

**City Council Regular Meeting - Meeting Minutes**  
**6:30 PM Tuesday, January 15, 2019**  
**City Hall**

**Meeting Opening:** 6:32 PM  
**Meeting Close:** 10:27 PM  
**Motion to Adjourn:** Councilmember Conners – 1<sup>st</sup> and Mayor Pro Tem Wilder – 2<sup>nd</sup>

**Roll Call**

**Present** – Councilmember Thost, Councilmember Ryan, Councilmember Conners, Mayor Springer, Mayor Pro Tem Wilder and Councilmember Nace

**Not present** (except during Executive Session agenda item via telephone) City Attorney Erin Selvera

**Acting Secretary** – Kristi Belote, taking minutes

**General Citizen Comments**

- Ann S – Booth Circle: expressed appreciation for the renaming of Friendship Park to Steichen Park
- Judy B – Booth Circle: would like to have an agenda item to have a Steichen Park sign. Also concerned with the office being closed so much recently and no one for citizens to contact. Need to put Mayor Pro-Tem in charge when the Mayor is out of town.
- Jan Y – 2769: request to have postponed items on future agendas to they don't get lost. Also asks that the council work together as a team & represent the citizens and their best interest.
- Nancy C – Joy: concern regarding the prior Saturday meeting held by council. No agenda posted or prior notice to citizens. Need to be transparent.
- Gary M – Reed: introduced two boy scouts attending the meeting for their citizenship badge.
- David G – Booth: disappointed the mayor is still choosing to vote, the Village's resolution clearly states we are a "strong council/weak mayor" structure which means mayor should only vote to break a tie.

**Executive Session**

**Motion** to move this agenda item to after the two variance requests made by Mayor Pro Tem Wilder and seconded by Councilmember Nace.

**Affirmative votes** - Councilmember Thost, Councilmember Ryan, Councilmember Conners, Mayor Pro Tem Wilder and Councilmember Nace. **Abstained** – Mayor Springer. **Opposed** – None. **The motion carries.**

Convene into Executive Session in accordance with Government Code 551.074 for phone consultation with city attorney to update on Adams/Graber case.

**Start:** 7:35 PM

**End:** 8:17 PM

**Motion:** No action taken

**General Business Items**

**1. Discussion and possible action on Conditional Use Permit for 15502 Mary St, horse and stable**

**Motion:** Mayor Pro Tem Wilder 1<sup>st</sup> Councilmember Nace 2<sup>nd</sup>

**Motion made:** To approve the Conditional Use Permit for 15502 Mary St for up to 6 horses and 2 donkeys, with pre-approval for transferability of the Conditional Use Permit to Gwen and Dean Collmann (purchasing under the name Thistle Dew Ranch LLC).

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Affirmative votes - Councilmember Thost, Councilmember Ryan, Councilmember Conners, Mayor Pro Tem Wilder and Councilmember Nace. Abstained - Mayor Springer. Opposed - None. The motion carries.

Public Hearing - Citizen Comments:

Open - 7:08      Close - 7:19

- Nancy C - Joy: is okay with it
- Jan Y - 2769: supports it
- John S - Jackson: concerns about run off, will need to mitigate
- Steve B - West: concerns with the noise, impervious cover and fencing

Council discussion:

- Staff presentation - P&Z Chair, Kristi Belote
- Citizen presentation - Ken Beck and Tom Schmidt
- Review ordinance language which states permissible as long as one acre or more. The property in question is approx 9 acres.
- Transferability to the family purchasing the property, agreed to do so to this next buyer and call out their names in the motion.
- Concerns with waste mitigation, noise, impervious cover and fencing were addressed.

**2. Discussion and possible action on variance request for 7404 Reed Dr, construction in floodplain**

Motion: Mayor Pro Tem Wilder 1<sup>st</sup>      Councilmember Nace 2<sup>nd</sup>

Motion made:      To approve the Variance request for 7404 Reed Dr, construction in the floodplain.

Affirmative votes - Councilmember Thost, Councilmember Ryan, Councilmember Conners, Mayor Pro Tem Wilder and Councilmember Nace. Abstained - Mayor Springer. Opposed - None. The motion carries.

Public Hearing - Citizen Comments:

Open - 7:32      Close - 7:33

No comments made

Council discussion:

- Staff presentation - P&Z Chair, Kristi Belote
- No questions of clarity needed after staff presentation.

**3. Discussion and possible action on filling City Secretary position**

Motion: Councilmember Nace 1<sup>st</sup>      Councilmember Ryan 2<sup>nd</sup>

Motion made:      To secure a temporary city secretary candidate from a temp agency such as Kelly Services, as long as the agency is bonded and completes a background and references check.

Affirmative votes - Councilmember Thost, Councilmember Ryan, Councilmember Conners, Mayor Pro Tem Wilder and Councilmember Nace. Abstained - Mayor Springer. Opposed - None. The motion carries.

Citizen Comments

- Steve B - West - have had good results from the Texas Workforce Commission.
- Jan Y - 2769 - request for a city manager who can advise council and is experienced and neutral.
- Nancy C - Joy - concerns with the number of city secretaries we have gone through recently, be sure to get a background check and has experience.

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- Cindy M – Beauregard – look for a combo job of city secretary/administrator so might could increase the salary to be more competitive.

Council discussion

- Councilmember Conners advised he was changing his opinion that we need more than one employee due to building permits/application work needed.
- Councilmember Thost expressed concern with the struggle to get someone with city secretary experience, even with the temp agencies.

**4. Discussion and possible action to bring the Village into compliance for overdue mandatory financial audits**

Motion: Councilmember Nace 1<sup>st</sup> Councilmember Ryan 2<sup>nd</sup>

Motion: Motion to make the audit status/updates a part of every agenda each month..

Affirmative votes - Councilmember Thost, Councilmember Ryan, Mayor Pro Tem Wilder and Councilmember Nace.  
Abstained – Mayor Springer. Opposed – Councilmember Conners. The motion carries.

Citizen Comments

- Judy B – Booth Circle – get it done!
- Nancy C – Joy – why isn't it an automated process?
- Steve B- West – started in 2016 when he was on council but city secretary did not have the time; went on for three months. The 2017 field work is done already. Auditors can complete with an exception that certain items could not be located. No need to delay the whole audit.
- Jeff S – West Dr – suggestion to have a college accounting student to help out with some of the basic things.

Council Discussion

- Councilmember Ryan – make it a priority and get it done.
- Councilmember Nace – no audits done since 2016. Our regulations stated every 6 months from September. 2016-2017 and 2017/2018 have not been done.
- Councilmember Thost – still missing four things to get to the auditors. Will scan what has been found to the accounting firm.
- Mayor Springer – some records were lost so that's why it has not been done.
- Councilmember Conners – the auditors came for a day. There are consequences to not completing the audit. Everyone needs to be accountable.

**5. Discussion and possible action to limit multiple council members from service on multiple committees.**

**6. Discussion and possible action to separate finance and administration committees with respective chairs for each.**

Sponsors Mayor Pro Tem Wilder and Councilmember Nace requested to postpone agenda items 5 & 6. As the sponsors withdrew the items, no vote necessary.

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**7. Discussion and assignment of council members to standing committees.**

Motion: See notes below.

Council discussion

- Mayor Springer presented the following committee assignment recommendations:
  - Councilmember Thost – Public Safety
  - Councilmember Ryan – Public Works
  - Mayor Springer – Public Relations
  - Councilmember Nace – Environmental/Parks
  - Mayor Pro Tem Wilder – Government Relations and BCRUA
  - Councilmember Conners – Finance and Administration
- Councilmember Conners made a motion to accept the recommendation of Mayor Springer. There was no second, the motion fails.
- Mayor Pro Tem Wilder made a motion for the following committee assignments:
  - Councilmember Thost – Public Safety
  - Councilmember Ryan – Finance and Administration
  - Mayor Springer – Environmental/Parks
  - Councilmember Nace – Public Relations
  - Mayor Pro Tem Wilder – Government Relations and BCRUA
  - Councilmember Conners – Public Works
- Councilmember Ryan seconded the motion, with the following amendment. Which was accepted by Mayor Pro Tem Wilder:
  - Councilmember Thost – Public Safety
  - Councilmember Ryan – Finance and Administration
  - Mayor Springer – Public Works
  - Councilmember Nace – Public Relations
  - Mayor Pro Tem Wilder – Government Relations and BCRUA
  - Councilmember Conners – Environmental/Parks
- Councilmember Nace reviewed the requirements of the committees which calls for 2-6 members per committee and the must be residents
- A motion to end the discussion and call for a vote by the Mayor was called by Councilmember Nace and was seconded by Mayor Pro Tem Wilder. At the direction of city attorney it is noted that Mayor Springer voted for the motion. Based on that, the votes were as follows:
  - Councilmember Thost – No
  - Councilmember Conners – No
  - Councilmember Ryan – Yes
  - Mayor Pro Tem Wilder – Yes
  - Councilmember Nace – Yes
  - Mayor Springer – No
- After the vote, council did not come to a final conclusion due Mayor Springer's vote and disagreement amongst council as to whether said vote would apply.

Citizen Comments

- Steve B – West – reminded council that they approve the sponsor but they don't have to be the chair. Can choose someone else on the committee if that resident has greater expertise.
- Nancy C – Joy – has a concern that there have no committee meeting over the past year.

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**8. Discussion and possible action on P&Z Applicants.**

Motion: Councilmember Conners 1<sup>st</sup> Councilmember Nace 2<sup>nd</sup>

Motion: Motion to add Michelle Peterson and Pat McLamour as permanent P&Z Commissioners, as well as Linda Olsen as the alternate P&Z Commissioner.

Affirmative votes - Councilmember Thost, Councilmember Ryan, Councilmember Conners, Mayor Pro Tem Wilder and Councilmember Nace. Abstained – Mayor Springer. Opposed – None. The motion carries.

Citizen comments

- None

Council discussion

- Presentation and recommendation by Kristi Belote to add Michelle, Patrick and Linda and a request that Linda stay up to speed in case she was needed to fill in.
- No further discussion needed by council.

**9. Discussion and possible action to extend Kristi Belote on P&Z in order to have a quorum to meet residents need for variance requests.**

Sponsors Mayor Pro Tem Wilder and Councilmember Nace requested to postpone agenda item 9. As the sponsors withdrew the item, no vote necessary.

**10. Presentation of Committee Reports**

Finance Committee

Councilmember Conners discussed request from P&Z Chair Kristi Belote to have Brittany at the city attorney's office assist with create of the letters and forms needed to get the new VRD Ordinance registration process up and running due to the lack of a city secretary. All council present were in agreement. No vote necessary.

Public Safety

Councilmember Thost – Had a meeting in November with the Travis County Sherriff and reached an agreement. The agreement needs to be signed by the Mayor and then by March needs the dates the Village will need extra assistance in the summer. Key holidays are July 4<sup>th</sup>, Labor Day and NYE.

Public Works, Public Relations, Environmental and Govt Relations

No updates – no chair assigned

BCRUA

- Mayor Springer and Mayor Pro Tem Wilder confirmed there is a meeting the morning of the February council meeting as a meet and greet and quarterly meeting.
- Councilmember Thost asked about the Inter-local Agreement (ILA). It has not been created yet.
- Councilmember Conners asked to have the meetings be held at the city offices.

Respectfully submitted by Kristi Belote

March 7, 2019