all  
200 consideration of it by the Village, and the case file shall be closed.  
201

## 202 **SECTION 9. Duties and Powers.**

203 The Planning and Zoning Commission is charged with the duty and invested with the authority  
204 to:

205 (A) Inspect property and premises at reasonable hours when required to discharge its  
206 responsibilities under the laws of the State and of the Village.  
207

208 (B) Formulate and recommend to the Village Council for its adoption a comprehensive plan for  
209 the orderly growth and development of the Village and its environs, and from time to time  
210 recommend such changes in the plan as it finds will facilitate the movement of people and goods,  
211 and the health, recreation, safety, and general welfare of the citizens of the Village.  
212

213 (C) Formulate a zoning plan as may be deemed best to carry out the goals of the comprehensive  
214 plan; hold public hearings and make recommendations to the Village Council relating to the  
215 creation, amendment, and implementation of zoning regulations and districts as provided in the  
216 Texas Local Government Code, as amended.  
217

218 (D) Exercise all the powers of a commission as to the approval or disapproval of plans, plats, or  
219 replats and vacations of plans, plats or replats as provided in the Texas Local Government Code.  
220

221 (E) Study and make recommendations on the location, extension, planning, vacating, and  
222 closing of public rights-of-way, parks and other public places.  
223

224 (F) Formulate and recommend to the Village Council policies and regulations consistent with  
225 the adopted comprehensive plan governing the location and/or operation of utilities, public  
226 facilities, and services owned or under the control of the Village.  
227

228 (G) Review and make recommendations concerning annexation of land into the Village.  
229

230 **SECTION 10. Conflicting Provisions.**  
231 In the case of any conflict between the other provisions of this Ordinance and any existing  
232 ordinance of the Village, the provisions of this Ordinance will control.

233  
234 **SECTION 11. Severability.**  
235 If any part of this ordinance, or the application of the same to any person, or set of circumstances  
236 is for any reason held to be unconstitutional, invalid, or unenforceable, the validity of the  
237 remaining portions of this ordinance shall not be affected thereby, this being the intent of the  
238 City Council in adopting this ordinance and all provisions of this ordinance are declared  
239 severable for that purpose.

240  
241 **SECTION 12. Effective Date.**  
242 This Ordinance shall become effective upon approval of the City Council.

243  
244 **PASSED AND APPROVED BY THE CITY COUNCIL OF THE VILLAGE OF**  
245 **VOLENTE, TEXAS on this 20<sup>th</sup> day of July 2004.**

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Jan Yenawine, Mayor  
Village of Volente

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255 Attest:

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Jennifer Zufelt, City Secretary

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263 Approved to Form:

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Tom Buckle, City Attorney

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RESOLUTION 2010-R-58

**A RESOLUTION OF THE VILLAGE OF VOLENTE, TRAVIS COUNTY, TEXAS, ESTABLISHING CLARIFICATION OF POLICY FOR ADMINISTRATION AND PROCEDURES BETWEEN THE CITY ADMINISTRATION AND THE PLANNING AND ZONING COMMISSION.**

**WHEREAS,** The Village respects the dedication of volunteers to protect the interests of residents, land owners and applicants involved in the planning and zoning process; and

**WHEREAS,** The Village seeks to avoid unnecessary time and monetary commitments of volunteers, residents, land owners and applicants involved in the planning and zoning process; and

**WHEREAS,** The Village expects an orderly process to be consistently followed in accordance with Village regulations and Texas state law,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE VILLAGE OF VOLENTE, TEXAS, THAT THE FOLLOWING POLICIES SHALL BE FOLLOWED:**

**Administratively Complete Applications**

Once the Village administration has deemed an application “administratively complete”, the application may be put on the Planning & Zoning Comm. (P&Z) draft agenda. A copy of the draft agenda, application and completed checklist (showing administrative completeness) should be delivered to the Planning & Zoning Chair for review.

**Administratively Non-Complete Applications**

Applications that have not been declared “administratively complete”, shall not be placed on the P&Z draft agenda. Instead a memo from the Village administration shall be attached to the incomplete application explaining the special circumstances that cause it to be unable to be completed. It shall be at the sole discretion of the P&Z Chairperson to determine if and how the application shall be placed on the P&Z Agenda.

**Public Notices**

No public hearings shall be advertised, nor public notices, including meeting agendas, posted without the expressed written authorization of the P&Z Chairperson.

**Material Changes in the Application**

If at any time the application changes materially, those changes shall be expressly notified to both the P&Z and City Council by the Village administration. Whether a change to the application is material will be determined jointly by the P&Z Chair and the Mayor.

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**RESOLVED AND APPROVED** this 19th day of January, 2010.

\_\_\_\_\_  
Jan Yenawine, Mayor

ATTEST: \_\_\_\_\_  
Jennifer Zufelt, City Secretary

**After additional volunteers and some changes to the positions and placement of certain individuals, a re-ratification of the Planning and Zoning Commission and Board of Adjustments became necessary. Below is a list of the two Committees as they stand.**

## **Planning and Zoning Commission**

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Interim Chair – Jeff Browning

Vice Chair – Rett Scudder

Secretary – Judy Barrick

Richard Rocloux

Phil Mitchell

Alternate – Nancy Carufel

Alternate – Joe Lamoreux

## **Board of Adjustments**

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Chair – Mike Gold

Roe Fleenor

Gary Murphy

Gary Cowsert

Judy Schlotzauer

Alternate – James Jordan

Alternate – Open

# Agenda Item 16

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY  
2910 East Fifth Street, Austin, Texas 78702 | tel 512.389.7400 | fax 512.369.6596 | www.capmetro.org



February 6, 2015

The Honorable Ken Beck  
Mayor  
Village of Volente  
15403 Yenawine Way  
Volente, TX 78641

**Re: Build Central Texas (BCT) – Suburban Communities Program for FY-2015**

Dear Mayor Beck:

Capital Metro is preparing for the Build Central Texas (BCT) – Suburban Communities Program for FY-2015. The program allocation was approved by the CMTA Board of Directors in September and the approved projects will be funded. The amount for the FY-2015 will be \$60,000.

This communication is being provided to make you aware of the FY-2015 funding and to request that you prepare the following information by **February 27, 2015**:

- A proposed project list for FY-2015, and
- Confirm the completion of funded projects previously requested and the status of all projects that are unfinished but funded in the past approved list.

This new project list will also have to be approved by the CMTA Board of Directors at an upcoming board meeting in the near future.

The current approved projects list for the Village of Volente for FY-2014 consists of the following:

**Culvert repair on Booth Circle – both sides to intersection of Wharf Drive, continued maintenance and improvements to interior streets and Lime Creek Road, compliance of street signage and marking to state standards, clearing of easements on Lime Creek Road and ditch repairs on all roads as well as trimming and removing of trees or obstacles to allow for emergency vehicles**

Please be aware that funding of this program may be reduced or eliminated in future years. A final decision regarding funding reductions will be made by the Capital Metro Board as required by available funding resources for each year's budget.

Please contact me if you should have any questions or concerns at 512.369.6282. We look forward to working with you.

Sincerely,

David "Ted" Parsons  
Build Central Texas Program Coordinator

cc: Board Member David Siebold



*The third annual Olive Fest is scheduled to take place*

*Saturday*

*April 18, 2015*

*2:30 to 8:30 p.m.*

Enjoy vendor booths by local small businesses serving up olive oil ice cream, dipping oils, and plenty more. Live music, cooking demonstrations, and children's activities, raffle and food available. A portion of the proceeds will benefit the Austin Dog Alliance. Visit the Tiki Bar for local wines and brews as well as specialty cocktails. Bring the family and enjoy a relaxing afternoon with tasty food, great music, good company, and of course,

*Olives!*

### ***Sponsors of this Event include***

**BCL of Texas**

**TRAVAASA**

**Volente Beach Waterpark**

**Shore Club Volente Beach**

***Village of Volente?***

***Local Marinas?***

**Sponsorship of this event would create a Public and Private Partnership and introduce the greater community to Volente.**



3875 E. WHITESTONE CEDAR PARK, TX. 78613 PH: 512-259-7430 FAX: 512-259-6482

December 5, 2014

Ms. Barbara Wilson
Village of Volente
16100 Wharf Cove
Volente, Texas 78641
Phone: 512-250-2075
Cell: 512-590-9448
Email: city.admin@volentetexas.gov

RE: RIGHT OF WAY (ROW) MOWING

(NOTE: Final price will be based on total acreage size. If prior arrangements have been made negating the above statement, the details will be enclosed in this proposal.)

Austin Wood Recycling / Austin Land Service to perform ROW mowing along designated streets in the Village of Volente. Prices are listed per street as requested. Each crew consists of one tractor operator and two laborers. Minimum charge is for one full day. Please sign and return this proposal for our files. Your pricing options are as follows:

- 1. Mary Street (one day): \$1,600.00 plus tax, if applicable.
2. Ray Vista (one hour): \$160.00 plus tax, if applicable.
3. C.R. 2769 (three hours): \$480.00 plus tax, if applicable.
4. Dodd Street (half day): \$800.00 plus tax, if applicable.
5. Lakeview Drive (three hours): \$480.00 plus tax, if applicable.
6. Lime Creek to #7803 (one hour): \$160.00 plus tax, if applicable.
7. Jackson Street (one day): \$1,600.00 plus tax, if applicable.
8. Arren Terrace (two hours): \$320.00 plus tax, if applicable.
9. Sherman Street (one day): \$1,600.00 plus tax, if applicable.
10. Beauregard Drive (half day): \$800.00 plus tax, if applicable.
11. West Drive (one day): \$1,600.00 plus tax, if applicable.
12. Joy Road (half day): \$800.00 plus tax, if applicable.
13. Sharon Road (half day): \$800.00 plus tax, if applicable.
14. Booth Circle to #15759 (three days): \$4,800.00 plus tax, if applicable.
15. Reed Drive including corner of Mack Canyon & Randolph (one day): \$1,600.00 plus tax, if appl.

The grand total cost for the above stated services will be: \$17,600.00 plus tax, if applicable.

\*\*NOTE: THESE SERVICES DO NOT INCLUDE ANY TYPE OF PERMITS, SOIL EROSION FENCES, TREE PROTECTIONS, TRASH OR DEBRIS HAUL-OFF, OR ANY OTHER SERVICES NOT MENTIONED ABOVE.

Prices include any and all supervision, insurance, equipment and labor.
Prices do not include the removal of rock and dirt.

PLEASE NOTE: QUOTED PRICES ARE GOOD FOR ONLY 60 DAYS.
ALL INVOICES ARE DUE 10 DAYS UPON RECEIPT.

Invoices Past 30 Days Will Be Assessed Finance Charges Equal To 18% Annual Interest (1.5% Monthly)
VENUE FOR ANY AND ALL DISPUTES ARISING OUT OF THIS AGREEMENT WILL BE TRAVIS COUNTY, TEXAS.

Approved & Accepted (PLEASE COMPLETE INFO BELOW & RETURN FOR OUR FILES):

Signed: \_\_\_\_\_ Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Physical jobsite address: \_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Ph/Fax/Email: \_\_\_\_\_

Sincerely,
Paul Reyes
Manager - Division 1
AUSTIN LAND SERVICE
AUSTIN WOOD RECYCLING

# Gerry & Gerry Tree Service



PH: (512)850-2959

Ms. Barbara Wilson  
Village of Volente  
16100 Wharf Cove  
Volente, Texas 78641  
Phone: 512-250-2075  
Cell: 512-590-9448  
Email: [city.admin@volentetexas.gov](mailto:city.admin@volentetexas.gov)

**RE: RIGHT OF WAY (ROW) MOWING**

(NOTE: Final price will be based on total acreage size. If prior arrangements have been made negating the above statement, the details will be enclosed in this proposal.)

---

Gerry & Gerry Tree service to perform ROW mowing along designated streets in the Village of Volente. Prices are listed per street as requested. Each crew consist of one riding mower operator and two laborers. Minimum charge is for one full day. **Please sign and return this proposal for our files.**

Your pricing options are as follow:

1. Mary street (one day): \$1,200.00 plus tax, if applicable
2. Ray vista (one hour): \$160.00 plus tax, if applicable
3. C.R. 2769 (three hours): \$400.00 plus tax, if applicable
4. Dodd Street (half day): \$800.00 plus tax, if applicable
5. Lakeview Drive (three hours): \$400.00 plus tax, if applicable
6. Lime Creek to #7803 (one hour): \$160.00 plus tax, if applicable
7. Jackson street (one day): \$1,000.00 plus tax, if applicable
8. Arren Terrace (two hours): \$320.00 plus tax, if applicable
9. Sherman Street (one day): \$1,000.00 plus tax, if applicable
10. Beauregard Drive (half day): \$800.00 plus tax, if applicable
11. West Drive (one day): \$1,400.00 plus tax, if applicable
12. Joy Road (half day): \$800.00 plus tax, if applicable
13. Sharon Road (half day): \$700.00 plus tax, if applicable
14. Booth Circle to #15759 (three days): \$4,800.00 plus tax if applicable
15. Reed Drive including corner of Mack Canyon & Randolph (one day): \$1,600.00 plus tax , if applicable

The grand total cost for the above sated services will be: **\$15,540 plus tax, if applicable.**

**\*\*NOTE: THESE SERVICES DO NOT INCLUDE ANY TYPE OF PERMITES, SOIL EROSION FENCES, TREE PROTECTIONS, TRASH OR DEBRIS HAUL-OFF, OR ANY OTHER SERVICES NOT MENTIONED ABOVE.**

Price include any and all supervision, insurance, equipment and labor.

Prices do not include the removal of rock and dirt.

**PLEASE NOTE: QUOTED PRICES ARE GOOD FOR ONLY 60 DAYS.**

**ALL INVOICES ARE DUE 10 DAYS UPON RECEIPT.**

**Invoices Past 30 Days Will Be Assessed Finance Charge Equal To 18% Annual Interest (1.5% Monthly)**  
**VANUE FOR ANY AND ALL DISPUTES ARISING OUT OF THIS AGREEMENT WILL BE TRAVIS COUNTY, TEXAS.**

---

Approved & Accepted (PLEASE COMPLETE INFO BELOW & RETURN FOR OUR FILES):

Signed: \_\_\_\_\_ Name (printed): \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_ Physical jobsite address: \_\_\_\_\_  
Name of Project Owner: \_\_\_\_\_  
Owner Address: \_\_\_\_\_  
Ph/fax/Email: \_\_\_\_\_

Sincerely,  
Luis Robles  
Manager  
Gerry & Gerry Tree Service