

A

VILLAGE OF VOLENTE, TEXAS

RESOLUTION NO. 2020-R-_____

A RESOLUTION ESTABLISHING BANK SIGNATURE AUTHORIZATION FOR THE YEAR 2020-2021.

WHEREAS, the Village Council finds that the Mayor is the Village Administrator and official budget officer; and

WHEREAS, bank expenditures approved by the Village Council will require two of three signatures to be in compliance with statutory requirements:

NOW THEREFORE, be it hereby resolved by the Council of the Village of Volente, Travis Co., Texas, that effective immediately upon passage:

THAT, the persons holding the following elected positions or appointments for the Village of Volente shall have signature authority, with each check or withdrawal requiring the signatures of two persons:

- 1. Mayor Jana Nace**
- 2. Mayor Pro Tem Ed Racht**
- 3. Council Member Judy Barrick**
- 4. Council Member Isabelle Evans**
- 5. Council Member Claudia Wilson**

PASSED, APPROVED, and ADOPTED on this 6th day of October, 2020 by a vote of:

___AYES, ___NAYS, and ___ABSTENTIONS

At a special called meeting of the City Council of the Village of Volente, Texas.

VILLAGE OF VOLENTE, TEXAS

Jana Nace, Mayor

ATTEST:

Debbie Gold, Interim City Secretary

VILLAGE OF VOLENTE

RESOLUTION NO. 2004-R-17

A RESOLUTION ESTABLISHING BANK SIGNATURE AUTHORIZATION.

Whereas, the Village Council finds that the Mayor is the Village Administrator and official budget officer; and

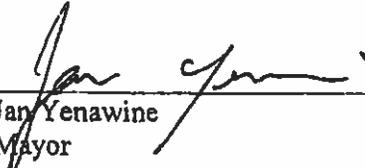
Whereas, bank expenditures approved by the Village Council will require two of three signatures to be in compliance with statutory requirements:

Now therefore, be it hereby resolved by the Council of the Village of Volente, Travis Co., Texas, that effective immediately upon passage:

THAT The persons holding the following elected positions or appointments for the Village of Volente shall have signature authority, with each check or withdrawal requiring the signatures of two persons:

1. Mayor – Jan Yenawine
2. Mayor Pro-tem – Dan Thost
3. Finance & Administrative Committee Chair- Bill Connors

Passed and Approved by the Village Council on this 15th day of June, 2004.



Jan Yenawine
Mayor

Attest:



Jennifer L. Zuffelt
City Secretary

B

Re: Conference

Denise Thrash <judgemail2@gmail.com>

Thu 10/2/2020 7:25:56 PM

To: Mayor Nace <Mayor@volentetexas.gov>

Cc: Councilmember Wilson <cwilson@volentetexas.gov>; Councilman Racht <eracht@volentetexas.gov>

 3 attachments (4 MB)

FallAcademicCatalogAY21_FINAL.pdf

Good Morning, Mayor!

This is excellent news. Thank you!

Below I have included for the agenda backup materials, the following:

- a copy of the email I sent to you and council that includes my summary of how all legal seminars through the end of this year will be conducted virtually on line, and
- a link to the notification sent to Texas judges of these changes and courses available.

To be clear, because it is a virtual "in-person" seminar, I will necessarily have to register myself from my own computer. To put the expense on the city's credit card would require you give me the credit card number, expiration date, and safety pin. As trustworthy as I am, sharing that information is not considered a good business practice, as I am sure you know. Luckily, being on-line, there will be no additional expenses - (only the registration fee this year!)

This is why I suggest that due to the changes required this year, Council authorize the \$100 expense to be reimbursed to me after I am registered for this year's Seminar. I can then provide the registration acknowledgment along with an invoice for the amount after I register.

Thanks for following up on this!

Denise S Thrash, Judge

Copy of my email to you and council dated 9/25/2020:

TMCEC

FALL ACADEMIC SCHEDULE

SEPTEMBER 1 - DECEMBER 31, 2020

Registration Open Now!
(See Details Inside.)

TEXAS MUNICIPAL COURTS EDUCATION CENTER

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THE ACADEMIC
YEAR HAS
BEGUN ONLINE



Visit us online at www.tmcec.com

A project of the Texas Municipal Courts Association
Funded by a grant from the Texas Court of Criminal Appeals

An Important Notice about Virtual Seminars

For the first time, TMCEC is beginning a new academic year exclusively online (see page 3 for important details). Despite the pandemic, our goal at TMCEC is to have fewer cancelled or rescheduled events than we did this past academic year. Technology makes this possible.

After a busy summer of experimenting with different strategies and approaches to distance learning, TMCEC is ready to show you what we have learned.

Virtual Regional Seminars for Judges and Clerks

When it comes to education, the pandemic has necessitated adaptation and change. But not everything has changed. TMCEC will continue conducting regional schools for judges and clerks.

TMCEC Regional Seminars remain one of the best ways for judges and clerks to obtain their education hours. Texas is a big state (268,820 square miles). For more than 30 years, regional seminars have played a big part in how TMCEC provides continuing education to judges and clerks in cities of all sizes throughout the state.

Each regional seminar will feature a common curriculum. However, notably, each will also have a distinct and original regional flair, making it a one-of-a-kind event. We will be marketing the regional seminars scheduled in October and November to judges and clerks in East Texas and Central Texas respectively. We will survey court personnel about concerns specific to those regions that we can address and discuss at the seminars. Regardless of what part of Texas your court is in, you can register for these online events. If you are unavailable on your region's dates, there is no cause for concern. Judges and clerks will have multiple opportunities throughout the academic year to attend a "live" regional seminar (online or in-person).

Virtual Low Volume Court Seminar

The Marfa Low Volume Court Seminar in February 2020 received high praise from judges and clerks. While we hoped to bring the seminar to south Texas, we are excited to bring the experience online to low volume courts across the state. Enrollment for this special event is limited. Register now. See details on page 7.

Virtual New Non-Attorney Judges and New Clerks Seminars

While we regretted having to cancel these events this past July, we are excited to offer these events online in December (December 7-11, 2020). Because it is virtual, TMCEC is ready to accommodate all judges and clerks who were scheduled to attend this past summer as well as all other new non-attorney judges and clerks (no social distancing is required). See details on pages 5 and 6. Those registered for New Judges in December will also be invited to a two-hour orientation on the evening of December 7, 2020. At this orientation, you will have a chance to meet the other new judges enrolled in the seminar and, together with TMCEC staff attorneys, you will discuss important issues you may be facing in your court as well as statewide concerns.

CONNECT WITH TMCEC



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TMCEC.COM



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From the Center

Welcome to a new Academic Year! Looking for the *2021 TMCEC Academic Catalog*? This academic year, there will not be one. Instead, because of the challenges of meeting planning amidst a pandemic, TMCEC plans to publish four quarterly *TMCEC Academic Schedules*. Behold, the first installment, the document you are reading: *AY 2021 Fall TMCEC Academic Schedule (September 1, 2020 – December 31, 2020)*. Online registration is now open for the fall virtual events detailed in this schedule!

The safety of participants, faculty, and staff remains a top concern at the Texas Municipal Courts Education Center. After carefully considering federal and state health guidelines and the potential for spreading COVID-19, in July 2020 TMCEC halted all in-person events.

The Texas Court of Criminal Appeals has directed all grant funded entities to postpone in-person training *at least until January 2021. This means that from September through December 2020, as detailed in the pages that follow, all scheduled events will be conducted exclusively online.*

Despite the operational challenges posed by COVID-19, TMCEC continues to meet the needs of its constituents. With a new organizational focus on efficiency, sustainability, and collaboration, TMCEC is leveraging technology to diversify educational opportunities for judges and court support personnel as you navigate the new normal caused by the pandemic.

TMCEC pioneered the use of webinars in Texas judicial education. Since July, we have brought a similar pioneering spirit to distance learning. In a span of only six weeks, using a combination of synchronous and asynchronous instruction and different virtual conference platforms, TMCEC hosted eight virtual statewide conferences. Now it is time to build on our success this past summer and extend it into the fall.

While we hope to resume in-person training in 2021, we are content to continue blazing a new path in distance learning. Regardless if it is in-person training or through the internet, TMCEC is committed to making unique learning opportunities for judges and court personnel.

Even when it is safe to resume in-person training, for logistical, public health, and other reasons, it is unlikely that TMCEC will be able to immediately resume large scale training events as we did prior to COVID-19. Accordingly, even when we can begin transitioning back to in-person training, technology will be key to safely accommodating the comparatively large volume of judges and court support personnel depending on TMCEC for continuing education.

One last thing. Building on lessons learned since the pandemic began, in AY 21, TMCEC is taking a “no retreat, no surrender” approach to scheduled events. Our goal in AY 21 is to not cancel or reschedule events. To promote certainty even during uncertain times, scheduled events that cannot be held in-person because of COVID-19, rather than being cancelled, will be offered as a live, synchronous virtual seminar.

In November, look for the *AY 2021 Winter TMCEC Academic Schedule*. Registration for January 2021 through March 2021 will open in November. We welcome your questions and your support. E-mail: info@tmcec.com.

Sincerely,

Ryan Kellus Turner
Executive Director
Texas Municipal Courts Education Center
September 2020



Judicial Education Is Still Mandatory and More Important than Ever.

Rules of Judicial Education

Judicial education is still mandatory and more important than ever. According to the Rules of Judicial Education, all municipal judges (both attorney and non-attorney) must complete a minimum of 16 hours of judicial education every year. Newly appointed or elected attorney judges must satisfy their 16-hour requirements by attending an entire TMCEC regional conference within one year from appointment or election and another TMCEC regional conference in its entirety the following year. To qualify as an attorney judge, you must be licensed by the State Bar of Texas. Newly appointed or elected non-attorney judges must, within one year of the date of appointment or election, complete 32 hours of continuing judicial education from TMCEC before attending an entire regional conference the next year. After judges have completed at least two years of required judicial education through TMCEC, municipal judges must complete eight hours of judicial education through continuous in-person presentation from TMCEC, but may complete the remaining eight hours (often called flex-time) through in-person presentations, approved online education, or any combination of approved in-person events and online education (but see below for changes to the Rules of Judicial Education during the COVID-19 state of disaster).

The TMCEC academic year is September 1, 2020 through August 31, 2021. Judges who have been on the bench longer than one year must attend an approved program once per year for judicial education credit regardless of birth date or date of appointment. This is a **different** reporting year than the State Bar's Minimum Continuing Legal Education (MCLE) rules for attorneys, which are based on birth date.

On March 30, 2020 the Court of Criminal Appeals issued an emergency order suspending all sections of the Rules of Judicial Education that require live, continuous hours of judicial education that would prevent a judge from completing his or her hours during the disaster.

Here is a summary of the order:

- All municipal judges are still required to complete 16 hours of judicial education by August 31, 2021.
- Normally, each judge would need to satisfy at least eight of those hours (or all 16 for a judge completing a first or second year of education) through live, continuous training. Now, however, all 16 hours can be completed by electronic means **until thirty days after the Governor lifts the Declaration of State of Disaster.**
- The order only suspended required live, continuous training. It did not expand the list of approved online providers. (TMCEC is the only approved provider of online education for municipal judges.)

The Waiver Process

If a judge is unable to complete the mandatory 16 hours of judicial education within the academic year (September 1, 2020 - August 31, 2021), he or she may request a waiver from the Municipal Courts Education Committee. A form to make this request can be obtained from TMCEC (800.252.3718) or online. The Committee typically reviews requests for waivers in September **after** the end of the academic year. If an emergency situation has occurred and is well-documented in the request for a waiver, the Committee may grant a conditional waiver that will require the judge to attend two conferences (one at his or her own expense) in the next year. Only in rare cases is an unconditional waiver granted. If a waiver is denied, the judge's name is sent to the State Commission on Judicial Conduct. With all the programs being held this year, it is unlikely that the Committee will view requests for either unconditional or conditional waivers with any leniency.

Virtual Regional Judges Seminar

For all attorney judges as well as those non-attorney judges who have previously completed the new judges conference, the regional judges seminar offers up to 16 hours of education designed to address a broad range of issues which are applicable to courts of all sizes. These seminars occur "live" on the internet.

The AY 21 Regional Curriculum is available online at www.tmcec.com/judges. **The registration fee is \$100.**

TMCEC will continue to offer a four-hour special session. This program is designed for both judges and clerks. This year's special session is the Pandemic Edition and will focus on topics pertaining to COVID-19, virtual court, and court plans. **See important notice on virtual seminars on page 2.**

Dates:

- October 28-30, 2020 (featuring a focus on East Texas)
- November 16-18, 2020 (featuring a focus on Central Texas)

Virtual New Judges Seminar (Non-Attorneys)

Designed for new, non-attorney judges, this virtual seminar will offer 32-35 hours of judicial education. The Rules of Judicial Education require that all municipal judges who are not licensed by the State Bar of Texas attend 32 hours of TMCEC judicial training within one year of the date of their appointment or election.

Admission is limited to new, non-attorney municipal judges. Non-attorney municipal judges who have been inactive for two or more consecutive academic years are required to repeat the new judges program.

Participants must be appointed to office prior to registration. **The registration fee is \$100.**

Mayors are only eligible to attend this program in limited instances where a general-law municipality has activated its court, but has not created the position of or appointed a municipal judge (including presiding, associate, alternate, or substitute judge). Mayors serving as the *ex officio* judge must request an affidavit from TMCEC and submit it prior to registration.

Dates: December 7-11, 2020



TMCEC Clerks Programs

Register Now!

The Texas Legislature, the Court of Criminal Appeals, and the Texas Municipal Courts Association recognize the importance of training and allocating funds for the continuing education of municipal court personnel. TMCEC is pleased to offer court personnel the following fall virtual programs to enhance education and professionalism in procedural justice in Texas. See **important notice on virtual conferences on page 2**.

Virtual Regional Clerks Seminars

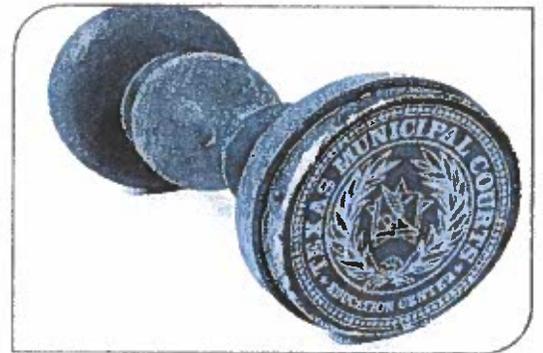
The regional seminars feature sessions addressing a wide range of both legal and practical court issues. Participants can earn up to 16 hours of clerk certification credit. The seminars help to provide a foundation for building clerks' knowledge of municipal court practices by familiarizing them with topics including judicial ethics, court processes, state reporting, and legislative issues. These programs help to promote a better understanding of the justice system and the laws that municipal courts must uphold.

Note that court clerks may attend one TMCEC regional conference each academic year. The academic year runs from September 1, 2020 through August 31, 2021. If space is available, court clerks may attend more than one program at their own expense. **The registration fee is \$100.**

TMCEC will continue to offer a four-hour special session. This program is designed for both judges and clerks. This year's special session is the Pandemic Edition and will focus on topics pertaining to COVID-19, virtual court, and court plans.

Dates:

- October 26-28, 2020 (featuring a focus on East Texas)
- November 16-18, 2020 (featuring a focus on Central Texas)



Virtual New Clerks Seminar

The new clerks seminar is for court clerks that are either new to the role of court clerk or have never attended the seminar. The goal of the program is to introduce court clerks to the fundamental laws and processes involved in the operation of a municipal court. Classes from past years include *The Role of the Clerk*; *Handling Court Records Requests*; and *Judgments, Indigence, and Enforcement*. Instruction centers around the authority and responsibilities of an individual actively working in the role of court clerk. Shared experiences, interactive learning, and teambuilding are encouraged. Individuals primarily working in other roles, such as bailiffs, prosecutors, and city staff, are not permitted to register for this event. Participants can earn 32-35 hours of clerk certification credit. **The registration fee is \$100.**

Many cities are unaware that municipal court clerks are court officers and that their actions can and do bear directly on proper court operations. If a clerk oversteps the bounds of his or her authority, the clerk, judge, and city may be subject to liability. Also, many clerks are unaware that the Code of Judicial Conduct requires them to observe similar standards of fidelity and diligence that are required of judges. This program helps clerks perform their jobs more effectively, accurately, and ethically.

Dates: December 7-11, 2020

The Low Volume Court Seminar for Judges and Clerks is back!

After a 10-year hiatus, TMCEC relaunched one of our most popular seminar formats in 2020: the Low Volume Court Seminar! TMCEC is offering it again in AY 21. This seminar will be held online **November 4-6, 2020**.

In 1999, TMCEC began offering a series of continuing judicial education programs for non-attorney judges and their clerks. The Low Volume Court Seminar series offers opportunities for judges and clerks to collectively examine issues and problems commonly experienced in smaller courts that adjudicate fewer cases (i.e., low-volume courts).

Constitutional law permeates almost every aspect of our lives both inside and outside the courtroom. In AY 2021, this seminar will revisit the application of state and federal constitutional law to procedures in municipal court. Part retrospective, part examination of all that has changed in the last decade, the seminar will include instruction about magistration, juvenile law, traffic safety issues, and a brief legislative review.

Important Notes about the Low Volume Seminar:

- This seminar is for **non-attorney judges** and clerks who have previously completed two years of training. Priority registration is given to judges and clerks from the same court who attend together.
- This seminar is ideal for judges and clerks who are interested in gaining a better understanding of how constitutional law informs procedure and administration.
- This seminar provides 12 hours of judicial education credit for municipal judges. However, all judges must complete 16 hours each year.
- Enrollment is limited so register now.

The registration fee is \$100. This event does **not** offer CLE credit.

**Distance Learning (Without the Drive)
Now Open for Online Registration
register.tmcec.com**

VIRTUAL REGIONAL SEMINARS
(featuring East Texas)
Clerks | October 26-28, 2020
Judges | October 28-30, 2020

**VIRTUAL
LOW VOLUME COURT SEMINAR**
November 4-6, 2020

VIRTUAL REGIONAL SEMINARS
(featuring Central Texas)
Clerks | November 16-18, 2020
Judges | November 16-18, 2020

**VIRTUAL
NEW JUDGES & CLERKS SEMINARS**
Clerks | December 7-11, 2020
Judges | December 7-11, 2020

Virtual Conference Information

Virtual Conferences: Details about each virtual seminar, including login information, will be sent to each participant in a confirmation email.

Policy on Persons with Disabilities: TMCEC will make every effort to accommodate the needs of persons with disabilities. If you need any such accommodations, please notify TMCEC.

Registration: Registration for all fall virtual seminars is \$100. Effective September 1, 2020, registration for TMCEC events is online only (register.tmcec.com). **Payment of registration fees is required prior to enrollment in all seminars.**

Cancellation Policy: If you have registered for a TMCEC program and find that you are unable to attend, you **must** cancel at least 10 business days before the conference starts to be eligible for a refund. Otherwise, after those 10 business days, you and/or your city will be given a credit to be used on a future program. Cancel by calling TMCEC and sending in a cancellation form. If you must cancel the day before the conference due to an emergency, call TMCEC. If after hours, leave a message on the answering machine at the TMCEC office.

Transfer Policy: Registration may be transferred between court employees, for the same seminar, within three business days of the start date upon completion of a transfer form located on our website. Participants may only transfer the registration fee one time. Once transferred to another event, funds are non-refundable if the participant does not attend.

Need-based Financial Assistance: Individual cities or courts unable to pay the registration fees may submit a request for financial assistance. Applicants must provide written documentation explaining the financial hardship 60 days prior to the TMCEC event. Requests for

financial assistance and documentation sent to TMCEC, in care of the Executive Director, will be submitted to the Education Committee.

Course Materials: For all virtual seminars, materials will be provided on the virtual platform at the time of the seminar.

Attendance: TMCEC asks that participants attend as much of the entire conference as possible. As our programs are underwritten by public monies, this ensures the best use of public resources.

Record of Attendance: You will be provided a link to an evaluation and record of attendance to complete at the end of each seminar. It must be completed and submitted to TMCEC with your actual attendance hours to properly reflect on your annual academic transcript. Missing or incomplete forms will cause your hours to be incorrectly recorded in your transcript.

CLE Fees: Regional judges seminars and courses are submitted to the State Bar of Texas for CLE. TMCEC regional conference courses will be submitted to the Texas Board of Legal Specialization for credit towards the continuing legal education requirements for certification and re-certification in Criminal Law. All information regarding claiming CLE credit will be given to each attorney judge at the conclusion of the conference. Judges who are attorneys and who wish to have CLE credit reported to the State Bar of Texas by TMCEC may pay a \$100 fee. The fee, which is voluntary, is deposited into private funds that are used for expenditures not allowed by the Texas Court of Criminal Appeals (compensation, membership services, and the building funds). The CLE is not required to receive judicial education credit. The voluntary CLE fee can be paid during online registration.

ONLINE REGISTRATION



Effective September 1, 2020, TMCEC Event Registration is Online Only



Login

Visit www.tmcec.com to login and register for events online.
Login Sample id: 67493 password: 67493ud



Choose

Once logged in, click on Register > Event List.
Choose desired seminar to register.



Register

Make selections to attend Special Sessions and add CLE.
Check out and proceed to payment.

Need Help?

For online registration issues and questions (including forgotten username and password), email us at info@tmcec.com or call 512.320.8274 and the TMCEC staff will be happy to help.

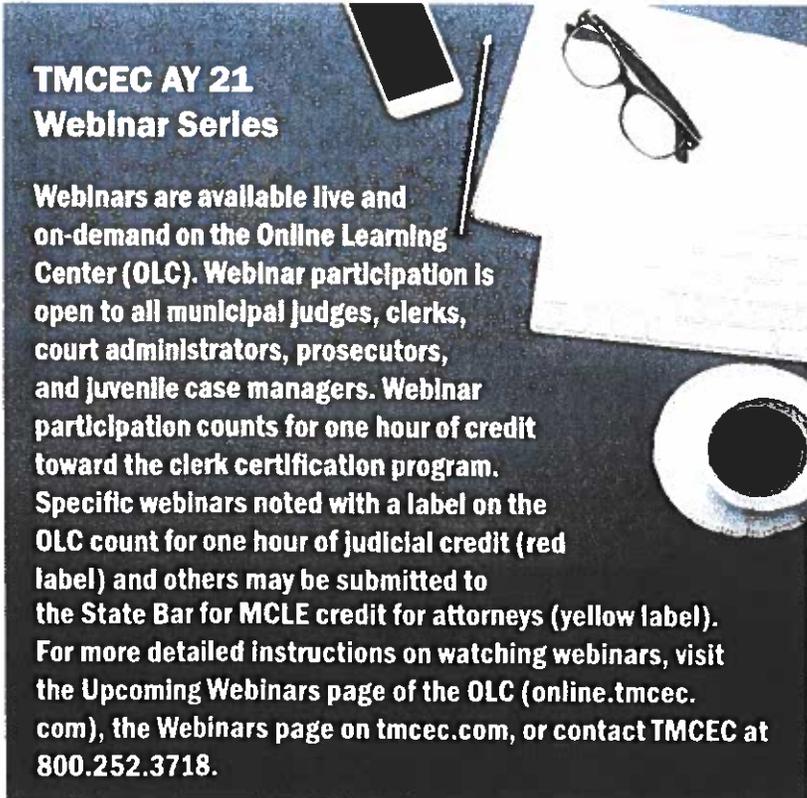
Alternative Judicial Education

Experienced municipal judges who have completed two years of TMCEC courses may opt to fulfill the 16-hour mandatory judicial education requirements for 2020-2021 by attending an approved course offered by an approved continuing education provider. The accredited providers are:

- American Judges Association
- ABA Traffic Seminar
- Center for American and International Law
- Court of Criminal Appeals of Texas
- Harvard Law School
- Houston Municipal Court
- Juvenile Law Section of the State Bar of Texas
- National Association of Criminal Defense Lawyers
- National Center for State Courts
- National College of District Attorneys
- National Council of Juvenile and Family Court Judges
- National Judicial College
- Office of Court Administration
- State Bar of Texas Municipal Judges Section
- State Bar of Texas Professional Development Programs
- Texas Association of Counties
- Texas Center for the Judiciary
- Texas Court Clerks Association
- Texas Council on Family Violence
- Texas Defense Lawyers Project
- Texas Department of Public Safety
- Texas Dispute Resolution System
- Texas District and County Attorneys Association
- Texas Indigent Defense Commission
- Texas Justice Court Judges Association
- Texas Justice Courts Training Center
- Texas Juvenile Justice Department
- Texas Municipal Courts Association
- Texas Municipal League
- U.S. Army Judge Advocate School

Texas law schools and bar associations are also approved. Please contact TMCEC for the most up-to-date list of approved alternative providers. The course must be approved, relate to the jurisdiction of the municipal courts, and be at least eight (8) hours. Any remaining hours may be completed by viewing TMCEC's online webinars. Judges may opt out only every other year. Judges are asked to complete an Intent to Opt Out form, if desired, prior to **April 30, 2021**. If you have questions, please contact Mark Goodner at TMCEC (800.252.3718 or goodner@tmcec.com).

Judges seeking to opt out must complete an application form before they have attended an approved alternative course to ensure that the course meets the requirements. Once reviewed by the TMCEC Executive Director or General Counsel & Director of Education, a letter of approval will be sent to the judge. Upon completion of the approved course, the judge must send an affirmation of completion or certificate documenting attendance.



TMCEC AY 21 Webinar Series

Webinars are available live and on-demand on the Online Learning Center (OLC). Webinar participation is open to all municipal judges, clerks, court administrators, prosecutors, and juvenile case managers. Webinar participation counts for one hour of credit toward the clerk certification program. Specific webinars noted with a label on the OLC count for one hour of judicial credit (red label) and others may be submitted to the State Bar for MCLE credit for attorneys (yellow label). For more detailed instructions on watching webinars, visit the Upcoming Webinars page of the OLC (online.tmcec.com), the Webinars page on tmcec.com, or contact TMCEC at 800.252.3718.

Also Available on the OLC: Online Court Security Officer Certification Course 10999

This online course meets the S.B. 42 (2017) mandate for court security officers. Registration can be submitted at any time; however, regardless of the date of registration, the course must be completed by the last day of the month in which you register. There is no registration fee. A TCOLE PID (personal identification number) is required in order to receive credit.

To enroll, go to the Courses page in the OLC (online.tmcec.com) and select **TMCEC COURT SECURITY 10999**.

Helpful Organizations/State Agencies

A practical method of obtaining additional knowledge about the municipal court and judicial process is to seek assistance from experienced courts in neighboring cities. Most municipal courts will be happy to assist others in need of help. When it is safe, an on-site visit to a neighboring court while in session may be particularly beneficial, especially for new judges and other new court employees. Various agencies and associations, in addition to TMCEC, are available to lend assistance to municipal courts. The following is a list of offices, including addresses and telephone numbers, that have an interest in assisting municipal courts.

Attorney General's Office

300 W. 15th Street
Austin, TX 78701
512.463.2100
www.oag.state.tx.us

Comptroller of Public Accounts

111 E. 17th Street
P.O. Box 13528, Capitol Station
Austin, TX 78711-3528
800.531.5441
www.window.state.tx.us

Juvenile Case Managers Association of Texas

Natasha Castille, President
P.O. Box 90403
Arlington, TX 76004-3403
214.509.4393
ncastille@cityofallen.org

Office of Court Administration

205 W. 14th Street, Suite 600
(78701)
P.O. Box 12066
Austin, TX 78711-2066
512.463.1625
www.txcourts.gov

State Bar of Texas

1414 Colorado Street
Austin, TX 78701
MCLE Credit
800.204.2222
www.texasbar.com

State Commission on Judicial Conduct

P.O. Box 12265
Austin, TX 78711-2265
512.463.5533
887.228.5750 (toll free)
www.scjc.state.tx.us

Teen Court Association of Texas

Norma Herrera, President
P.O. Box 152288
Irving, TX 75015
979.764.6372
nherrera@nbtexas.org
www.texasteencourt.com

Texas Court Clerks Association

Landra Solansky, President
660 TX-46
Seguin, TX 78155
830.401.2327
solansky@seguintexas.gov
<https://texascourclerks.org>

Texas Department of Licensing and Regulation

P.O. Box 12157
Austin, TX 78711
Approved DSC Schools:
800.803.9202
www.tdlr.texas.gov

Texas Health and Human Services for the Deaf and Hard of Hearing

P.O. Box 13247
Austin, Texas 78714
General Information: 512.424.6500
Relay Texas: 1.800.735.2989
www.hhs.texas.gov

Texas Municipal Courts Association

Shona Bohon, TMCA Coordinator
108 Pecan Retreat Drive
Albany, TX 76430
432.634.7125
shona.bohon@gmail.com
www.txmca.com

Texas Municipal League

1821 Rutherford Lane, Suite 400
Austin, TX 78754-5128
512.231.7400
www.tml.org

Texas State Library and Archives Commission

P.O. Box 12927
Austin, TX 78711-2927
512.463.5455
info@tsl.texas.gov
www.tsl.state.tx.us

Texas Department of Public Safety

P.O. Box 4087
Austin, TX 78773-0001
General Information: 512.424.2000
Driver's License Customer Service:
512.424.2600
www.txdps.state.tx.us

Registration opening dates are indicated below. Participants are not officially registered until notified by TMCEC. All scheduled in-person events are tentative and subject to restrictions by the Court of Criminal Appeals, state and local orders, and recommendations of local public health authorities. As such, in-person events may become virtual events; however, TMCEC will make every effort to hold the virtual event on the same dates as the scheduled in-person event. **Locations and dates are subject to change.**

2020 - 2021 ACADEMIC SCHEDULE

SEMINAR	REGISTRATION OPEN	DATE(S)	LOCATION
Virtual Regional Clerks Seminar – East Texas	OPEN NOW	October 26-28, 2020	Online
Virtual Regional Judges Seminar – East Texas	OPEN NOW	October 28-30, 2020	Online
Virtual Low Volume Court Seminar	OPEN NOW	November 4-6, 2020	Online
Virtual Regional Judges & Clerks Seminars – Central Texas	OPEN NOW	November 16-18, 2020	Online
Virtual New Judges & Clerks Seminars	OPEN NOW	December 7-11, 2020	Online
Regional Judges & Clerks Seminars – South-Central Texas	November	January 4-6, 2021	San Antonio
Regional Clerks Seminar – Gulf Coast	November	January 10-12, 2021	Galveston
Level III Assessment Clinic	November	January 25-28, 2021	Austin
Low Volume Court Seminar	November	January 27-29, 2021	Denton
Regional Judges Seminar – Gulf Coast	November	February 7-9, 2021	Galveston
Regional Judges & Clerks Seminars – Houston Metro	November	February 22-24, 2021	Houston
Regional Clerks Seminar – North Texas	November	March 1-3, 2021	Addison
Regional Judges Seminar – North Texas	November	March 3-5, 2021	Addison
Prosecutors Seminar	November	March 22-24, 2021	Dallas
Traffic Safety Conference	November	March 29-31, 2021	Denton
Teen Court Seminar	February	April 5-6, 2021	Georgetown
Regional Judges & Clerks Seminars – Panhandle	February	April 12-14, 2021	Lubbock
Regional Clerks Seminar – South Texas	February	April 26-28, 2021	South Padre Island
Regional Attorney Judges Seminar – South Texas	February	May 3-5, 2021	South Padre Island
Regional Non-Attorney Judges Seminar – South Texas	February	May 5-7, 2021	South Padre Island
Court Security Conference (Judges and Court Personnel)	February	May 17-19, 2021	Austin
Juvenile Case Managers Seminar	February	June 9-11, 2021	Austin
Prosecutors Seminar	February	June 21-23, 2021	Pflugerville
Court Administrators Seminar	February	June 21-23, 2021	Pflugerville
Regional Judges & Clerks Seminars – West Texas	February	June 28-30, 2021	Midland
C3 (Councils, Courts, Cities) Magistrates Conference	May	July 7-8, 2021	Austin
New Judges & Clerks Seminars	May	July 26-30, 2021	Austin
New Judges Orientation	May	July 26, 2021	Austin
Impaired Driving Symposium	May	August 2-3, 2021	Corpus Christi
Legislative Update	May	August 10, 2021	Lubbock
Legislative Update	May	August 17, 2021	Dallas
Legislative Update	May	August 20, 2021	Houston
Legislative Update	May	August 24, 2021	Austin
Regional Roundtables & Statewide Summit	TBD	TBD	San Marcos
Motivational Interviewing Workshop	TBD	TBD	TBD

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Honorable Danny Rodgers, Second Vice President
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Deadra Stark, Administrative Director/ Controller
Patty Thamez, Information Technology & Operations Specialist
Ryan Kellus Turner, Executive Director
Brandi Valentine, Registration Coordinator
Andrea Walker, Program Coordinator
Katherine Walker, Communications Assistant

Texas Local Government Code

GOVERNMENT CODE
TITLE 5. OPEN GOVERNMENT; ETHICS
SUBTITLE A. OPEN GOVERNMENT
CHAPTER 551. OPEN MEETINGS
SUBCHAPTER A. GENERAL PROVISIONS
SUBCHAPTER B. RECORD OF OPEN MEETING

Sec. 551.021. MINUTES OR RECORDING OF OPEN MEETING REQUIRED.

(a) A governmental body shall prepare and keep minutes or make a recording of each open meeting of the body.

(b) The minutes must:

(1) state the subject of each deliberation; and

(2) indicate each vote, order, decision, or other action taken.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 87 (S.B. 471), Sec. 2, eff. May 18, 2013.

Acts 2013, 83rd Leg., R.S., Ch. 87 (S.B. 471), Sec. 3, eff. May 18, 2013.

Sec. 551.022. MINUTES AND RECORDINGS OF OPEN MEETING: PUBLIC RECORD. The minutes and recordings of an open meeting are public records and shall be available for public inspection and copying on request to the governmental body's chief administrative officer or the officer's designee.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 87 (S.B. 471), Sec. 4, eff. May 18, 2013.

Sec. 551.023. RECORDING OF MEETING BY PERSON IN ATTENDANCE.

(a) A person in attendance may record all or any part of an open meeting of a governmental body by means of a recorder, video camera, or other means of aural or visual reproduction.

(b) A governmental body may adopt reasonable rules to maintain order at a meeting, including rules relating to:

- (1) the location of recording equipment; and
- (2) the manner in which the recording is conducted.

(c) A rule adopted under Subsection (b) may not prevent or unreasonably impair a person from exercising a right granted under Subsection (a).

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 87 (S.B. 471), Sec. 5, eff. May 18, 2013.



SHADE OF
VOLENTE

Committee Application

Contact Information			
Name:	FRANK WOLFE		
Address:	16417 Sherman Street		
City:	Volente	State:	Tx
		Zip:	78641
Cell Phone:	512 963 7265		
Home Phone:			
E-mail Address:	frank.wolfe.volente@gmail.com		
Years of Continuous Residency in Volente:			

Occupation Information	
Occupation:	CEO
Company:	HFTP
Address:	We are a virtual workforce
Number of Years:	30

Committees of Interest (please cMdt any Committees you are applyIn1 for)	
<input type="checkbox"/> Environmental Committee	<input type="checkbox"/> Planning and Zoning Commission
<input checked="" type="checkbox"/> Finance, Budget, and Administration Committee	<input type="checkbox"/> Board of Adjustments
<input type="checkbox"/> Public Safety Committee	<input type="checkbox"/> Public Works Committee
<input type="checkbox"/> Governmental Relations Committee	<input type="checkbox"/> Public Relations Committee
List any Committees you have previously served on:	

Initial Below:

I affirm that I have not been convicted of a felony under the laws of the State of Texas, Travis County, or in any other State.

I affirm that this application is completed in good faith and with full disclosure of information pertaining to the position of application.

Special Skills or Qualifications

See Attached

Previous Volunteer Experience

Please See Attached

Emergency Contact Information

Name: EMILY WOLFE Relationship: Spouse
 Address: SAME ADDRESS
 City: State: Zip:
 Phone 1: Phone 2:
 Email Address:

**Commercial, Financial, or Residential Involvement In the Community
Entities or persons in Volente or those that you are enaaed in business with.**

Name:	NONE	Nature of Business:
Address:		Expected End:
Name:		Nature of Business:
Address:		Expected End:
Name:		Nature of Business:
Address:		Expected End:

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediated dismissal. It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, aender, sexual preference, age, or disability.

Name (printed) FRANK IVAN WOLFE
 Siganture [Handwritten Signature]
 Date 10-3-2020

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Frank I. Wolfe, CAE, FIH
HFTP CEO, Speaker

Biography

Frank Wolfe, CAE, FIH joined Hospitality Financial and Technology Professionals (HFTP®) (<http://www.hftp.org/>) in March 1991 as the association's director of education. He became executive vice president/CEO of HFTP in 1994, and at that time was one of the youngest association CEOs in North America. As HFTP's CEO, Wolfe oversees the association's operations, as well as represents the association worldwide at industry events, on industry boards and committees and via the news media.

As the spokesperson for HFTP, Wolfe frequently speaks on hospitality finance, technology, social media and travel issues to varied audiences and has presented in more than 25 countries. He is also a regular columnist for *Hotel Management* and *The Boardroom* magazines. He has been featured in association, conference and industry publications including *Convene magazine*, *Association Management magazine*, *MeetingTech Online*, *CIO Review* and *Hospitality Upgrade magazine*. He has appeared on several television network interviews and programs including CNN, CBS, ABC, NBC, TVAsia and Bloomberg. He received CV Magazine's 2019 Corporate Excellence Award for "Most Influential CEO of the Year — Hospitality Finance and Technology."

Wolfe's current and previous director positions include: International Hotel & Restaurant Association (<http://www.ih-ra.org/>); American Hotel & Lodging Association (<https://www.ahla.com/>); Dean's Advisory Board at Hilton College - University of Houston (<http://www.uh.edu/hilton-college/>); Texas Society of Association Executives (<http://www.tsae.org/>). Wolfe's been an instructor for the Academy of Association Management on topics including association law, finance and technology.

Author

Technology is Transforming the Casino Industry (<https://casino.cioreview.com/cxoinsight/technology-cookies-on-the-hftr-website.html>)

CIO Review
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Wave of Data-Security Regulations Coming to U.S. (<https://www.hotelmanagement.net/tech/wave-data-security-regulations-coming-to-u-s>)
Read our [Privacy Notice \(https://www.hftp.org/privacy_policy/\)](https://www.hftp.org/privacy_policy/) to learn more.

Hotel Management Magazine

September 6, 2018

Why Everyone Needs to Pay Attention to New Data Rules

(<https://www.hotelmanagement.net/tech/why-everyone-needs-to-pay-attention-to-new-data-rules>)

Hotel Management Magazine

May 15, 2018

Understanding the Flow of Tech Spend to the Bottom Line

(<https://www.hotelmanagement.net/tech/knowing-it-spending-helps-boost-profits>)

Hotel Management Magazine

January 30, 2018

EU's New Data-Protection Rules Pose Challenges (<https://www.hotelmanagement.net/tech/eu-s-new-data-protection-rules-pose-challenges>)

Hotel Management Magazine

October 5, 2017

Is Blockchain Technology Another Y2K for Hospitality?

(<https://www.hotelmanagement.net/tech/blockchain-technology-another-y2k-for-hospitality>)

Hotel Management Magazine

September 21, 2017

Will Blockchain Technology Put Airbnb, Expedia and Priceline Out of Business?

(<https://www.hospitalitynet.org/opinion/4083684.html>)

Hospitality Net

July 12, 2017

Hotel Tech Innovations Being Developed by Today's Start-Ups

(<http://www.hotelmanagement.net/hotel-tech-innovations-being-developed-by-today-s-start-ups>)

Hotel Management Magazine

August 30, 2016

Security Technology Can Help Keep Properties Safe (<http://www.hotelmanagement.net/tech/security-technology-can-help-keep-properties-safe>)

Hotel Management Magazine

July 5, 2016

Hospitality Attacks: Tips for Guest Safety and Protection (<http://blog.hftp.org/hospitality-attacks-tips-cookies-on-the-hftp-website/>)

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Major Changes Coming to HFTP Annual Convention – Part Two (<http://blog.hftp.org/major-changes-coming-to-hftp-annual-convention-part-two/>)
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HFTP Connect

June 13, 2016

A Day Hospitality Cried (<http://blog.hftp.org/april-17-2016-a-day-hospitality-cried/>)

HFTP Connect

April 18, 2016

EUs Ruling Against Safe Harbor Agreements Throws Companies in Limbo (<http://blog.hftp.org/eus-ruling-against-safe-harbor-agreements-throws-companies-in-limbo/>)

HFTP Connect

November 6, 2015

Are Guests More Willing to Share Personal Info on Hotel Apps?

(<http://www.hotelmanagement.net/tech/are-guests-more-willing-to-share-personal-info-on-hotel-apps>)

Hotel Management Magazine

August 6, 2015

Tech execs talk the future and disruptors at HITEC 2015

(<http://www.hotelmanagement.net/tech/tech-execs-talk-future-and-disruptors-at-hitec-2015>)

Hotel Management Magazine

June 15, 2015

Videos

Induction into the HFTP International Technology Hall of Fame (<https://www.youtube.com/watch?v=stQ9SGyGCBA>)

"Future Trends in Hospitality Technology" (<https://www.youtube.com/watch?v=hxoLLD5pfkg>)

FHRAI Goa

Auro University (https://www.youtube.com/watch?v=eu3y5jGj_70)

World Business Review Interview (<https://www.youtube.com/watch?v=KA4bjjcHcjA>)

with General Norman Schwarzkopf

Honors, Awards & Certifications

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25 Years of Excellence (<http://blog.hftp.org/25-years-of-excellence/>)

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CEO of the Year Texas (<http://www.acquisitionintl.com/2016-ceo-of-the-year-texas-f9d3>)

Acquisition International
February 2016

Champion of IT Education Award

International Hospitality Information Technology Association (iHITA)

June 2013

International Hospitality Technology Hall of Fame

(http://www.hftp.org/hospitality_organization_governance/awards/technology_hof/)

Hospitality Financial and Technology Professionals (HFTP)

June 2011

"Technology Trailblazer" (<http://lodgingleaders.com/010-success-by-association-with-hftps-ceo-and-industry-veteran-frank-wolfe/>)

Hotel Business Magazine

June 2010

Exclusive Cover Story Interview (http://www.boardroommag.com/cssept_oct10.pdf)

BOARDROOM Magazine

October 2010

Paragon Award (http://www.hftp.org/hospitality_organization_governance/awards/paragon/)

Hospitality Financial and Technology Professionals (HFTP)

2002

"75 Profiles in Leadership" (<http://lodgingleaders.com/010-success-by-association-with-hftps-ceo-and-industry-veteran-frank-wolfe/>)

Lodging Magazine

2000

Certified Association Executive Designation (CAE) (<https://www.linkedin.com/vsearch/p?keywords=Certified+Association+Executive>)

American Society of Association Executives (https://www.linkedin.com/vsearch/p?company=American+Society+of+Association+Executives&trk=prof-search-certification-org_name)

1992

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Please note I have been involved as a group author on the WORLD'S Bible for the Uniform System of Accounts for (Hospitality) Lodging Industry. Please see Attached new edition.

Links & Downloads

LinkedIn Profile (<https://www.linkedin.com/in/frankwolfehftp/>)

Hi-Res Photo (https://www.dropbox.com/s/stkv9cvsvhosm77/Wolfe_F_2016.jpg?dl=0)

Frank Wolfe Biography (PDF) (<https://www.dropbox.com/s/fti668u1covrdgc/HFTPWolfeBio.pdf?dl=0>)

USALI

Uniform System of Accounts for the
Lodging Industry, 11th Revised Edition

 **HFTP**
An International Association

 **AHLA**
AMERICAN HOTEL & LODGING ASSOCIATION

Greetings

Introduction from HFTP

By Frank Wolfe, CAE / HFTP CEO

Recently, HFTP made the monumental decision to acquire the copyright to the well-respected Uniform System of Accounts for the Lodging Industry (USALI). The histories of the USALI and HFTP are intertwined. The association's existence is due in large part to the establishment of the USALI, when the Hotel Accountants Association of New York met in 1925 to write and publish the book. From that point, the New York group and other state-centered hotel accounting groups moved to organize a national association. It eventually did in 1952 as the National Association of Hotel Accountants, now known as HFTP.



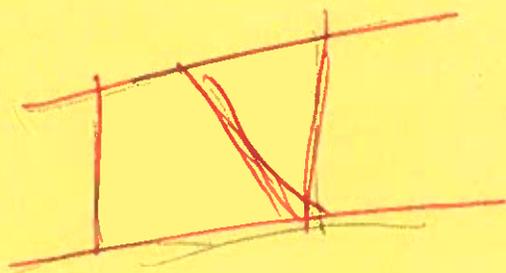
I am confident HFTP, as steward to the financial resource, will maintain the USALI's relevance to the industry. HFTP plans to lean on its resources as an international organization to drive greater global adaptation. HFTP will also continue to prioritize the evolution of the guidance within the USALI to reflect the changing nature of the hospitality industry.

Introduction from AHLA

By Kevin Carey / AHLA Executive Vice President and CEO

For more than 100 years, AHLA has been the foremost representative of and advocate for the U.S. lodging industry. As the singular national association that represents all segments of an industry, the industry is all together powerful when we speak with a united voice. For this reason, AHLA and its Financial Management Committee are thrilled to partner with HFTP on the USALI. While our dynamic and vibrant industry continues to evolve and grow, the USALI plays a vital role as a widely used guide and resource for financial professionals in brand companies, owners and management companies. AHLA is pleased to continue this pursuit with HFTP and evolve the USALI in the future.





**VILLAGE OF VOLENTE
NOTICE OF SPECIAL ELECTION
(PUEBLO DE VOLENTE
AVISO DE ELECCIÓN ESPECIAL)**

FILE COPY

TO THE REGISTERED VOTERS OF THE VILLAGE OF VOLENTE, TEXAS
(A LOS VOTANTES REGISTRADOS DEL PUEBLO DE VOLENTE, TEXAS)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on Tuesday, November 3, 2020, for voting in a Special Election for the reauthorization of the local sales and use tax in the Village of Volente at the rate of one percent (1%) to continue providing revenue for maintenance and repair of municipal streets.

(Notifíquese por la presente, que las casillas electorales citadas abajo se abrirán desde las 7:00a.m. a las 7:00p.m. el martes, el 3 de noviembre de 2020, para votar en la Elección Especial para la reautorización del impuesto local sobre las ventas y uso en el Pueblo de Volente a una tasa del uno por ciento (1%) para continuar proporcionando ingresos para el mantenimiento y reparación de las calles municipales.)

**LOCATIONS OF POLLING PLACES
(LAS DIRECCIONES DE LOS LUGARES DE VOTACIÓN)**

Volente Fire Department
15406 FM 2769

Precinct 375
(Precinto 375)

Registered voters of the Village of Volente may vote at any designated Travis County polling place. The complete list of Travis County Election Day polling places is available at www.villageofvolente-tx.gov and www.countyclerk.traviscountytexas.gov/elections/current-election.html

(Los votantes registrados del Pueblo de Volente pueden ir a votar en cualquier puesto designado en el condado de Travis. La lista completa de casillas electorales para el Día de Elección de Condado de Travis está disponible en www.villageofvolente-tx.gov y www.countyclerk.traviscountytexas.gov/elections/current-election.html)

**EARLY VOTING LOCATIONS
(Ubicaciones de votación adelantada)**

Registered voters of the Village of Volente may vote at any designated Travis County early voting location. Early voting by personal appearance begins Tuesday, October 13, 2020, and ends Friday, October 30, 2020, at the times and locations listed at www.countyclerk.traviscountytexas.gov/elections/current-election.html and www.villageofvolente-tx.gov

(Los votantes registrados del Pueblo de Volente pueden ir a votar en cualquier puesto designado para votación adelantada en el condado de Travis. La votación adelantada en persona comienza el 13 de octubre de 2020 y termina el 30 de octubre de 2020 en los horarios and puestos

indicados en www.countyclerk.traviscountytexas.gov/elections/current-election.html
www.villageofvolente-tx.gov

FILE COPY

BALLOTS BY MAIL

(Boletas para votación en ausencia por correo)

Applications for ballot by mail shall be mailed to:

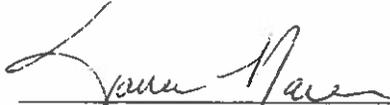
(Las solicitudes para boletas de votación por correo deberán enviarse a:)

Dana DeBeauvoir
Travis County Clerk - Elections Division
PO Box 149325
Austin, Texas 78714-9325

Applications for ballots by mail must be received no later than the close of business on October 23, 2020.

(Las solicitudes para boletas de votación adelantada por correo deberán recibirse para el fin de las horas de negocio el 23 de octubre de 2020.)

Issued this the 2nd day of October, 2020.
(Emitida este día el 2 de octubre de 2020.)



Jana Nace, Mayor

FILE COPY

**VILLAGE OF VOLENTE
NOTICE OF GENERAL ELECTION
(PUEBLO DE VOLENTE
AVISO DE ELECCIÓN GENERAL)**

TO THE REGISTERED VOTERS OF THE VILLAGE OF VOLENTE, TEXAS
(A LOS VOTANTES REGISTRADOS DEL PUEBLO DE VOLENTE, TEXAS)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on Tuesday, November 3, 2020, for voting in a General Election to elect a Mayor and two Council Members.

(Notifíquese por la presente, que las casillas electorales citadas abajo se abrirán desde las 7:00a.m. a las 7:00p.m. el martes, el 3 de noviembre de 2020, para votar en las Elección Generales para elegir a un Alcalde y dos Miembros del Concejo del Pueblo.)

LOCATIONS OF POLLING PLACES
(LAS DIRECCIONES DE LOS LUGARES DE VOTACIÓN)

Volente Fire Department
15406 FM 2769

Precinct 375
(Precinto 375)

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(Los votantes registrados del Pueblo de Volente pueden ir a votar en cualquier puesto designado en el condado de Travis. La lista completa de casillas electorales para el Día de Elección de Condado de Travis está disponible en www.villageofvolente-tx.gov y www.countyclerk.traviscountytexas.gov/elections/current-election.html)

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(Ubicaciones de votación adelantada)

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FILE 0001

BALLOTS BY MAIL

(Boletas para votación en ausencia por correo)

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(Las solicitudes para boletas de votación por correo deberán enviarse a:)

Dana DeBeauvoir
Travis County Clerk - Elections Division
PO Box 149325
Austin, Texas 78714-9325

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(Emitida este día el 2 de octubre de 2020.)



Jana Nace, Mayor