



**NOTICE OF THE REGULARLY CALLED MEETING OF THE
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
TUESDAY, DECEMBER 15, 2015 at 6:30 P.M.
16100 Wharf Cove, Volente, Texas 78641**

Notice is hereby given that the City Council of the Village of Volente will hold their regularly called meeting at 6:30 p.m., Tuesday, the 15th day of December, 2015 in Council Chambers at 16100 Wharf Cove, Volente, Texas to consider and act upon any lawful subject which may come before it, including the following:

A. ITEMS OPENING THE MEETING

1. Call to Order.
2. Call Roll.
3. Pledge of Allegiance.
4. Approval of the Meeting Minutes from October 20, October 21, October 28, November 4, November 16, November 17, and December 10th, 2015.
5. Village Reports.
 - a. Financial Reports
 - b. Construction Update
 - c. City Secretary Report
 - d. Crime & Complaints Report
 - e. Committee Reports

B. CITIZEN COMMUNICATIONS. *At this time, any person with business before the Council NOT scheduled on the agenda may speak to the Council. In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a four (4) minute time limit on any communication and time cannot be yielded to other parties.*

C. GENERAL BUSINESS AND ACTION ITEMS

1. The addition of Linda Olson, Patricia Gerentine, and Jan Yenawine to the Budget, Finance and Administration Committee. (Council Member Hopkins).
2. Public Hearing on Ordinance 2015-O-11, which would repeal Ordinance 2015-O-10 due to lack of clarity.
3. Discussion and possible action on Ordinance 2015-O-11.
4. Public Hearing on Ordinance 2015-O-12, which amends the Site Development Ordinance.

5. Discussion and possible action on Ordinance 2015-O-12.
6. Direction to the Planning and Zoning Commission to begin review of the proposed Telecommunications Ordinance. (Council Member Belote)
7. Recommendation from the Planning and Zoning Commission that Chart 1, as proposed by Council and revised by Planning and Zoning, be implemented into an amendment to the current Zoning Ordinance. (Richard Roucloux, Chair of the Planning and Zoning Commission)
8. Presentation from Public Works on their inventory of roads and long term plan for road maintenance. (Mayor Ken Beck)
9. The addition of a second Council meeting to every month to allow Council to meet at regularly scheduled meetings on both the first and third Tuesday of every month. (Mayor Pro Tem Baker)
10. Discussion and Plan for the future location of City Hall. (Council Member Connors)
11. Update on the removal from CapMetro. (Mayor Ken Beck)
12. Topics for the next agenda.
13. Adjourn.

IT IS HEREBY CERTIFIED that the above Agenda was posted at the Village Offices on this 10th day of December, 2015.

Julia Vicars, City Secretary

The Village of Valente is committed to compliance with the American Disabilities Act. Reasonable modifications and equal access to communications are provided upon request. The Village Council reserves the right to enter executive session at any time during the course of this meeting to discuss any of the matters above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). A quorum of the Planning and Zoning Commission or Board of Adjustments may be in attendance however, no official action by the Planning and Zoning Commission or Board of Adjustments shall be taken.



MINUTES OF THE REGULARLY CALLED MEETING OF THE
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
TUESDAY, OCTOBER 20, 2015 at 6:30 P.M.
16100 Wharf Cove, Volente, Texas 78641

A. ITEMS OPENING THE MEETING

1. Call to Order.

The Mayor called the meeting to order at 6:37 pm.

2. Call Roll.

City Secretary Julia Vicars calls roll. Present are Council Member Springer, Council Member Robinson, Council Member Yarbrough, Mayor Ken Beck, Mayor Pro Tem Connors and Council Member Belote. A quorum is established.

3. Pledge of Allegiance.

All stood for the Pledge of Allegiance.

4. Approval of the Meeting Minutes from September 15, September 16, September 20, September 30, October 1, October 7, October 11, and October 14, 2015.

Mayor Ken Beck states that since everyone just received the minutes that the council should go over them and send Julia any changes they need before the next meeting.

5. Village Reports.

a. Financial Reports

Council Member Robinson goes over the financial report. Everything else is right on target.

b. Construction Update

City Secretary Julia Vicars states there are new homes being built in an existing subdivision off of Brandy Way. She also goes over the recent rash of unpermitted activity, such as land clearing and grating. Mayor Ken Beck states that of the 11 construction projects, 6 of them are variances. City Secretary Vicars says there are 3 others that will contain variances, making it 9 out of 11 projects.

- 42 c. City Secretary Report
43 City Secretary Julia Vicars gives an update as to her workload, major
44 projects, and training.
45
46 d. Crime & Complaints Report
47 City Secretary Julia Vicars gives the Crime & Complaints Report.
48
49 e. Committee Reports
50 Mayor Ken Beck discusses the work from the Public Work Committee
51 on the roads inventory and long-term maintenance plan.
52

53 **B. CITIZEN COMMUNICATIONS.**

54 Jan Yenawine, FM 2769- States that CapMetro, and the 1% sales tax returned to the
55 Village as grant revenue should be dedicated solely to roads.

56 Nancy Carufel, Joy Road - Update on Pancake Breakfast, we had 147 people served.
57 Kit Hopkins, Booth Circle – Asks why council.member5 email doesn't work.
58

59 **C. GENERAL BUSINESS AND ACTION ITEMS**
60

- 61 1. Public Hearing on the proposed changes to the Zoning Ordinance.

62 Mayor Ken Beck states there has been communication on Next Door regarding
63 Zoning Ordinance. Several key things have happened over the last week. After 1
64 town hall meeting and work sessions there have been a lot of effort from P&Z and
65 the council on the proposed zoning document. They have integrated all the changes
66 back into the document and it has now been handed off to P&Z. They will make a
67 recommendation back to council. There is a discussion regarding the Town Hall
68 meeting on Saturday.

69 Judi Barrack – States the Planning and Zoning Commission isn't ready for the
70 comprehensive plan at all.

71 Andy Fograssi, Lime Creek- Appreciates the process to develop and improve the
72 ordinances, is very thankful to Council for their hard work and ability to compromise.

73 Judy Gracie, Booth Circle – Suggests the City Attorney be present at the Town Hall
74 meeting.

75 Linda Lemieux – Requests that the Council send the entire ordinance to the attorney
76 for review, not just division 2.
77

78 Mayor Ken Beck asks if there are any objections to items 2-6 being a Consent
79 Agenda. Council member Springer objected. The items were moved to the end of
80 the agenda.
81

82 ***The Staff and Mayor present the following agenda item (items 2-6) to be considered as***
83 ***consent items by the City Council to be enacted in one motion. If a City Council Member***
84 ***requests discussion on one item, it will not be approved as consent and will be moved to the***
85 ***end of the agenda to be considered at that time.***
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7. Discussion and Amendment of the 2015-2016 fiscal year budget to reconcile figures. Council Member Robinson discusses the budget. Council Member Robinson makes a motion to modify the budget to reflect updated numbers. Motion carries.
 8. Discussion and Possible Action on updating the Village of Volente land use maps. Council Member Springer states he didn't request this item for this meeting, makes a motion to defer this item until the next meeting in November. Motion carries.
 9. Discussion and Possible Action on approval of an Ordinance discontinuing Texas Municipal Retirement System supplemental death benefits. (Staff)
 - a. Staff Introduction
City Secretary Julia Vicars discusses.
 - b. Public Hearing
Judy Barrick, Booth Circle – Question about the Ordinance Number.
Mayor Ken Beck closes public hearing.
Mayor Pro Tem Connors moves to approve the Ordinance. Motion carries.
 10. Discussion and Possible Action on proposed Ordinance 2015-O-10 to amend Ordinance 2005-O-44 which removed grandfathering from the Site Development Ordinance for pre-existing legally platted lots. (Council Member Springer)
This Item was discussed out of order, before Item 7.
 - a. Council Member Springer Introduction
Council Member Springer summarizes the ordinance and also the minutes for the meeting of June 6, 2005. Discusses his issues with the ordinance. City Secretary Julia Vicars asks how she will verify impervious cover. Council member Yarbrough states you will have to have a site plan not a site development plan. The council discusses drainage and slopes of more than 10%. Jeff discusses his and Tom's concerns. City Secretary Julia Vicars discusses her concerns.
 - b. Public Hearing
Kit Hopkins, Booth Circle – Has plans to change carport to garage, talked to LCRA to see what she needs to do. They want to know what you have planned. They have asked for a laundry list to give them.
Nancy Carufel, Joy Road – The site development plan is different from a site engineered plan. Council Member Belote explains the site plan is different from the site development plan. Nancy asks what we are talking about is having a site development plan without a site engineered plan. Council agrees. Nancy asks is we have an engineer that we hire for all of these that reviews them. So what we are doing is taking out that one costly step but you still have an engineer checking it all. She agrees with this.

131 Jan Yenawine, FM2769 – When we initially incorporated there were
132 people with projects going, we said if you are on an existing lot and have
133 something going, continue. As we started developing the ordinances we
134 found out that we could not discriminate, we are a village. The LCRA
135 operates under rules that are set by the state and they are forbidden to
136 come in on a developed lot and change the rules. The county doesn't
137 have the ability to tell you what you can do on your lot, city's do. Our
138 problem is we have a very old development, most laws are written
139 around new development. We needed an extra step to cover that base.
140 What he suggests, be very careful to not mess with impervious cover or
141 water draining into the lake. IF TECQ comes out, the village will have to
142 pay for retention ponds. P&Z should come back with their
143 recommendations.

144 Roe Fleenor, Lime Creek – Been involved with incorporation since the
145 beginning. One mistake we made was making this too difficult for the
146 average homeowner. Agrees that what Council Member Springer is
147 recommending. We need to lighten the burden on the homeowner. But
148 the homeowner needs to be aware of what the village expects. Village
149 should prepare a packet for the homeowner. Need to make sure they
150 know what to present for building.

151 Judy Gracie, Booth Circle - Wishes Tom was here to review and give his
152 opinion. Wants Mark Dickey to go over it and give his opinion. Would
153 like to take the costs out but wants to know everything involved.

154 Mattie Adams, Booth Circle – Not ready tonight to adopt anything. Please
155 take care of unintended consequences. Has water quality concerns.

156
157 **Council Member Yarbrough makes a motion to table the approval of**
158 **Ordinance 2015-O-10. Motion does not pass.**

159
160 **Council Member Springer makes a motion to approve Ordinance 2015-**
161 **O-10. Motion carries.**

162
163
164 11. Discussion and Possible Action on a Resolution recognizing a Mayor's ability to vote
165 in a Type B Municipality. (Mayor Ken Beck)

166 a. Mayor Ken Beck's introduction
167 Mayor Ken Beck discusses the role of the Mayor in Type B Municipality.

168 b. Public Hearing
169 Jan Yenawine, 2769 – States the decision for a strong Counsel, weak
170 Mayor was not made by him, it was made by the Comprehensive Plan
171 Committee and the 1st Counsel. They had 5 Counsel Members at the
172 time that could vote. Twice he voted, the whole time he was Mayor. The
173 Mayor should be involved in the discussion. He only voted to break the

174 tie, therefore he wasn't a part of the quorum. The Mayor shouldn't be
175 silenced but the safest position is not to vote unless the Counsel is tied.
176 Roe Fleenor, Lime Creek Road – Likes the Weak Mayor, Strong Counsel.
177 Judy Graci – Reads her statement from Next Door. She believes this topic
178 should be brought to the people.
179 Steve Baker, West Drive – Believes the Mayor should be able to vote.
180 The idea of the Mayor voting when there is a tie makes sense. Maybe the
181 Mayor can vote in order to establish a quorum.
182 Allison Thrash, 2769 – Not sure why is it that the Mayor wants this. She
183 understands it is to represent the citizens but has problems with voting
184 for the Mayor without knowing this was going to be a change.
185 Mayor Ken Beck responds to citizen concerns. **Mayor Ken Beck moves to**
186 **have this item tabled until the next regularly scheduled meeting.**
187 **Motion passed unanimously.**

- 188
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- 191 12. Discussion and Possible Action on construction of a new City Hall next to the
192 Volente Fire Hall on Lake Travis Subdivision 5, Lot 16B. (Council Member Springer)
193 Council Member Springer presents an update. No action was taken.
194
 - 195 13. Discussion only on possibly repealing the Nuisance Ordinance.
196 Mayor Pro Tem Connors discusses making the nuisance ordinance constitutional
197 and enforceable. Council discusses options for updating. No action is taken.
198
 - 199 2. Accepting the Hill Country News as the Newspaper of Record for the 2015-2016
200 fiscal year.
201 Council discusses the cost of Hill Country News vs. Austin Statesman. **Mayor Pro**
202 **Tem Connors motions that Hill Country News be accepted as the Newspaper of**
203 **Record for the 2015-2016 fiscal year. Motion carries.**
204
 - 205 3. Accepting Tom Buckle of Scanlan, Buckle and Young as City Attorney for the 2015-
206 2016 fiscal year.
207 **Council Member Springer motions that Tom Buckle be accepted as the City**
208 **Attorney for the 2015-2016 fiscal year with the provision that they will perform an**
209 **RFP for attorney services. The motion carries.**
210 Nancy Carufel, Joy Road - discusses having an attorney on a retainer and the
211 possibility of looking at other attorneys.
212
 - 213 4. Accepting Marc Dickey of TRE & Associates as City Engineer for the 2015-2016 fiscal
214 year.
215 **Council Member Yarbrough motions to accept Marc Dickey of Tre & Associates as**
216 **City Engineer for the 2014-2015 fiscal year with the provision they perform an RFP**
217 **for engineers. Motion passes.**
218

219 5. Directing the Public Safety Committee to create an ad hoc committee to determine
220 and address the public health, safety, and crime rate concerns of Wharf Cove.
221 Council discusses. **Council Member Springer makes a motion that they table this**
222 **issue until attorney can confirm if any ad hoc have to comply with Texas Open**
223 **Meeting Act. Motion carries.**

224 Nancy Carufel, Joy Road – Place this back into the party boat’s hands.
225

226 6. Establishing an Ad Hoc Committee to review, vet, and determine the best future
227 location for either a temporary or permanent City Hall location.
228 **Council Member Belote makes a motion that they table this issue until attorney**
229 **can confirm if any ad hoc have to comply with Texas Open Meeting Act. Motion**
230 **Carries.**

231
232
233 14. Topics for Next Agenda.
234 Updating Noise Ordinance.
235

236 15. Adjourn.
237 Meeting adjourns at 10:09 pm.
238

239 Passed and Approved this _____ day of _____, 20____.

240

241 Signed:

242 _____

243 **Mayor Ken Beck**

244

245 Attest:

246 _____

247 **Julia Vicars, City Secretary**



**MINUTES OF A WORK SESSION OF THE
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
OCTOBER 21, 2015 at 8:00 A.M.
16100 Wharf Cove, Volente, Texas 78641**

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8 **1. Open Work Session.**

9 Mayor Ken Beck calls the meeting to order at 8:04 A.M.

10
11 **2. Call Roll.**

12 Present Council Member Springer, Council Member Connors, Council Member
13 Yarbrough, Council Member Robinson, Mayor Ken Beck, Council Member Kristi Belote.
14 A quorum is established.

15
16 **3. Edits to the Site Development Ordinance.**

17 **4. The Mayor presents his proposed process for review of the Site Development ordinance.**

18 Council discusses tasking out sections of the Site Development Ordinance, for Council
19 Members to take and review outside of meetings and to bring their recommendations
20 back to a future work session. Ordinance 2015-O-10 and its impact on the Site
21 Development Ordinance revision was discussed. Recommendations from Marc Dickey
22 regarding edits to the Site Development Ordinance were discussed. The permitting and
23 application process were discussed as well.

- 24 a. General Provisions
25 b. Definitions.
26 c. Applications for Permits and Approvals
27 d. Site Development Design Standards
28 e. Public Sites and Open Spaces
29 f. Improvements Required Prior to Approval of Constructed Site Development
30 g. Requirements for Village Acceptance and Approval of Public Improvements
31 h. Construction in Public Right-of-Ways
32 i. Easements

33
34 **5. Topics for the next meeting.**

35 The Site Development Ordinance.

36
37 **6. Adjourn.**

38 The meeting adjourns at 9:12 a.m.

39

40 Passed and Approved this _____ day of _____, 20____.

41

42 Signed:

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44 _____
Ken Beck, Mayor

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46 Attest:

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48 _____
Julia Vicars, City Secretary

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MINUTES OF SPECIAL CALLED MEETING OF THE
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
OCTOBER 28, 2015 at 8:00 A.M.
16100 Wharf Cove, Volente, Texas 78641

1. Open Special Called Meeting.
Meeting called to order at 8:02 am.
2. Call Roll.
Sara Kelly calls roll. Present at the time of roll is Council Member Springer, Council Member Robinson, Mayor Ken Beck and Council Member Kristi Belote. Mayor Pro Tem Connors present at 8:10 am. A quorum is established.
3. Citizen Comments.
Judy Graci – Rescinds open record zoning request. Has questions regarding the process for release of open records. States she is not receiving info quickly enough.
Mattie Adams – Questions whether Mayor Pro Tem Connors used his personal email to send city emails.
Judy Graci – Questions whether City Secretary Julia Vicars has password for the Council's email accounts.
Steve Baker – Has questions about the email program used by Council.
4. Discussion and Possible Action to set an effective date for Ordinance No. 2015-O-10.
Marc Dickey goes over verbiage of the Ordinance. He discusses slopes & runoff. Nancy Carufel discusses her failed engineered plans. Council Member Belote makes motion for 90 days to approve Ordinance. Mayor Pro Tem Connors says we need to approve Ordinance in 10 days. Council Member Belote says 60 days, in order to give them enough time to go over everything. Motion seconded. Council Member Robinson states that Council needs to get it passed, that nothing has changed in a year. Council Member Belote asks Council if they will put everything into this in the next 10 days to get it passed. Council Member Robinson & Mayor Pro Tem Connors answer yes. Mayor Pro Tem Connors states that he doesn't feel like the Ordinance relieves citizens. Mayor Ken Beck states that the Ordinance needs to be specific of the exemptions. Mayor Pro Tem Connors moves to clarify the language of the Ordinance regarding Engineered Site Plan for sections 33.316, 318 & 319. Council Member Springer seconds with the

8 amendment that it be published in 10 days and posted in 3 public places, not a
9 newspaper. Mayor Ken Beck states that he wants to make sure they do their due
0 diligence before publishing. Council Member Robinson states he wants to research but
1 wants it done asap, in the next 7 days. Mayor Ken Beck wants Doug Young & Markc
2 Dickey to verify it's correct before passing.

3 Judy Graci – Questions why Marc Dickey wasn't at the last meeting, why isn't the
4 Council utilizing their professionals? When Council describes that the Ordinance will
5 administer immediate relief, who does it relieve? Gary Cowser's plans were signed by a
6 professional and that didn't help.

7 Council Member Springer states that Doug Young did approve the documentation and
8 that houses built before February 1, 1990 do not require development permit according
9 to rules of LCRA.

0 Steve Baker – Urges Council to not overcomplicate the issue.

1 **Motion Approved.**

- 2
3 5. Discussion and Possible Action on hiring temporary clerical help to process Judy Graci's
4 Freedom of Information requests and review of policies, resolutions, or ordinances for
5 the recovery of Village costs related to open records requests.

6 Mayor Pro Tem Connors discusses the recovery of fees. Council Member Springer
7 suggests they table this until next meeting. Agreed.

- 8
9 6. Topics for the next meeting.

- 0
1 7. Adjourn.

2 Meeting adjourned at 9:25 am.

3
4 Passed and Approved this _____ day of _____, 20____.

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6 Signed:

7 _____

8 Mayor Ken Beck

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0 Attest:

1 _____

2 Julia Vicars, City Secretary

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NOTICE OF A SPECIAL CALLED MEETING OF THE
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
NOVEMBER 4, 2015 at 8:00 A.M.
16100 Wharf Cove, Volente, Texas 78641

1. Open Special Called Meeting.
Mayor opens the meeting at 8:02 a.m.
2. Call Roll.
Julia Vicars, City Secretary calls roll. Council Members Belote, Robinson, Yarbrough, and Springer are present. Mayor Ken Beck is present. A quorum is established. City Attorney, Tom Buckle, is also in attendance.
3. Citizen Comments.
None.
4. Discussion and Possible Action to revise language and clearly establish Council intent for Ordinance No. 2015-O-10.
Mayor Beck introduces the item and Tom Buckle, City Attorney, presents his overview of the ordinance. He states his major issue with ordinance 2015-O-10 is that there is not a rational basis for the discrimination between lots legally platted prior to incorporation and after incorporation.
Judy Graci, Booth Circle, voices her concerns and disapproval of Ordinance 2015-O-10. She states some Council Members are acting like they are city attorneys for the Village. She reads aloud an email from Council Member Springer in which he requests a building permit, if necessary, for his project and she states that he has a conflict of interest and should recuse himself.
Council discusses the ordinance, the justifications of Council Member Springer and Mayor Pro Tem Connors, staff concerns, and the edits suggested by attorney.
 - a. Resolution or Ordinance
Mayor Pro Tem Connors and Council Member Springer propose a new ordinance, not listed on the agenda, that adopts Chapter 80 Travis County standards. The Council discusses the impact the proposed ordinance would have.
Mayor Pro Tem Connors makes a motion to adopt a resolution of the Village of Volente to clarify City Council intent on Ordinance 2015-O-10 providing severability, effective date and open meetings clauses. Council Member Springer seconds, but amending the motion to direct the City Secretary to immediately publish in three public places 2015-O-10, and to direct Mayor to call a special called meeting 9:00 a.m. on Sunday, November 8th, with the following

41 **Agenda items: 1) to amend 2015-O-10 for City Attorney and City Engineer advice, and 2) to**
42 **adopt 2015-O-12 to adopt Travis County Chapter 80.**

43 The Mayor states this motion is incredibly inappropriate. He states not having a public hearing
44 on this is appalling. Council Member Yarbrough agrees, stating nobody has had a chance to read
45 it. Tom Buckle, City Attorney, states the resolution does not clarify anything about Ordinance
46 2015-O-10 and that you cannot adopt by resolution Travis County standards.

47 Judy Barrick, Booth Circle, says the Engineered Site Plan was the original way Ordinance 2015-O-
48 10 was proposed. She feels that all lots should be treated the same and that the intent
49 presented today conflicts with the original.

50 Judy Graci, Booth Circle, states the community is not in support of adopting Chapter 80 of Travis
51 County.

52 Kit Hopkins, Booth Circle, says she's shocked at the lack of responsibility of Council.

53 Nancy Carufel, Joy Rd, says Council Member Springer and Mayor Pro Tem Connors lied when
54 directly asked what this ordinance would accomplish at the last meeting.

55 Steve Baker, West Dr., asks about the legal ramifications of this resolution not being on the
56 Agenda for acceptance and if the original intent was portrayed a different intent than the true
57 intentions of Council Member Springer and Mayor Pro Tem Connors.

58 Mattie Adams, Booth Circle, disapproves of the rush to pass this before the new Council is
59 seated.

60 **Council Member Springer and Mayor Pro Tem Connors vote aye, Council Member Robinson**
61 **and Council Member Yarbrough vote nay. Mayor votes against the motion to break the tie.**

62 **The motion fails.**

63 **Council Member Yarbrough makes a motion to extend the effective date on Ordinance 2015-**
64 **O-10 for 60 days to allow Council more time for research. Seconded by Council Member**
65 **Robison. Council Member Yarbrough and Council Member Robinson vote for the motion, with**
66 **Council Member Springer and Mayor Pro Tem Connors voting against. Mayor Beck breaks the**
67 **tie and votes for the motion. The motion carries.**

68

69 5. Topics for the next meeting.

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71 6. Adjourn.

72 The meeting adjourns at 9:07 a.m.

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74 Passed and approved this _____ day of _____, 20____.

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76 Signed:

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78 _____
79 Ken Beck, Mayor

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80 Attest:

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82 _____
83 Julia Vicars, City Secretary

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**NOTICE OF A WORK SESSION OF THE
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
NOVEMBER 4, 2015 at 8:15 A.M.
16100 Wharf Cove, Volente, Texas 78641**

1. Open Work Session.
The meeting was cancelled due to lack of a quorum being established.
2. Call Roll.
3. Discussion on splitting segments of the Site Development Ordinance into functional areas.
 - a. Residential
 - b. Residential Pre-existing
 - c. Commercial
 - d. Subdivisions
4. Topics for the next meeting.
5. Adjourn.

NO QUORUM



MINUTES OF A SPECIAL CALLED MEETING OF THE
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
NOVEMBER 16, 2015 at 6:30 P.M.
16100 Wharf Cove, Volente, Texas 78641

1. Open Special Called Meeting.
Mayor opens the meeting at 6:32 p.m.
2. Call Roll.
Julia Vicars, City Secretary, calls rolls. Present were Mayor Ken Beck, Mayor Pro Tem Connors, Council Member Springer, Council Member Yarbrough, and Council Member Belote. Council Member Robinson is absent. A quorum is established.
3. Citizen Comments.
Scott Spurlin, 15715 Booth Circle, speaks to the land use ordinances in place and their ineffectiveness and lack of clarity.
Joyce Beck, 15911 Booth Circle, thanks Scott Spurlin for his comments and agrees there needs to be a coming together of the community. She thanks the exiting Council members for their time and hard work.
Judy Barrick, 15907 Booth, thanks the outgoing Council for their time and hard work. States she hopes the progress made continues moving forward. Hopes that exiting Council members will still contribute their knowledge and opinions.
Nancy Carufel, Joy Rd, thanks everyone who has spoken and agrees with them. Thanks Council for their hard work, research, and time contributed to the Village.
David Gordon, 15761 Booth, thanks the voters for the 45% turnout in an off year. Is impressed with the dedication and motivation of the community for such a high voter turnout.
4. Consider and Act upon Resolution 2015-R-6, a resolution to receive and accept as true and correct the canvassed voting results for the Election held on November 3rd, 2015 for Election of three City Council members of the Village of Volente. (Julia Vicars, City Secretary)
Julia Vicars, City Secretary, introduces the item.
Kelly Springer, 8504 Lime Creek Road, states that the election was not conducted according to law and requests that the results be postponed pending investigation.
Council Member Yarbrough asks for clarification and Ms. Springer does not specify reasons why.
Libby Davis, 15432 FM 2769, states the Village election was not conducted according the law and states she supports postponing until an investigation can take place.
Walt Thompson, 7500 Reed Dr, states he is here at David Springer's request that something that may have occurred during the election are appalling. Specifically, items taped to people's mailboxes. States that this is a violation of federal law.

2 Kit Hopkins, 15943 Booth Circle, states that she did not invite her family to this event because she was
3 ashamed of the behavior of the community. Says she does not enjoy the infighting. She should be
4 proud, but the community has diminished the pride in the position.

5 Joyce Beck, 15911 Booth Circle, states she is not sure what the statements read aloud have to do with
6 the election results.

7 Scott Spurlin, 15715 Booth Circle, says he heard about this petition to postpone the election results at
8 5:00 p.m. and says there are rumors that the registered voters list had inconsistencies, the letter sent
9 out by Allison Thrash, and the items on the mailboxes.

0 Walt Thompson, says it is clear that things on the mailboxes that have deemed this election invalid.

1 Jan Yenawine, 15600 FM 27659, says this endless backbiting that has gone on for the last year is the
2 reason the voting results are what they are. Three fresh faces want to get the City back on track and
3 this negativity and backbiting is very unnecessary.

4 Linda Lemieux, 8205 West Dr, says in any given challenge there's the gift of the solution within. There
5 has been a lot of challenge this year. Mailboxes need to be brought up but separate of election results.
6 The election results are a gift, take the opportunity to look for the best for the community.

7
8 **Council Member Yarbrough makes a motion to approve Resolution 2015-R-6 and accept the**
9 **canvassed voting results. Council Member Belote seconds. Council Members Belote and Yarbrough**
0 **vote aye, Council Members Connors and Springer vote nay. The Mayor votes in favor of the motion**
1 **accepting the canvassed election results. The item and motion passes.**

- 2
3 5. Administer Oaths of Office for newly Elected Council Members. (Honorable Judge Denise Thrash)
4 Judge Denise Thrash administers the oaths of office and statement of officers for each new official and
5 presents them with their certificate of election.

- 6
7 6. Adjourn.

8 Meeting adjourns at 7: 47 pm

9
0 Passed and Approved this _____ day of _____, 20____.

1 Signed:

2 _____
3
4 Mayor Ken Beck

5
6 Attest:

7 _____
8 Julia Vicars, City Secretary
9



MINUTES OF THE REGULARLY CALLED MEETING OF THE
CITY COUNCIL
OF THE VILLAGE OF VOLENTE, TEXAS
TUESDAY, NOVEMBER 17, 2015 at 6:30 P.M.
16100 Wharf Cove, Volente, Texas 78641

A. ITEMS OPENING THE MEETING

1. Call to Order.

Mayor Ken Beck calls the meeting to order at 6:30 p.m.

2. Call Roll.

Julia Vicars, City Secretary calls roll. Present are Mayor Ken Beck, Council Member Kit Hopkins, Council Member Kristi Belote, Council Member Steve Baker, Council Member Andy Fogarasi and Mayor Pro Tem Connors is absent at the call to order.

3. Pledge of Allegiance.

All stood for the Pledge of Allegiance.

4. Approval of the Meeting Minutes from September 15, September 16, September 20, September 30, October 1, October 7, October 11, and October 14, 2015.

9-15 Line 31 is to are

Council Member Belote makes a motion to approve the meeting minutes listed above as amended and edited during the meeting. Council Member Baker seconds. Bill Kristi and Steve vote aye. Kit and Andy abstain.

5. Village Reports.

a. Financial Reports

Council Member Hopkins delivers the financial reports for the month of October 2015.

b. Construction Update.

City Secretary, Julia Vicars, details the construction projects currently underway in the Village.

c. City Secretary Report

d. Crime & Complaints Report

e. Committee Reports

Mayor Beck summarizes his meeting with the developer who is interested in building out the PDD to get clarification on his plans.

B. CITIZEN COMMUNICATIONS.

41 David Springer, 8504 Lime Creek, says that the PDD is aware of the 200k due and the 3
42 acres of parkland. He states he believes it is transferrable. David Springer says that the
43 possibility of a cancer research hospital would be better than someone building the 300
44 homes of the PDD and that Council should do whatever they can to make it come to
45 fruition.

46 Council Member Fogarasi asks if the planned houses on the ridgeline will be part of the
47 hospital or as an additional development.

48 David Springer answers that it would be a development of about 100 homes for
49 residences.

50 Jan Yenawine, FM 2769, states he is enjoying this meeting and it is going the right
51 direction. He thanks Council.

52
53 C. GENERAL BUSINESS AND ACTION ITEMS

- 54
55 1. *Appointment of Steve Baker as Chair of the Public Safety Committee.*
56 2. *Appointment of Kit Hopkins as Chair of the Budget, Finance, and Administration*
57 *Committee.*
58 3. *Appointment of Andy Fogarasi as Chair of the Parks and Environment Committee.*
59 ~~4. *Appointment of David Gordon to the Planning and Zoning Commission, Alternate*~~
60 ~~*Position 1.*~~
61 5. *Review of the 2015-2016 Fiscal Year Budget for completeness and accuracy.*
62 Consent Item 5 moved to the bottom of the agenda.

63
64 **Mayor Pro Tem Connors makes a motion to approve items 1, 2 and 3 of the**
65 **consent agenda. Council Member Belote seconds. The motion carries unanimously.**
66

- 67 6. Selection of a Mayor Pro Tem.
68 Council Member Belote makes a motion to re-appoint Bill Connors as Mayor Pro
69 Tem for the one year term. No second was made, and the motion dies.
70 Council Member Fogarasi makes a motion to appoint Steve Baker as Mayor Pro
71 Tem. Council Member Hopkins seconds. Council Members Hopkins, Baker,
72 Connors, and Fogarasi vote aye. Council member Belote votes nay. The motion
73 carries.
74
- 75 7. Training of newly elected officials.
76 Julia Vicars, City Secretary, summarizes the required and optional training available
77 to the newly elected officials.
78
- 79 8. Council Retreat 2016.
80 Mayor Ken Beck presents ideas for the Council Retreat 2016. Council discusses and
81 agrees to hold the retreat on January 9th, 2015.
82
- 83 9. Review of the Contract with Franklin Publishing for codification and legal review of
84 our Ordinances.

- 85 Council discusses the best way to proceed w
86
87 10. Discussion on Ordinance 2015-O-10, an Ordinance that would allow grandfathering
88 of legal lots platted prior to incorporation.
89 Council Member Belote makes a motion to direct staff to prepare documents to
90 repeal Ordinance 2015-O-10 and prepare documents for amending the Site
91 Development ordinance sections 33.316, 33.318 and 33.319 as discussed, to be
92 presented in the December meeting. Council Member Hopkins seconds. The
93 motion carries unanimously.
94
95 11. The process to remove the Engineered Site Plan requirement from the Site
96 Development Ordinance. (Mayor Ken Beck)
97 *ITEMS TEN AND ELEVEN WERE DISCUSSED AT ONE TIME*
98
99 12. Establishing a process and plan for review of the Land Use Ordinances.
100 Council Member Connors presents this item. Council Member Connors and Council
101 Member Fogarasi agree to meet and develop a process plan to be presented to
102 Council during a work session.
103
104 13. Updating of the Zoning and Land Use Maps (Council Member Fogarasi)
105 Allison Thrash, 15100 FM 2769, says the land use maps when discussed by past
106 Planning and Zoning and past Councils has been to update Zoning, Existing Land
107 Use, and Future Land Use. The maps are valid for updating the comprehensive plan.
108 David Springer, 8504 Lime Creek, says that he has wrote a mapping software for the
109 Village that takes the database of the tax rolls and colors the maps accordingly. He
110 agrees it's worth updating and should be updated regularly. There have been
111 changes in zoning, IR, and open spaces.
112
113 14. Direction to the Planning and Zoning Commission for their review of the proposed
114 Zoning Ordinance.
115 Judy Barrick, Booth Circle, says P&Z has been going through the Zoning ordinance.
116 The commission all agreed to look at the original ordinance, then look at the
117 proposed changes by Council. They started on Chart 1 and went through the
118 setbacks, impervious cover, etc. for each of the zoning categories. She states that
119 Planning and Zoning is ready to give Chart 1 back to Council.
120
121 15. Direction to the Budget, Finance and Administration Committee.
122 Council discusses the standings of financial affairs of the Village and outstanding
123 audits. Council Member Hopkins discusses some of the challenges when repairing
124 the chart of accounts and audit progress. Council Member Hopkins asks for some
125 direction from Council as to what they expect of the Financial Reports and Chart of
126 Accounts. After discussion, Council Member Hopkins agrees to meet with her
127 committee and continue her progress on correcting the financials within
128 Quickbooks.

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- 16. Texas Ethics Commission Fair Campaign Practices Act. (Mayor Pro Tem Connors)
Mayor Pro Tem Connors introduces the item and states that a democratic process to elections is sacred. He urges all of Council to sign the Fair Campaign Practices Act Commitment Form.
- 17. Agenda items for the next meeting and discussion on the meeting for December.
Council discusses their attendance for the December meeting, and follow up topics on items discussed tonight are added to the tentative agenda by the City Secretary.
- 18. Adjourn.

Passed and Approved this _____ day of _____, 20____.

Signed:

Mayor Ken Beck

Attest:

Julia Vicars, City Secretary

Village of Volente Income and Expense Budget Performance November 2015

	Nov 15	Budget	\$ Over Budget	Oct - Nov 15	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
40000 - Property Tax Revenue	2,195.43	10,614.50	-8,419.07	2,201.50	11,019.00	-8,817.50	177,981.00
41000 - Sales Tax Revenue	6,907.46	3,476.08	3,431.38	6,907.46	11,549.89	-4,642.43	51,500.00
42000 - Utility Franchise Fees	8,842.82	10,456.75	-1,614.13	9,066.22	10,684.00	-1,617.78	37,750.00
43000 - Development Fees/Permits							
43140 - Sign Permit Fees	0.00	0.00	0.00	0.00	11.91	-11.91	750.00
43155 - Handling Fees	12.50			194.26			
Total 43000 - Development Fees/Permits		0.00	12.50	194.26	11.91	182.35	750.00
44000 - Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00	29,000.00
47000 - Investment Earning	26.90	33.33	-6.43	55.08	66.67	-11.59	400.00
49100 - Miscellaneous Income	0.00			20.40			
Total Income	17,984.91	24,580.66	-6,595.75	18,444.92	33,331.47	-14,886.55	297,381.00
Gross Profit	17,984.91	24,580.66	-6,595.75	18,444.92	33,331.47	-14,886.55	297,381.00
Expense							
50000 - Operations							
50100 - Office Supplies & Equipment							
50120 - Office Supplies - General	34.99	458.33	-423.34	258.36	916.66	-658.30	5,500.00
50130 - Office Supplies printing	209.39	83.33	126.06	209.39	166.66	42.73	1,000.00
50140 - Office Equipment Lease	459.10	458.33	0.77	845.19	916.66	-71.47	5,500.00
Total 50100 - Office Supplies & Equipment	703.48	999.99	-296.51	1,312.94	1,999.98	-687.04	12,000.00
50200 - Postage and Shipping	40.07	200.00	-159.93	56.06	400.00	-343.94	2,400.00
50300 - Communications & Internet							
50310 - Website Maintenance	0.00	83.33	-83.33	0.00	166.66	-166.66	1,000.00
50320 - Telephone & Internet	198.12	100.00	98.12	396.24	200.00	196.24	1,200.00
Total 50300 - Communications & Internet	198.12	183.33	14.79	396.24	366.66	29.58	2,200.00
50600 - Computer Services and Support							
50610 - Computer Software and Support	0.00	100.00	-100.00	390.00	200.00	190.00	1,200.00
50620 - Computer Hardware and Repairs	0.00	20.83	-20.83	0.00	41.66	-41.66	250.00
Total 50600 - Computer Services and Support	0.00	120.83	-120.83	390.00	241.66	148.34	1,450.00
50800 - Other Operating Expense							
50804 - Advertising/Public Notices	0.00	83.33	-83.33	228.39	166.66	61.73	1,000.00
50805 - Books & Publications	0.00	0.00	0.00	0.00	0.00	0.00	500.00
50806 - Dues, Fees, & Subscriptions	30.00	0.00	30.00	2,585.40	2,300.00	285.40	3,600.00
50808 - Insurance, Liab/workers comp	0.00	0.00	0.00	1,842.52	1,200.00	642.52	1,200.00
50809 - Training & Ed - Council	0.00	375.00	-375.00	0.00	375.00	-375.00	1,000.00
50810 - Travel Expense	0.00	41.67	-41.67	39.10	83.34	-44.24	500.00
Total 50800 - Other Operating Expense	30.00	500.00	-470.00	4,695.41	4,125.00	570.41	7,800.00
Total 50000 - Operations	971.67	2,004.15	-1,032.48	6,850.65	7,133.30	-282.65	25,850.00
52000 - Municipal Court	0.00	0.00	0.00	-1,363.77	250.00	-1,613.77	942.00

Village of Volente Income and Expense Budget Performance November 2015

	Nov 15	Budget	\$ Over Budget	Oct - Nov 15	YTD Budget	\$ Over Budget	Annual Budget
53000 - Facilities, Equip. & Furniture							
53100 - Facilities, Equip & Furn -Other							
53120 - Office Equipment & Furniture	0.00	20.83	-20.83	0.00	41.66	-41.66	250.00
53130 - Utilities - Electric	0.00	291.67	-291.67	212.33	583.34	-371.01	3,500.00
53140 - Facilities - Repairs & Maint	314.00	416.67	-102.67	499.00	833.34	-334.34	5,000.00
53150 - Burglar Alarm	0.00	0.00	0.00	104.97	105.00	-0.03	425.00
53160 - Pest Control	60.00	62.50	-2.50	60.00	62.50	-2.50	250.00
Total 53100 - Facilities, Equip & Furn -Other	374.00	791.67	-417.67	876.30	1,625.84	-749.54	9,425.00
53200 - Facility and Equipment Rent	1,750.00	2,000.00	-250.00	3,750.00	4,025.00	-275.00	24,100.00
Total 53000 - Facilities, Equip. & Furniture	2,124.00	2,791.67	-667.67	4,626.30	5,650.84	-1,024.54	33,525.00
55000 - Community Events	78.86	304.17	-225.31	1,498.67	1,998.34	-499.67	7,750.00
57000 - Public Works	0.00	5,185.60	-5,185.60	0.00	6,585.60	-6,585.60	105,991.74
64000 - Outside Services							
64011 - Audit	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00
64012 - Tax Collection	0.00	125.00	-125.00	0.00	250.00	-250.00	1,500.00
64014 - Consultant/Inspection	0.00	291.66	-291.66	0.00	583.33	-583.33	3,500.00
64018 - Bookkeeping Service	416.25	400.00	16.25	540.00	800.00	-260.00	4,800.00
64020 - Records Management	127.00	0.00	127.00	2,127.00	2,000.00	127.00	2,000.00
64100 - Development Costs							
64115 - Handling Fee	0.00	83.33	-83.33	-18.75	166.66	-166.66	1,000.00
64199 - Professional Services Non-Reimb	0.00	83.33	-83.33	0.00	166.66	-185.41	1,000.00
Total 64100 - Development Costs	0.00	83.33	-83.33	-18.75	166.66	-185.41	1,000.00
64400 - Legal Services							
64410 - City Attorney - General	0.00	1,500.00	-1,500.00	3,276.95	3,000.00	276.95	18,000.00
64470 - Legal Fees - City Projects	0.00	658.33	-658.33	0.00	1,316.66	-1,316.66	7,900.00
Total 64400 - Legal Services	0.00	2,158.33	-2,158.33	3,276.95	4,316.66	-1,039.71	25,900.00
Total 64000 - Outside Services	543.25	3,058.32	-2,515.07	5,925.20	8,116.65	-2,191.45	50,700.00
65000 - Contract Labor							
65100 - Enforcement Costs	0.00	625.00	-625.00	0.00	1,250.00	-1,250.00	7,500.00
Total 65000 - Contract Labor	0.00	625.00	-625.00	0.00	1,250.00	-1,250.00	7,500.00
66000 - Compensation and Benefits							
66100 - Salaries and Wages	3,857.00	4,165.00	-308.00	7,960.67	8,330.00	-369.33	49,980.00
66500 - Employee Related							
66510 - Employer Paid Health Ins	506.25	516.98	-10.73	1,572.48	1,033.96	538.52	6,203.75
66515 - Employee Paid Health Ins	-6.16	0.00	-6.16	-12.32	0.00	-12.32	0.00
66530 - Texas Unemployment Tax	0.43	28.72	-28.29	1.11	57.44	-56.33	344.54
66540 - Social Security ER	238.69	242.73	-4.04	492.68	485.46	7.22	2,912.76
66550 - Medicare ER	55.82	56.76	-0.94	115.22	113.51	1.71	681.21
66560 - Training & Ed - Staff	1,342.76	416.65	926.11	1,342.76	833.30	509.46	5,000.00
Total 66500 - Employee Related	2,137.79	1,261.84	875.95	3,511.93	2,523.67	988.26	15,142.26

Village of Volente
Income and Expense Budget Performance
 November 2015

	Nov 15	Budget	\$ Over Budget	Oct - Nov 15	YTD Budget	\$ Over Budget	Annual Budget
66000 - Compensation and Benefits - Other	2.60			6.68			
Total 66000 - Compensation and Benefits	5,997.39	5,426.84	570.55	11,479.28	10,853.67	625.61	65,122.26
Total Expense	9,715.17	19,395.75	-9,680.58	29,016.33	41,838.40	-12,822.07	297,381.00
Net Ordinary Income	8,269.74	5,184.91	3,084.83	-10,571.41	-8,506.93	-2,064.48	0.00
Net Income	8,269.74	5,184.91	3,084.83	-10,571.41	-8,506.93	-2,064.48	0.00

8:22 AM
 12/11/15
 Accrual Basis

Village of Volente
Balance Sheet
 As of November 30, 2015

	Nov 30, 15	Oct 31, 15	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10100 · Cap One Checking- 5191	37,554.39	1,792.69	35,761.70
10200 · Cap One Tower Fund - 1411	488,282.49	488,262.42	20.07
10300 · Cap One Savings - 6099	155,426.96	175,420.13	-19,993.17
10400 · Parkland Fund - Restricted	61,250.00	61,250.00	0.00
10500 · Temporarily Restricted Cash	-61,250.00	-61,250.00	0.00
Total Checking/Savings	681,263.84	665,475.24	15,788.60
Accounts Receivable	2,025.98	1,913.48	112.50
Other Current Assets			
12110 · Undeposited Funds	0.00	3,824.84	-3,824.84
12300 · Prepaid Deposits	2,111.00	2,111.00	0.00
Total Other Current Assets	2,111.00	5,935.84	-3,824.84
Total Current Assets	685,400.82	673,324.56	12,076.26
Fixed Assets			
14100 · Leasehold Improvements	7,777.25	7,777.25	0.00
14150 · Accum Depreciation - Leasehold	-3,888.63	-3,888.63	0.00
14200 · Furniture & Equipment	17,412.03	17,412.03	0.00
14250 · Accum Depr Furniture & Equip	-1,963.10	-1,963.10	0.00
Total Fixed Assets	19,337.55	19,337.55	0.00
TOTAL ASSETS	704,738.37	692,662.11	12,076.26
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	9,488.96	5,324.07	4,164.89
Other Current Liabilities			
20100 · Other Payables	5,700.00	5,700.00	0.00
24000 · Payroll Liabilities	217.86	576.23	-358.37
Total Other Current Liabilities	5,917.86	6,276.23	-358.37
Total Current Liabilities	15,406.82	11,600.30	3,806.52
Total Liabilities	15,406.82	11,600.30	3,806.52
Equity	689,331.55	681,061.81	8,269.74
TOTAL LIABILITIES & EQUITY	704,738.37	692,662.11	12,076.26

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12/11/15

Village of Volente
Statement of Cash Flows
November 2015

	<u>Nov 15</u>
OPERATING ACTIVITIES	
Net Income	8,269.74
Adjustments to reconcile Net Income to net cash provided by operations:	
12000 · Accounts Receivable	-112.50
20000 · Accounts Payable	4,164.89
24000 · Payroll Liabilities	2.60
24010 · Federal Withholding Tax	-48.00
24015 · Social Security - EE	-127.00
24020 · Medicare Tax - EE	-29.70
24515 · Social Security ER Paid	-127.00
24525 · Medicare Tax - ER Paid	-29.70
24530 · Texas Unemployment Tax	0.43
Net cash provided by Operating Activities	<u>11,963.76</u>
Net cash increase for period	11,963.76
Cash at beginning of period	<u>669,300.08</u>
Cash at end of period	<u><u>681,263.84</u></u>

Village of Volente
A/R Aging Summary
As of December 11, 2015

	Current	1 - 30	31 - 60	61 - 90	91 - 120	121 - 150	151 - 180	181 - 210	> 210	TOTAL
Adams, Mattie.	0.00	0.00	0.00	20.25	0.00	0.00	0.00	0.00	0.00	20.25
Arifi, Michelle and Zahir	0.00	0.00	71.25	0.00	0.00	0.00	0.00	0.00	-513.50	-442.25
Bao, Layan -- Gary Frame	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-120.62	0.00	-120.62
Beckway Mgt LLC	0.00	0.00	0.00	-700.90	0.00	0.00	0.00	0.00	0.00	-700.90
Blackwell, Gerald	0.00	0.00	-1,100.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,100.00
Busch, Tana	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,237.88	1,237.88
Chaudhari, Baldev - Olson Custom Homes	0.00	0.00	0.00	0.00	185.63	502.88	0.00	0.00	-593.94	94.57
Cielo Property Group	0.00	0.00	0.00	0.00	0.00	322.32	0.00	0.00	0.00	322.32
Davison, Terry - Cambridge Custom Homes	0.00	0.00	127.50	185.63	112.50	0.00	0.00	0.00	-479.47	-53.84
Dooley, Richard	0.00	0.00	56.25	0.00	168.75	0.00	0.00	0.00	-25.47	199.53
Gleinser, Daryl - Broyles, David	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-293.75	-293.75
Gonzales, Ed - DeMoss Plumbing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-228.75	-228.75
Greer, Matthew	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-37.50	-37.50
Hamblin, Steve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-120.50	-120.50
Hoag, John - Hausman Homes	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Johnson, Corrinne	0.00	0.00	73.13	251.44	-542.81	0.00	0.00	0.00	0.00	-218.24
Kerr, Mahlon & Ashley/Lawn Masters	0.00	112.50	241.88	167.63	391.50	0.00	384.61	0.00	0.00	1,298.32
Koill, Gloriana Guerra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.06	0.00	15.06
Marquis Group Office Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
Marzan, Lourdes	0.00	0.00	0.00	56.25	0.00	0.00	0.00	0.00	0.00	56.25
Oliver Custom Homes	0.00	0.00	-2,280.94	0.00	0.00	0.00	0.00	0.00	0.00	-2,280.94
Piercey, Brent - Chaparral Pools	0.00	0.00	0.00	0.00	56.25	0.00	42.63	0.00	0.00	98.88
Ratcliffe, Lori	0.00	0.00	0.00	167.63	0.00	712.41	875.96	0.00	712.40	2,468.40
Reinking, Kirsten-Demeo Custom Pools/Spas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00	65.00
Robinson, David	0.00	0.00	56.25	167.63	0.00	0.00	0.00	419.06	477.15	952.46
Smith, Christopher	0.00	0.00	127.50	0.00	0.00	41.91	0.00	56.25	0.00	393.29
Sparks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	152.88	0.00	152.88
Spurlin, Paul - Probuil Enterprises	0.00	0.00	168.75	0.00	56.25	0.00	137.81	-8.38	-56.25	298.18
Stapleton, Jack	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00
Volente Realty	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-10.00	-10.00
TOTAL	0.00	212.50	-2,458.43	315.56	428.07	1,579.52	1,441.21	524.25	333.30	2,375.98

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12/11/15

**Village of Volente
Development Job Status Report
Excluding Village Handling Costs**

	Act. Cost	Act. Revenue	(\$) Diff.
Arifi, Michelle and Zahir 8102 Lime Creek	1,732.93	2,257.75	524.82
Total Arifi, Michelle and Zahir	1,732.93	2,257.75	524.82
Busch, Tana 8114 Joy	3,261.00	5,547.05	2,286.05
Total Busch, Tana	3,261.00	5,547.05	2,286.05
Chaudhari, Baldev - Olson Custom Homes 8408 Lime Creek	1,728.50	1,944.57	216.07
Total Chaudhari, Baldev - Olson Custom Homes	1,728.50	1,944.57	216.07
Davison, Terry - Cambridge Custom Homes 16409 Sherman St	1,533.25	1,796.16	262.91
Total Davison, Terry - Cambridge Custom Homes	1,533.25	1,796.16	262.91
Johnson, Corrinne 8216 Lime Creek	1,406.00	1,581.76	175.76
Total Johnson, Corrinne	1,406.00	1,581.76	175.76
Kerr, Mahlon & Ashley/Lawn Masters 16500 Jackson St.	1,598.50	1,798.32	199.82
Total Kerr, Mahlon & Ashley/Lawn Masters	1,598.50	1,798.32	199.82
Koll, Gloriana Guerra 8201 West Dr - Pool	324.50	365.06	40.56
Total Koll, Gloriana Guerra	324.50	365.06	40.56
Oliver Custom Homes 8325 Lime Creek	372.50	419.06	46.56
Total Oliver Custom Homes	372.50	419.06	46.56
Ratcliffe, Lori 15757 Booth Circle	2,752.88	3,602.39	849.51
Total Ratcliffe, Lori	2,752.88	3,602.39	849.51
Robinson, David 8132 Joy Rd	4,518.63	5,369.86	851.23
Total Robinson, David	4,518.63	5,369.86	851.23
Smith, Christopher 15916 Booth Circle	2,128.75	2,682.35	553.60
Total Smith, Christopher	2,128.75	2,682.35	553.60
Spurlin, Paul - Probuilt Enterprises 15718 Booth Circle	1,265.75	1,616.62	350.87
Total Spurlin, Paul - Probuilt Enterprises	1,265.75	1,616.62	350.87
TOTAL	22,623.19	28,980.95	6,357.76

Agenda Item C1 for December 15, 2015

Item Description:

The addition of Linda Olson, Patricia Gerentine, and Jan Yenawine to the Budget, Finance, and Administration Committee.

Background:

The committee has been low on members since the beginning of this year. The Chair, Kit Hopkins, is requesting the addition of the members mentioned above to fill out her committee and continue her work on the financial items tasked by Council.

Backup Materials:

Applications of each of the prospective members are included.

Expected Motion:

(Name here) makes a motion to approve the addition of Linda Olson, Patricia Gerentine, and Jan Yenawine to the Budget, Finance, and Administration committee, effective immediately.

Notes:



VILLAGE OF
VOLENTE

Committee Application

Contact Information			
Name:	Linda Olson		
Address:	15936 Booth Circle		
City:	Volente	State:	Tx Zip: 78641
Cell Phone:	512-922-2489		
Home Phone:	—		
E-mail Address:	lindakolson@gmail.com		
Years of Continuous Residency in Volente:	7 1/2		

Occupation Information	
Occupation:	retired Number of Years: 39
Company:	Texas Department of Transportation
Address:	11th & Brazos, Austin, Texas

Committees of Interest (please check any Committees you are applying for)	
<input type="checkbox"/> Environmental Committee	<input type="checkbox"/> Planning and Zoning Commission
<input checked="" type="checkbox"/> Finance, Budget, and Administration Committee	<input type="checkbox"/> Board of Adjustments
<input type="checkbox"/> Public Safety Committee	<input type="checkbox"/> Public Works Committee
<input type="checkbox"/> Governmental Relations Committee	<input type="checkbox"/> Public Relations Committee
List any Committees you have previously served on:	

Initial Below:

(L) I affirm that I have not been convicted of a felony under the laws of the State of Texas, Travis County, or in any other State.

(L) I affirm that this application is completed in good faith and with full disclosure of information pertaining to the position of application.

As Director of Contract Management at Tx DOT, I managed the State's ~~state~~ annual construction contract schedule, over \$6 Billion. Also responsible for the use of federal funds received by the Department, to include the use of all monies

Special Skills or Qualifications

in each fiscal year in accordance with all federal and state laws and regulations. Office ~~of~~ primary responsibility for Dept's Design-Construction Information System, which tracked all projects from inception to receipt of bids for construction.

Previous Volunteer Experience

VVFD Auxilliary Volunteer
St. Louis Catholic School Fun Fest

Emergency Contact Information

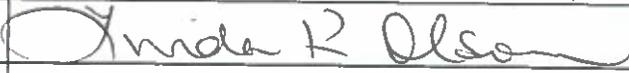
Name:	Lori Olson	Relationship:	daughter
Address:	120 Oak Terrace		
City:	Wimberley	State:	TX
Phone 1:	512-934- 78 7400	Phone 2:	
Email Address:	lorimolson@gmail.com		

Commercial, Financial, or Residential Involvement in the Community
Entities or persons in Volente or those that you are engaged in business with.

Name:	Judy Barrick	Nature of Business:	Celebrate Austin Publication
Address:	15907 Booth Circle	Expected End:	100% owner
Name:		Nature of Business:	
Address:		Expected End:	
Name:		Nature of Business:	
Address:		Expected End:	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Name (printed)	Linda K. Olson
Signature	
Date	Sept. 23, 2015



VILLAGE OF

VOLENTE

Committee Application

Contact Information			
Name:	Patricia Gerentine		
Address:	15787 Booth Cr.		
City:	Volente	State:	Tx Zip: 78641
Cell Phone:	512-633-7736		
Home Phone:			
E-mail Address:	pjgerentine@gmail.com		
Years of Continuous Residency in Volente:	7 years		

Occupation Information	
Occupation:	Artist Number of Years: 30
Company:	
Address:	

Committees of Interest (please check any Committees you are applying for)	
<input type="checkbox"/> Environmental Committee	<input type="checkbox"/> Planning and Zoning Commission
<input checked="" type="checkbox"/> Finance, Budget, and Administration Committee	<input type="checkbox"/> Board of Adjustments
<input type="checkbox"/> Public Safety Committee	<input type="checkbox"/> Public Works Committee
<input type="checkbox"/> Governmental Relations Committee	<input type="checkbox"/> Public Relations Committee
List any Committees you have previously served on:	

Initial Below:

PG I affirm that I have not been convicted of a felony under the laws of the State of Texas, Travis County, or in any other State.

PG I affirm that this application is completed in good faith and with full disclosure of information pertaining to the position of application.

Special Skills or Qualifications

Organized Event Planner

Previous Volunteer Experience

Director HOA Board - Colina Vista & River Oaks
 St. John Neumann - Mobile Loves & Fishes -
 Any Baby Can - West Lake High School Library & Tennis Team
 National Charity League

Emergency Contact Information

Name: Michael Gerentine Relationship: spouse
 Address: - same as above -
 City: State: Zip:
 Phone 1: Phone 2: 512-423-5999
 Email Address: mgerentine@gmail.com

Commercial, Financial, or Residential Involvement in the Community
 Entities or persons in Volente or those that you are engaged in business with.

Name:	Nature of Business:
Address:	Expected End:
Name:	Nature of Business:
Address:	Expected End:
Name:	Nature of Business:
Address:	Expected End:

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Name (printed)	Patricia J. Gerentine
Signature	<i>Patricia Gerentine</i>
Date	12-7-15



VILLAGE OF
VOLENTE

Committee Application

Contact Information			
Name:	Jan Yenawine		
Address:	15600 FM 2769		
City:	Volente	State:	Tx Zip: 78641
Cell Phone:	512 921 1867		
Home Phone:			
E-mail Address:	janawine@earthlink.net		
Years of Continuous Residency in Volente:	Fifty one		

Occupation Information	
Occupation:	Retired
Number of Years:	Thirteen
Company:	
Address:	

Committees of Interest (please check any Committees you are applying for)	
<input type="checkbox"/> Environmental Committee	<input type="checkbox"/> Planning and Zoning Commission
<input checked="" type="checkbox"/> Finance, Budget, and Administration Committee	<input type="checkbox"/> Board of Adjustments
<input checked="" type="checkbox"/> Public Safety Committee	<input checked="" type="checkbox"/> Public Works Committee
<input type="checkbox"/> Governmental Relations Committee	<input type="checkbox"/> Public Relations Committee
List any Committees you have previously served on: Public works, public safety	

Initial Below:

JY I affirm that I have not been convicted of a felony under the laws of the State of Texas, Travis County, or in any other State.

JY I affirm that this application is completed in good faith and with full disclosure of information pertaining to the position of application.

Special Skills or Qualifications

Road construction, cut & fill, drainage.
 Fire Dept Fire wiser, emergency services disaster planning
 Fire Dept worked with sheriff's dept. on emergency scenes and planning

Previous Volunteer Experience

Fire Dept as chief, board president, ESD 19 president

Emergency Contact Information

Name: Harley Yonawir Relationship: son
 Address: 15666 FM 2769
 City: Volente State: TX Zip: 78691
 Phone 1: 512 921 1867 Phone 2: 512 888 9737
 Email Address: yonawir@earthlink.net

Commercial, Financial, or Residential Involvement in the Community
 Entities or persons in Volente or those that you are engaged in business with.

Name:	Highland Lakes Marina	Nature of Business:	Marina
Address:		Expected End:	when they retire
Name:	Yonawir Marina	Nature of Business:	deck repair
Address:	15666 FM 2769	Expected End:	upon death
Name:		Nature of Business:	
Address:		Expected End:	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Name (printed)	Jan Yonawir
Signature	
Date	11/20/10

Agenda Item C2 & C3 for December 15, 2015

Item Description:

- 2. Public Hearing on Ordinance 2015-O-11, which would repeal Ordinance 2015-O-10 due to lack of clarity.
- 3. Discussion and possible action on Ordinance 2015-O-11.

Background:

At the November 17, 2015 meeting, Council decided to repeal 2015-O-10 and staff was directed to prepare the ordinance to repeal. Tom Buckle, City Attorney has reviewed and approved the ordinance.

Backup Materials:

2015-O-11, the ordinance which will repeal 2015-O-10 is included.

Expected Motion:

(Name here) makes a motion to approve Ordinance 2015-O-11, which will repeal Ordinance 2015-O-10.

Notes:

VILLAGE OF VOLENTE

ORDINANCE NO. 2015-O-11

AN ORDINANCE OF THE VILLAGE OF VOLENTE, TEXAS REPEALING ORDINANCE NO. 2015-O-10 AND AMENDING ORDINANCE NO. 2004-O-36 ALLOWING FOR EXISTING LOTS TO COMPLY WITH AND OBTAIN A SITE DEVELOPMENT PERMIT FOR SINGLE FAMILY AND TWO FAMILY RESIDENTIAL USE; PROVIDING FOR SEVERABILITY, EFFECTIVE DATE, AND OPEN MEETINGS CLAUSES.

WHEREAS, the City Council of the Village of Volente finds that Ordinance No. 2015-O-10 was passed without establishing a rational basis for distinguishing between lots legally platted before the passage of Article 33.300 of Ordinance 2004-O-36; and

WHEREAS, the City Council of the Village of Volente finds that the passage of Ordinance No. 2015-O-10 was in contradiction of the desired goals of the City Council; and

WHEREAS, the City Council of the Village of Volente has begun review of the Site Development Ordinance, Ordinance No. 2004-O-36 and has found that a different approach to amending the ordinance can alleviate some of the hardships applicants face when obtaining a Site Development Permit for single family and two family residential use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE VILLAGE OF VOLENTE, TEXAS THAT:

Section 1: Findings of Facts.

After review of Ordinance No. 2015-O-10, the City Council of the Village of Volente finds that the ordinance lacks clarity and does not achieve the desired result of lessening the hardships applicants face when building a single family or two family residence in the incorporated limits. Village of Volente Ordinance No. 2015-O-10, passed and approved on October 20, 2015 which amended Ordinance No. 2004-O-36 is hereby repealed.

Section 2: Severability.

In the event that any provision of this Ordinance shall be found by a court of competent jurisdiction to be void or unenforceable, such void or unenforceable provision shall be severed as though it never formed a part of this Ordinance, and all other provisions hereof shall remain in full force and effect.

Section 3: Public Notice and Open Meetings Requirements.

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting as given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code.*

PASSED AND APPROVED this _____ day of _____, 2015, by a vote of the City Council of the Village of Volente with _____ in favor, to _____ opposed, and with _____ abstentions.

VILLAGE OF VOLENTE, TEXAS

Ken Beck, Mayor

ATTEST:

Julia Vicars, City Secretary

Agenda Item C4 & C5 for December 15, 2015

Item Description:

- 2. Public Hearing on Ordinance 2015-O-12, which amends the Site Development Ordinance.
- 3. Discussion and possible action on Ordinance 2015-O-12.

Background:

At the November 17, 2015 meeting, Council decided to amend the Site Development Ordinance because sections 33.316, 33.318, and 33.319 were being applied to projects not meant for the requirements laid out in each section and because of a lack of clarity to the titles of the sections. Council directed staff to prepare the ordinance, and Tom Buckle, City Attorney has been sent the enclosed ordinance. As of 12/10/2015 he had not yet sent the approval back to staff.

Backup Materials:

2015-O-12, the ordinance which amends the titles of §33.316, §33.318, and §33.319 of the Site Development Ordinance, Ordinance 2004-O-36.

Expected Motion:

(Name here) makes a motion to approve Ordinance 2015-O-12, which amends Ordinance 2004-O-36 and the titles of sections 33.316, 33.318, and 33.319 to clear misconceptions of their applicability.

Notes:

VILLAGE OF VOLENTE

ORDINANCE NO. 2015-O-12

AN ORDINANCE OF THE VILLAGE OF VOLENTE, TEXAS AMENDING ORDINANCE NO. 2004-O-36 SITE DEVELOPMENT REGULATIONS, SECTIONS 33.316, 33.318 AND 33.319, TO CLEARLY ESTABLISH THE APPLICABILITY OF EACH SECTION AND EASE THE APPLICATION PROCESS FOR NEW PROJECTS; PROVIDING FOR SEVERABILITY, OPEN MEETINGS, AND EFFECTIVE DATE CLAUSES.

WHEREAS, the Village of Volente finds that there have been misinterpretations of the applicability of sections 33.316, 33.318, and 33.319 to development projects; and

WHEREAS, the City Council of the Village of Volente finds that amending the titles of the above mentioned sections would increase clarity and prevent misinformation for applicants; and

WHEREAS, the City Council of the Village of Volente has begun review of the Site Development Ordinance, Ordinance No. 2004-O-36 and finds that this amendment would provide quick relief to applicants seeking permit approval through the Village of Volente.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE VILLAGE OF VOLENTE, TEXAS THAT:

Section 1: Findings of Facts.

The Village of Volente Ordinance No. 2004-O-36, Section 33.316 currently titled “Application for Site Plan Approval” is amended to be titled “Process & Procedures for Subdivision and Commercial Site Plan Approval”.

The Village of Volente Ordinance No. 2004-O-36, Section 33.318 currently titled “Application for Single Family Residential Project Site Development Permit” is amended to be titled “Application for Single Family Residential Site Development Permit”.

The Village of Volente Ordinance No. 2004-O-36, Section 33.319 currently titled “Application for Site Development Permit” is amended to be titled “Application for Site Development Permit for Commercial and Subdivision Projects”.

Section 2: Severability.

In the event that any provision of this Ordinance shall be found by a court of competent jurisdiction to be void or unenforceable, such void or unenforceable provision shall be severed as though it never formed a part of this Ordinance, and all other provisions hereof shall remain in full force and effect.

Section 3: Public Notice and Open Meetings Requirements.

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting as given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code.*

PASSED AND APPROVED this _____ day of _____, 2015, by a vote of the City Council of the Village of Volente with _____ in favor, to _____ opposed, and with _____ abstentions.

VILLAGE OF VOLENTE, TEXAS

Ken Beck, Mayor

ATTEST:

Julia Vicars, City Secretary

Agenda Item C6 for December 15, 2015

Item Description:

Direction to the Planning and Zoning Commission to begin review of the proposed Telecommunications Ordinance.

Background:

The Telecommunications Ordinance, originally Ordinance 2007-O-85, is referenced in the Zoning Ordinance. The original ordinance was found to be overly restrictive on basic personal radio communications by residents and not restrictive enough on major cell towers, etc. Council Member Belote was tasked with a re-write of the document.

Backup Materials:

The proposed Telecommunications Ordinance is included.

Expected Motion:

(Name here) makes a motion to direct the Planning and Zoning Commission to review the Telecommunications Ordinance prepared by Council Member Belote and to send back edits to Council prior to or at the same time as the conclusion of their review of the proposed Zoning Ordinance.

Notes:

****Telecommunication portion to add to the Zoning Ordinance****

(XX) Communications facility (CF).

(A) Purpose. The city council hereby declares that the purposes of this subsection are to:

- (i) Protect and provide for the public health, safety and general welfare of the City and its citizens;
- (ii) Establish regulations and standards for the siting of CFs and antennas that do not unreasonably discriminate among providers of equivalent services and to ensure equitable treatment of providers of such services;
- (iii) Encourage the users of existing structures, support structures and antennas to collocate where possible as an alternative to new CF construction and to locate all facilities, to the extent possible, in areas where adverse impact on the community is minimal;
- (iv) Encourage the joint use of CFs;
- (v) Encourage stealth design and construction of facilities, where feasible, which minimize adverse visual impacts;
- (vi) Ensure compliance of all CFs with current federal, state, and local regulations; and
- (vii) Enhance the ability of providers of telecommunications services to provide such services within the city safely, effectively and efficiently.

(B) Definitions

Accessory Equipment: Any equipment serving or being used in conjunction with a CF or Support Structure. This equipment includes, but is not limited to, utility or transmission equipment, power supplies, generators, batteries, cables, equipment buildings, cabinets and storage sheds, shelters or other structures.

Alternative Tower Structure: Clock towers, steeples, light poles and similar alternative-design mounting structures that camouflage or conceal the presence of antennas or towers. See also the definition of "Stealth Tower."

Amateur Radio Antenna: A radio communication antenna used by a person holding an amateur station license from the Federal Communications Commission.

Antenna: A device used in communications, which transmits or receives radio signals, television signals, digital signals, analog signals, radio frequencies (excluding radar signals), wireless telecommunications signals or other communication signals.

Antenna, Building Attached: An antenna attached to an existing structure in two general forms: (1) roof-mounted, in which antennas are placed on the roofs of buildings, or (2) building-mounted, in which antennas are placed on the sides of buildings. These antennas can also be mounted on structures such as water tanks, billboards, church steeples, electrical transmission towers, etc.

Antenna Facility: The mast, pole, structure, tower, building, equipment and other supporting material used to mount the antenna and equipment, including equipment storage buildings, and

concealing or screening structures needed to operate an antenna. The antenna is considered part of the antenna facility. This definition does not include satellite antennas less than one (1) meter in diameter.

Collocation: The act of locating CFs and/or equipment on an existing structure without the need to construct a new support structure and without a substantial increase in the size of the existing structure.

Dish Antenna: A parabolic or bowl-shaped device that receives and/or transmits signals in a specific directional pattern.

Equipment Storage Building: An unmanned, single-story equipment building or structure used to house telecommunications equipment necessary to operate the telecommunications network.

Existing Structure: Previously permitted support structure or any other structure, including but not limited to, buildings or water tanks, to which CFs can be attached.

Monopole Tower: A self-supporting tower facility composed of a single spire used to support telecommunication antennas. Monopole towers cannot have guy wires or bracing.

Pre-existing Towers and Pre-existing Antennas: Any tower or antenna for which a building permit or conditional use permit has been properly issued prior to ****insert date of our ordinance revision**** including permitted towers or antennas that have not yet been constructed so long as such approval is current and not expired.

Satellite Antenna Less Than One (1) Meter in Diameter: An antenna, one (1) meter or less in diameter that enables the receipt of television signals transmitted directly from satellites to be viewed on a television monitor and/or enables the transmission of signals directly to and from satellites for high-speed Internet access. Such antennas are commonly known as a satellite dish, television receive-only antenna, dish antenna, parabolic antenna, or satellite earth station antenna.

Satellite Antenna Greater Than One (1) Meter in Diameter: An antenna, greater than one (1) meter in diameter, which enables the transmission of signals directly to and from satellites. Such antennas are commonly known as a satellite dish, dish antenna, parabolic antenna, or satellite earth station antenna.

Stealth Tower: Shall mean a tower that is camouflaged to be unrecognizable as a telecommunications facility and shall include architecturally screened roof-mounted antennas, building-mounted antennas painted to match the existing structures, antennas integrated into architectural elements such as church spires or window walls, and antenna structures designed to resemble light poles, flagpoles or trees.

Support Structure: A structure designed to support CFs including, but not limited to Monopoles, Towers and other freestanding, self-supporting structures.

Telecommunications Facility (CF): Any unmanned facility established for the purpose of providing wireless transmission of voice data, images or other information including, but not limited to, cellular telephone service, personal communications service, radio services,

television services, or data transmission services. A CF can consist of one or more Antennas and Accessory Equipment.

Telecommunications Tower: Any structure that is designed and constructed for the purpose of supporting one (1) or more antennae used for the provision of commercial wireless telecommunications services. This definition includes monopole towers, alternative mounting structures or any other vertical support used for wireless telecommunications antennae. This definition does not include commercial radio or television towers; nor does it include such things as TV Antennas, Dish or Satellite Antennas Less Than One (1) Meter in Diameter or Amateur Radio Antennas.

Telecommunications Tower Facility: A facility that contains a telecommunications tower and equipment storage building or structure.

Telescopic or Crank-Up Tower: An antenna support structure designed to be lowered and raised either manually or mechanically.

TV Antenna: An antenna that enables the receipt of television signals transmitted from broadcast stations.

(C) Applicability; Conditional Use Permit Required

(i) This Section (12) applies to all communication facilities including but not limited to telecommunication towers, support structures and antennas installed, built or modified (generally called "CF") supporting one or more antennas for the reception or transmission of wireless radio, television, microwave, or telephone communication or other communication by electromagnetic waves within the corporate limits of the City.

(ii) No property within the corporate limits of the city may be used for the siting and construction of a CF thereon unless the owner or authorized agent of the owner of said property shall have first obtained a CF conditional use permit. The CF conditional use permit shall be in addition to other permits otherwise required by the City's codes.

(D) Procedure for obtaining permit.

(i) In addition to any other materials required for a standard permit under this section or any other ordinance of the city, all applicants for permits to construct a CF or antenna shall submit the following:

a. Visual impact demonstrations using photo simulations of the proposed facility as it would be seen from at least five points of public view including residential areas, public rights-of-way, and public parks and other sites as deemed appropriate by the planning and zoning commission and approved by the city council;

b. The general capacity of the proposed CF in terms of the number and type of antennas it is designed to accommodate;

c. The applicant's current overall system plan for the city documenting telecommunications facilities presently constructed or approved and future expansion plans, including a map that indicates the proposed provider's current coverage for the city and the area that the requested site would cover;

- d. A copy of the lease or letter of authorization from the property owner evidencing applicant's authority to pursue the permit application.
- e. A statement outlining the rationales for the particular location, design and height of the proposed CF, including documentation of all the existing sites or structures considered as alternatives to the proposed location and the reasons why those alternatives were either unavailable or not feasible; an application may not be approved unless Applicant can document that the proposed CF cannot be accommodated on an existing or approved tower located within the corporate limits of the City due to:
- (i) the planned CF would exceed the structural capacity of existing and/or approved towers, considering existing and planned use of those tower(s) and the existing tower(s) cannot be reinforced to accommodate the planned CF at a reasonable costs;
 - (ii) the planned CF would cause radio frequency interference with other existing or planned equipment for these existing tower(s) and the interference cannot be prevented at a reasonable costs;
 - (iii) the existing or approved CF do not have space on which the planned CF can be placed so it can function effectively and reasonably in parity with other similar equipment in place or approved; and/or
 - (iv) geographic service requirements of the planned CF.
- f. A landscape plan drawn to scale showing proposed and existing fencing and landscaping, including type, spacing, size and irrigation methods. A combination of existing/native vegetation, natural topography, manmade features such as berms, walls, decorative fences and any other features can be used instead of landscaping if those features achieve the same degree of screening as the required landscaping.
- g. A visual depiction or architect's rendering (drawn to scale) of the CF;
- h. A site plan, drawn to scale, indicating the location and height of the CF (with associated ancillary facilities), as well as its proximity to (or distance from) buildings and to other structures on the same and adjacent properties to include a radius measured from the base of the structure of 200 feet plus the maximum height of the structure (the "fall zone"). The fall zone must remain within the boundaries of the property where the structure is located and may not encompass structures (other than the CF), public streets or utility lines;
- i. A certification and sealed report from a state registered professional engineer stating that all structural components of the CF comply with all applicable codes and regulations including wind loads. In the case of CFs, the report should further note the extent to which the CF is designed and/or built to accommodate co-location;
- j. A statement that the proposed support structure will be made available for collocation to other service providers at commercially reasonable rates;
- k. Applicants, in addition to the conditional use permit fee, shall reimburse the city for actual costs incurred by the city for radio frequency evaluations, structural engineering reviews, professional fees, and/or any other services that the city may deem necessary to review and process the application.
- (ii) Towers erected by a public agency for police, fire, EMS, 911 or other similar public emergency communications shall be exempt from the requirements of this section.

(iii) Within thirty (30) days of the receipt of an application for review, ~~**the BOA or P&Z**~~ shall either:

- a. inform the applicant, in writing, the specific reasons why the application is incomplete and does not meet the submittal requirements; or
- b. deem the application complete.

(iv) If the City informs the Applicant of an incomplete application within such thirty (30) days, the overall timeframe for review is suspended until such time that the Applicant fully provides the requested information.

(v) An Applicant that receives notice of an incomplete application may submit the necessary additional information to complete the application. An Applicant's failure to complete the application within sixty (60) days after receipt of written notice shall be deemed withdrawn. An application withdrawn or deemed withdrawn may be resubmitted upon the filing a new application fee. All timeframes herein stated begin again upon resubmittal.

(vi) Once an application is deemed complete, the City shall schedule such application for public hearing before the ~~Planning and Zoning Commission~~ and the City Council on the next available hearing date that complies with all notice requirements.

(vii) The City Council may, ~~by ordinance, adopted by a supermajority of those members present and eligible to vote, including the mayor,~~ after receiving the recommendation of the commission, grant a conditional use permit pertaining to CFs in compliance with this section for the conditional uses listed herein. The city council may impose appropriate conditions and safeguards, including a specified period of time for the permit, to protect the comprehensive plan and to conserve and protect property and property values in the neighborhood.

(viii) A variance granted by the ~~**BOA or P&Z**~~ is required for any CF which will not comply with the requirements of this Section unless otherwise specified herein.

(ix) A final decision by the City Council shall be issued in writing within one hundred fifty (150) days from the date the application is deemed complete. Should the City Council deny issuance of the conditional use permit, it shall provide written findings and justifications for such denial which shall be based on the compliance or non-compliance of this Applicant with this ordinance.

(E) Construction requirements.

(i) All CFs shall be of monopole construction or of a stealth design, which is designed in such a way that the facility is not readily recognizable as telecommunications equipment and is virtually transparent or invisible to its surroundings.

(ii) CFs shall not be illuminated by artificial means unless required by the Federal Aviation Administration or other federal, state or city law, rule or regulation.

(iii) No CFs shall be constructed within 1,320 feet of any pre-existing or permitted CF.

(iv) Antenna support structures shall be two hundred (200) feet from all residential zoning districts, measured from the base of the antenna support structure to the nearest residential zoning district boundary.

(v) The unmanned equipment buildings shall not exceed five hundred square feet of gross floor area per building and shall not exceed twelve (12) feet in overall height above the ground at the geometric center of the foundation.

(vi) The applicant shall ensure that the CF will not cause localized interference with the reception of area television or radio broadcasts, or other legally existing CFs. If on review the city finds that the CF will interfere with such reception, the city may deny the conditional use permit. If such interference occurs after the permit is issued and the problem is not corrected within 60 days, the city may revoke or modify the permit.

(vii) Construction, placement, removal or alterations of the CF and related buildings shall not be performed outside the time periods designated in [section **do we have an ordinance to reference here**](#) unless it is a bona fide emergency.

(F) Maintenance and inspection.

(i) The owner or operator of a CF shall be responsible for the maintenance of the CF and shall maintain all buildings, structures, supporting structures, wire, fences, or ground areas used in connection with a CF in a safe condition and in good working order, as required by city building, fire, or any other applicable codes, regulations or ordinances or to standards that may be imposed by the city at the time of granting of a permit. To the extent required under a permit issued under this Section, such maintenance shall include, but shall not be limited to, maintenance of the paint, landscaping, fencing, equipment enclosure, and structural integrity. If the city finds that the CF is not being properly maintained, the city will notify the owner or operator of the CF of the problem. If the owner or operator fails to correct the problem within 30 days after being notified, the city may undertake maintenance at the expense of the owner or applicant, or revoke the permit, at the city's sole option.

(ii) Antenna may be attached to buildings or independent support structures, if:

(1) The pole replaced or modified is a functioning utility pole or light standard within a utility easement or public right-of-way, recreation facility light pole, or antenna support structure; and

(2) The replaced or modified antenna support structure, including antenna array, does not exceed the height of the original utility, light standard, or recreation facility pole by more than twelve (12) feet, or the height of the original telecommunication tower and antenna array; and

(3) The pole replaced with an antenna support structure does not obstruct a public sidewalk, public alley, or other right-of-way and pole appearance and function, except for antenna, are not significantly altered; and

(4) The existing support structure is engineered to support the proposed antenna.

(iii) By applying for a conditional use permit under this section, the applicant specifically grants permission to the city, its duly authorized agents, officials, and employees to enter upon the property for which a permit is sought, after first providing a reasonable attempt to notify a person designated by the applicant, except in the event of an emergency, for the purpose of making all inspections required or authorized to be made under applicable regulations. The city may require periodic inspections of the CF to ensure structural integrity and other code compliance. Based upon the result of an inspection, the city may require repair or removal of a CF with the cost of compliance borne by the applicant/owner.

(iv) The applicant shall provide the City with a letter of certification from the design engineers indicating that the CF was constructed according to the plans submitted to the City. The letter shall be submitted within thirty (30) days of completion of the CF.

(v) The City shall require inspections of the CF to ensure structural integrity and other code compliance at least every two (2) years. Based upon the result of an inspection, the city may require repair or removal of a CF with the cost of compliance borne by the applicant/owner. The owner of the CF shall provide the city with a certified copy of any engineer's inspection report, which includes but is not limited to:

- a. The condition of the grounding system
- b. The structural integrity of the facility
- c. Any damage incurred since the last inspection
- d. The condition of the bolts; and
- e. A plan to correct any deficiencies.

(G) Location of facilities on or near Scenic Lake and Hill Country Vistas. CFs may be approved on or near lake and hill country vistas by special exception and only if so concealed as to be substantially invisible. The views and vistas of the lake and hill country shall not be impaired or diminished by the placement of CFs and antennae.

(H) Height and size restrictions.

(i) No new or height modified CF shall exceed 100 feet in height. However, in the event of dense vegetation or other substantial obstacles to signal propagation, facilities can extend to a height of no more than 20 percent above the average tree canopy height within 1,000 feet of the proposed facility.

(ii) CFs that simulate objects that typically occur in landscapes similar to the proposed location (except billboards, electrical transmission, or CFs) may exceed 100 feet in height if, based on the judgment of the planning and zoning commission and as approved by the city council, it would appear in context on the landscape, is aesthetically acceptable, and would be a preferable alternative to an undisguised facility.

iii) CFs located atop or within existing buildings or structures may result in an overall increase in height of the structure of no more than ten percent of the structure's height without the facility, or the maximum height allowed in the zoning district in which the structure is located, whichever is less; Planning and Zoning Commission may recommend and the City Council may approve a larger increase in height where information is provided that the landscaping and aesthetics are not as impacted and such increase would be preferable to an new or undisguised facility.

(iv) The unmanned equipment buildings shall not exceed five hundred square feet of gross floor area per building and shall not exceed twelve (12) feet in overall height above the ground at the geometric center of the foundation.

(I) New CFs and Collocation.

(i) In all applications for construction of a new CF, the applicant must prove by substantial evidence that a bona fide need exists for the facility and that no reasonable combination of locations, techniques, or technologies will obviate the need. The applicant must further prove that it has made all reasonable efforts to procure antenna space on existing facilities and that the cost of co-location exceeds the cost of a new facility by at least fifty percent. In the case of co-location, the pro-rata reimbursement to the initial applicant from the future provider shall not exceed fifty-five [percent] (55%) of the original cost for construction of the antenna support structure.

(ii) Prior to the issuance of a permit for a new CF, the applicant shall demonstrate commitment to joint use as follows:

- a. The applicant requesting the permit shall submit evidence to the city demonstrating that a genuine effort has been made to solicit additional users for the proposed new CF. Evidence of this shall include, at a minimum, copies of notices sent by registered mail, return receipt requested, to all other providers of cellular and wireless communications services within Travis County and adjacent counties, advising of the intent to construct a new CF, identifying the location, inviting the joint use and sharing of costs, and requesting a written response within fifteen business days.

b. The applicant shall sign an instrument, maintained by the city, agreeing to encourage and promote the joint use of CFs within the city and, to that extent, committing that there shall be no unreasonable act or omission that would have the effect of excluding, obstructing or delaying joint use of any CF where fair and just market reasonable compensation is offered for such use.

(J) Collocation - Public Entity. CFs owned by entities other than governmental entities may be collocated on property owned by the City under the following conditions:

(i) The CFs may only be attached to an existing improvement or replace an existing improvement and must follow the requirements set forth herein.

(ii) The improvement shall be capable of supporting the CF and any associated equipment and shall not interfere with the use or other operations of the City.

(iii) For antennas attached to improvements located in rights-of-way, all associated equipment must be less than thirty (30) inches in height, located underground, attached to the support structure itself, or be located in an areas outside the right-of-way.

(iv) Prior authorization for use of City property must be shown by a franchise, lease, license, permit, or other document duly executed by an authorized City representative and adopted in conformance with all applicable City regulations for the property. The granting of a franchise, lease, license, or permit is at the sole discretion of the City Council and its authorized designee and must comply with all ordinances.

(v) The antennas and any accompanying equipment must comply with all ordinances, rules and regulations.

(vi) The applicant requesting the permit must provide a minimum amount of \$500,000 liability insurance that covers the CF and such insurance coverage must be maintained at all times. The City must be listed as an additional insured and proof of insurance coverage must be provided to the City at the time application is made for the permit

(vi) Indemnification. All collocation applicants who will be attaching any CF to any City owned property, the applicant and/or owner of a CF shall expressly indemnify, protect, and hold the City harmless to the maximum extent allowed by law. No exceptions to this requirement shall be allowed.

(K) Collocation - Private Property. CFs may be collocated on property owned by private entities. CFs proposed to be located on any privately owned property or structure must provide:

(i) a copy of the lease or other agreement indicating the approval by the owner of such property or structure;

(ii) an engineer's report or other acceptable form of proof of the structural integrity of the property and/or structures the applicant intends to attach to.

(iii) All CFs attached to privately owned property or structures must comply with all requirements set forth herein or request a variance.

(iv) If a current collocated CF must be relocated due to their own circumstances or decision, such CF shall be considered an application for a new CF and must provide the information required hereunder.

(v) If a current collocated CF must be relocated due to circumstances not within the owner of the CF's control, such CF application shall be required to provide the information set out in 12(D)(i). Such

applications shall still be required to address construction requirements, maintenance inspections, height restrictions, insurance, signs, electronic emissions and removal.

(L) Setback.

(i) No new CF shall be constructed without a minimum setback equal to the fall zone, measured from the CF's base to the nearest property line.

(ii) CFs shall be setback a minimum of 500 feet from one- and two-family districts and 250 feet from any multifamily district.

(iii) No CFs shall be allowed within 3,000 feet of the 681' MSL shoreline of Lake Travis.

(iv) The City Council may allow an existing co-location CF to continue on a structure or be transferred to an existing structure that does not meet the minimum setback equal to the fall zone so long as such CF application includes engineering plans under the seal of a registered professional engineer of the State of Texas showing structural integrity that meets or exceeds the FCC, Electronic Industries Association Standard EIA-222D, Structural Standards for Steel Antenna Towers and Antenna Supporting Structures and/or the Building Codes for both the CF and the structure or building the CF is or shall be attached to.

(M) Equipment shelters and CF access. No equipment shed for a CF shall exceed 750 square feet in area nor 12 feet in height. All such sheds shall be screened with vegetation or other aesthetically pleasing materials. If an equipment shed is part of a co-located CF and is or will be located on leased premises, such shed shall be built to blend in with the surrounding location. Furthermore, all such sheds and CFs shall be secured with approved fencing and a locked gate.

(N) Signs. Unless otherwise required by state or federal law, the only signage that is permitted upon an antenna-supporting structure, equipment enclosures, or fence (if applicable) shall be: informational and for the purpose of identifying the antenna-supporting structure (such as ASR registration number), as well as the party responsible for the operation and maintenance of the facility, the party's current address and telephone number; security and safety signs; and property manager signs (if applicable). If more than two hundred twenty (220) voltage is necessary for the operation of the facility and is present in a ground grid or in the CF, signs located on each side of the structure or fence shall display in large, bold contrast letters, the following "High Voltage – Danger," with the minimum height of each letter being four inches. No commercial messages nor any other signs beyond the signs authorized in this subsection shall be placed on any CF or related facility.

(O) Fencing and parking.

(i) Ground mounted Accessory Equipment and Support Structures shall be secured and enclosed with a security fence not less than six (6) feet in height. The fence shall not be less than eight (8) feet in height measured from finished grade. Access to the antenna support structure shall be through a locked gate.

(ii) At least one (1) off-street parking space shall be provided per CF.

(iii) The location and design of driveways and/or accesses to reach the CF from the public street shall be in conformance with the City's Development requirements.

(P) Electronic emissions and electromagnetic radiation.

(i) Prior to commencing regular operation of the facility, all facility owners and operators must submit a certificate of compliance with all current Federal Communications Commission regulations concerning electromagnetic radiation and other electronic emissions applicable to the facility.

(ii) All facility operators and owners must sign an agreement, to be maintained by the city, agreeing to bring facilities into compliance with any new federal, state, or local laws or regulations concerning electromagnetic radiation and other electronic emissions applicable to the facility within 120 days of the effective date of the regulations.

(Q) Revocation of Permit

(i) The owner or operator of any tower for which a permit is issued shall, after issuance of the permit, operate and maintain the tower in accordance with the requirements of the permit and this article.

(ii) If the owner or operator of any tower and related structures either:

(a) discontinues use of the tower for a period of 180 days; or

(b) allows the tower and related structures to deteriorate so that they are not structurally sound or usable; or

(c) does not remain in continuous compliance with the terms of his permit or this ordinance; or

(d) permits the tower and related structures' appearance to deteriorate; or

(e) allows the tower and related structures to become a danger to public safety; or

(f) allows weeds or other vegetation to accumulate; or

(g) uses the site for storage or allows any accumulation of materials, then the building inspector shall revoke the permit.

(iii) Upon revocation of the permit, the owner or operator shall dismantle and remove the tower and related structures and clear the site.

(R) Removal of facilities.

(i) The owner of a CF shall establish a cash security fund or provide the city with an irrevocable letter of credit in a form acceptable to the city attorney in an amount which shall be determined and defined in the permit as satisfactory to secure the cost of removing the antenna, antenna array, tower, or other facility. In the event of a transfer of ownership, the seller shall be responsible for notifying the buyer of this requirement and for notifying the city of the transfer.

(ii) CFs that have, due to damage, lack of repair, or other circumstances, become unstable, lean significantly out-of-plumb, or pose a danger of collapse or falling shall be removed or brought into repair within sixty (60) days following notice given by the Building Official. If the CFs are not made safe or removed within sixty (60) days of notification from the City, the City may remove the CFs and place a lien on the property for the costs of the removal. The Building Official may order immediate action to prevent an imminent threat to public safety or property.

(ii) CF is considered abandoned after 180 days of no active communications. The CF must be removed and the site must be restored to substantially its original condition at the owner's expense within ninety (90) days from the cessation of active communications. The security fund shall be returned or the letter of credit shall be released once the site has been returned to substantially its original condition in the time

indicated by the owner. In the event the owner fails to remove the CF or the city receives notice that the irrevocable letter of credit will not be renewed, the city shall be entitled to use the cash security fund or letter of credit to remove the CF. Any remaining balance in the cash security fund or the irrevocable letter of credit shall be collected by the city as a penalty for failure to remove the CF and deposited in the general fund.

(iii) This provision shall not become effective until all users cease using the antenna support structure.

(S) Assignment of conditional use permit. The owner of a CF may assign or transfer to a subsequent purchaser of the CF the conditional use permit, with the city's prior consent. It shall be a condition of the city's consent that the new owner establish a cash security fund or provide the city with an irrevocable letter of credit in compliance with subsection (L) above.

(T) Expiration of conditional use permit. A conditional use permit for a CF shall become null, void and non-renewable if the permitted CF is not constructed within one year of the date of issuance, provided that the conditional use permit may be extended one time for six months if construction has commenced before expiration of the initial year.

(U) Effective date and effect on pre-existing and permitted CFs.

(i) The requirements of this subsection (12) apply to any CF and the expansion and/or alteration of any existing CFs; provided that an in-kind or smaller replacement of transmission equipment will require only a written notification to the city.

(ii) A CF which was in existence on the date of the original adoption of this subsection ****date of our ordinance revision**** shall not be required to be removed or relocated in order to meet the minimum distance requirements of this subsection due to subsequent platting of a residential lot nearer to the CF than the distance requirements of this subsection. However, any alteration to existing CFs shall require compliance with the applicable provisions of this code.

(V) Commencing without Permit. It shall be unlawful to commence any portion of construction of or improvement to a CF, including all associated appurtenances, until the conditional use permit has been issued and any building permits required for such work under the City's codes have been obtained.

(W) Dish Antenna. Personal dish antennas are exempt from the provision of this Section (12) but shall be required to abide by the following regulations to the extent they do not violate any federal regulations:

(i) Dish antenna shall not be permitted in any front setback area or side yard setback adjacent to any roadway.

(ii) Ground mounted dish antennas mounted on masts over to six (6) feet in height shall be screened from roadways and adjacent property by a minimum six (6) foot high screening fence, evergreen hedge or masonry wall.

(iii) Dish antennas mounted on masts in excess of twelve (12) feet in height shall not be permitted on any property used for residential purposes.

(iv) Building/roof-mounted dish antennas two meters or less in diameter are permitted on all buildings in excess of 5,000 square feet of building floor area, subject to (i) above.

(v) One (1) building/roof-mounted dish antenna two meters or less in diameter is allowed per living unit, including each living unit within a multifamily building.

(vi) Building/roof-mounted dish antennas in excess of one meter in diameter mounted on residential properties shall be painted to have an appearance that blends with the building on which they are located or be located so that they are not visible from any adjacent roadway.

(vii) Building/roof-mounted dish antennas in excess of two meters in diameter on commercial buildings shall be painted or screened with enclosures so as to have an appearance that blends with the building on which they are located or be located so that they are not visible from any adjacent roadway.

(X) Amateur or citizen's band radio antenna. Radio and television antennas, limited to those used by the federal licensed amateur radio operators, unlicensed citizens band radio operators, and private citizens receiving television signals, including satellite dish antennae; which are less than forty (40) feet in height in residential and neighborhood service districts' shall be considered as permissible accessory uses in all zoning districts and shall be permitted in accordance with the regulations for detached accessory structures. However, any person constructing and/or operating an antenna-support structure, antenna or antenna arrays less than the height enumerated above shall, upon request from the City building official, provide evidence of a valid FCC amateur license for operation of an amateur facility. Failure to demonstrate a valid license upon request shall be cause for issuance of a code violation citation and the person shall either furnish a valid FCC license or remove the structure within fifteen (15) days of the issuance of the citation. Noncommercial, amateur, ham radio or citizen's band antenna-supporting structures, antennas or antenna arrays with a height greater than as provided herein shall be regulated in accordance with this Section (XX).

(Y) Violations and Penalty.

(i) A person who violates any provision of this Section (12) is subject to prosecution for a class C misdemeanor.

(ii) The city shall also have, in addition to the penalty above described, the authority to seek temporary and permanent injunctive relief, as well as the authority to seek recovery of the city's costs, including remediation costs, through judicial action.

Agenda Item C7 for December 15, 2015

Item Description:

Recommendation from the Planning and Zoning Commission that Chart 1, as proposed by Council and revised by Planning and Zoning, be implemented into an amendment to the current Zoning Ordinance.

Background:

The Planning and Zoning Commission, at their regular meeting on December 8, 2015, concluded its review of Chart 1 of the Zoning Ordinance, except for proposed restrictions for the new Utility District. The Commission, via motion (see below), has sent Chart 1 back to Council with the recommendation that they implement the newly revised Chart 1 into an amendment of the Zoning Ordinance.

Commissioner Judy Barrick makes a motion to send Chart 1 to Council, with no amounts set for the Utility District because of further research to be done by the Planning and Zoning Commission. Commissioner Phil Mitchell seconds, amending the motion to include that Council should amend the Zoning Ordinance using the newly revised Chart 1. The motion carries unanimously.

Backup Materials:

The revised Chart 1 is included.

Expected Motion:

(Name here) makes a motion to direct staff to begin drafting an amendment to the Zoning Ordinance which implements the revised Chart 1 presented this evening. **– OR –** *(Name here)* makes a motion that Council implement Chart 1 in their total revision of the Zoning Ordinance, but not to create a separate amendment as recommended by the Planning and Zoning Commission.

Notes:

Chart 1 (Includes New or Remodel)

District & Category	SR (R-1)	SRR (R-1R)	SRC (R-1C)	SR1 (IR)	MFR (R-2)	C1	C2	C3	GOV OS	UD
Minimum Lot Size	1 acre	1 acre	1 acre (2)	N/A	1 acre (6)	N/A	N/A	N/A	N/A	Pending Further Research By the Planning And Zoning Commission
Front Setback, feet	50	35	30	15	30	25	25	35	25	
Side Setback, feet (1)	20	40	20	5-20 (3)	25	15 (4)	15 (4)	20(4)	15	
Road Side Setback, feet (1)	20	20	20	15	25	15	15	20	25	
Rear Setback, feet	20	20	20	15	25	15 (4)	15 (4)	20(4)	15	
Height, feet	35	35	35	35	35	35	35	35	35	
Minimum Building Square Feet	1,000	1,000	1,000	500 (below 1/2 acre) 1000 (under 1 acre to 1/2 acre)	1,000	N/A	N/A	N/A	1,000	Utility District to be completed at later date by Planning and Zoning
Minimum Lot Width, feet	125	200	100	N/A	100	N/A	N/A	N/A	60	
Impervious Cover %	25 (7)	25 (7)	25 (7)	25-45 (5)	25 (7)	35-45 (8)	35-45 (8)	35-45 (8)	35	

1. Measured at the foremost part of the foundation or front Setback Line, whichever is greater.

2. Maximum density of one (1) home per acre in subdivision.

3. Value is graduated based upon lot width. Formula: Side Setback = $500 / (150 - \text{Lot Width})$, minimum value = 5, maximum value = 20. See Chart 1A.

4. 25 feet when abutting Residential to include vegetative or constructed buffer/shield.

5. Value is graduated based upon lot size. Formula: Impervious Cover = $-(0.0005 \times \text{Lot Size, SF}) + 45$, minimum value = 25%, maximum value = 45%.

6. Maximum density of four (4) units per acre.

7. Maximum impervious cover is 25%

8. Value is graduated based upon lot size. Formula: Impervious Cover = $-(0.0005 \times \text{Lot Size, SF}) + 62$, minimum value = 35%, maximum value = 45%. See Chart 1C.

Agenda Item C8 for December 15, 2015

Item Description:

Presentation from Public Works on their inventory of roads and long term plan for road maintenance.

Background:

The Mayor, Chair of the Public Works Committee, will be presenting the work of the committee thus far and giving the background on the agenda item at the time of the meeting.

Backup Materials:

The draft Roads and Right of Way Maintenance document, a proposal from HVJ Associates, a brief biography on Dr. Yetkin Yildirim, and Dr. Yildirim’s proposal letter for the project.

Expected Motion:

(Name here) makes a motion to authorize the Mayor to enter into contract with Dr. Yetkin (yit-ken) Yildirim (yeel-duh-rum) for the road assessment, prioritization, and creation of the ten year road maintenance plan for roads within the Village of Volente at a cost of \$14,000.00.

Notes:

VOV – Roads and Right Of Way Maintenance

Public Works Committee

December 15th, 2015

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Executive Summary

The key to preserving asphalt pavements is to catch deterioration early and perform pavement preservation techniques to eliminate or retard the damage. This does not require formal pavement resurfacing contracts or large projects. Effective and efficient practices include routine activities such as blading ditches and shoulders to provide adequate drainage, herbicide to insure that grass does not grow into the edge of the pavement, crack sealing to seal water out of the larger cracks, spot seals and strip seal coats to provide an impenetrable pavement surface, and fog seals to revitalize the asphalt and seal micro cracks.

For larger preventative maintenance projects, prepare the roads by repairing all failures, alligator-cracked areas, edge raveling, and pumping areas; and level up or mill all areas that are rutted or have lost the designed cross section at least six months prior to resurfacing.

Map and Inventory of Roads

Inventory of Streets/Roads - Village of Volente

Street Name	Length	Width	Surface	Special Notes	Condition
Booth Circle	1.1 miles	19-20'	Chip Seal		
Reed Drive	.52 miles	17'	Chip Seal		
Randolph	.12 mile	20'	Chip Seal		
Ray Vista	.1 mile	26'	Hot Asphalt	Cement border	
Highway 2769	.21 miles	26'	Hot Asphalt	Needs hot crack seal	Majority is maintained by TXDOT
Macks Canyon Road	.2 miles	19'	Chip Seal		
Debbie Drive	.22 mile	19'	overlay HMAC		
Davy Drive	.17 mile	19'	overlay HMAC		
Brandy Way	.1 mile		Hot Asphalt		
Mary Street	.52 miles	22'	Hot Asphalt	built in wrong location, cement border on one side	
Wharf Cove	.12 miles	19'	chip seal	very rough at end	
Blue Heron					
Buddy					
Amos					
Hill/Jenawine Way					
Lime Creek Road	3.6 miles	26'	Chip Seal	Road needs some rebuilding near the outskirts of town on the low-side turns - crumbling. Overall it is holding up well.	
Dodd Street	.25 miles	19-15'	Chip Seal		
Lakeview Street	.15 miles	19'	Chip Seal		

Jackson St	48 miles	20'	Chip Seal	Some cracking in the asphalt, weeds growing through asphalt. Drainage issues across from 16321 Jackson
Arren Terrace	.1 miles	19'	Chip Seal	Loose gravel at Jackson and Sherman
Sherman Street	.4 miles	20'	Chip Seal	intersections down to the gate
Beauregard Street	.1 miles	20'	Hot Asphalt	Good shape
West Drive	.28 miles	16'	chip seal	Good shape
Joy Road	.26 miles	14'	Chip Seal	good
Sharon Road	.27 miles	14'	Chip Seal	good

Overview on What Damages Roads

As is generally known, it is much more cost effective , in the long term, to maintain a physical asset at a high level of service than it is to allow the condition to deteriorate and then have to completely rehabilitate or reconstruct the asset. How do you preserve your pavements at a high level as long as possible delaying rehabilitation?

- A. **Causes of Deterioration** ~ Asphalts are by-products of refining crude oil. Over the past 30 years, refineries have found ways to refine more and more of the lighter volatiles out of crude oil. The result has been a deterioration of the qualities of asphalt. Also, crude oils have different chemistries, therefore some asphalt has better properties than others. To counteract the deterioration of asphalt, highway agencies have specified the addition of materials to the crude to improve their properties. These additives (polymers, latex, tire rubber, etc.) have substantially improved some of the asphalt qualities.
- a. **Aging.** Asphalts age with ultraviolet light and heat.
 - b. **UV Light.** Asphalts age over time from UV light. Therefore, the surface of overlays or chip seals will start to age first. An open graded course will allow more light penetration, resulting in rapid aging.
 - c. **Heat.** Asphalts also age with heat. The manufacturing process can cause substantial deterioration of asphalts. Asphaltic concrete pavement (ACO or "hotmix") can be severely compromised if it is manufactured at too hot a temperature. The life of asphalt on seal coats can also be substantially affected if placed too hot.
 - d. **Thermal Expansion.** As pavements expand and contract, internal stresses are produced. Aggregates have different expansion characteristics than the asphalts. Newer pavements handle these internal stresses with no problem. However, as asphalts age, the internal stresses allow for pavements to form "micro cracks."
 - e. **Load Stresses.** In addition to internal stresses caused by expansion and contraction, traffic running over the pavement produces compression loading in the upper part of the pavement and tensile stresses in the lower part of the pavement. Side streets with only residential traffic will have far less stress than major thoroughfares that handle large trucks as well as cars.

- f. **Expansion Soils.** Expansive soils also create stresses in the pavement in dry seasons, the soils shrink, sometimes creating severe cracks. This is especially prevalent where the roots of big trees suck the moisture out of the soils. It is also very prevalent in fill sections where greater exposure causes the soil to dry. When rains come, the micro-particles in clays are surrounded by moisture causing incredible expansion, again creating pavement stresses.
- g. **Water.** Water is potentially the deadliest enemy of the pavement. Water can enter the pavement from either cracks in the surface, a failure, the edge of the pavement, a porous mixture, or from ground water. A combination of traffic running over the pavement and the water can have severe impacts on pavements. The severe loads force the incompressible liquid in the cracks and voids and create extreme internal pressures. Everyone has seen all the failures that form after several weeks of drizzle. The combination of loading and moisture result in all weak areas failing. This is also extremely apparent in block or alligator cracked areas, where fine material in the base or sub-grade is pumped up to the surface.

B. Selection Strategies – There are some very good ways for early detection of pavement deterioration.

- a. **Cracking -** Keep a close eye on your pavements. Overlays, micro surfaces and seal coats can start cracking in as little as one or two years.
- b. **Wet Spots.** One of the best ways to detect problems in ACP pavements is by watching the road after a rain or even heavy dew. The areas that have higher air voids (less dense) will hold water and be the last areas to dry. These are also the areas that will begin raveling and eventually potholes will form.
- c. **Alligator Cracking.** Alligator cracking is a common type of distress in asphalt pavement. alligator cracking is characterized by interconnecting or interlaced cracking in the asphalt layer resembling the hide of a alligator. An alligator cracked area is usually an indication of a failure of the base or subgrade. Frequently it is caused because the pavement was cracked and allowed water into the base.
- d. **Pumping.** Pumping is an indication that water is standing in the base and deflection of the pavement caused by vehicles is forcing the fine material up through the pavement. Again, early detection and preventative maintenance can arrest further deterioration.

Insert pictures of examples

- e. **Edge Problems.** Problems with raveling edges, failures on the edge of the pavement, or even failures in driveways can migrate into the pavement. This is often an area where water can enter the flexible base and cause premature failures.

- f. **Grass in pavement.** Grass growing in pavements is a good indication of a problem! Obviously it occurs where cracks exist and grass has been allowed to grow. This results in additional water entering the base, the growing grass roots spreading the cracks and eventually, completely destroying the pavement.

Overview of Asphalt Maintenance Tools

A. **Repair Strategies.** As indicated previously, it is more cost effective to prevent damage to the pavement than to let it deteriorate and then rehabilitate it. What can be done to retard the aging process? As indicated previously, asphalt ages with UV light and heat. Both cause the volatiles in the asphalt to bake out. As pavement ages and begins to ravel and crack, it is imperative to perform preventative maintenance as soon as possible and on a regular basis. To prevent damage to the pavement it would be desirable to keep it in a cool, dry, dark place. Since that is not possible, it is desirable to attempt to reduce the causes of deterioration. We are providing roads as facilities for the traveling public and it is not feasible to keep the loads off the roads.

a. **Drainage.** The next best thing is to attempt to keep the pavement as dry as possible. Drainage is critical! It is imperative that ditches be kept clean to allow water to drain away from the pavement. It is also desirable to keep water from entering the pavement through the surface. Cut high pavement edges to make sure that water does not stand on the pavement. This is an activity that must take place every year.

b. **Herbicide and Cutting of Grass.** Grass should not be allowed to grow into the edge of pavement or in any of the seams or cracks of pavement. Raveling is a pavement surface deterioration that occurs when aggregate particles are dislodged (raveling) often caused at the edges of pavement by the growth of grass or weeds. A regular application of herbicide directly to the edge of the pavement, and a regular mowing program should contain this.

c. **Fog Seals.** A fog seal is a light application of a diluted slow-setting asphalt emulsion to the surface of an aged (oxidized) pavement surface. Fog seals are low-cost and are used to restore flexibility to an existing HMA pavement surface. As pavements dry out, a fog seal can be a good tool to add the volatiles back into the pavement. This is especially good if the pavement is an especially open graded mix (UV light ages the pavement rapidly), the pavement is starting to ravel, or loss of seal coat aggregate is beginning.

d. **Spot/Strip Seals.** Seal coats are the best tool for preventing or arresting pavement deterioration. As the name implies, a seal coat

“seals” the pavement. No different than putting a new roof on a house, the seal coat fills voids and cracks, keeping water out of the pavement structure. This process is also referred to as a “chip seal” as it can involve the application of a light aggregate to the fresh seal with a roller pressing it into place to avoid loose material. Seal coats are good for sealing cracks up to 1/8”. Any crack more than 1/8” should be **crack sealed**.

- e. **Crack Seal.** The best way to handle cracked pavement is to perform spot seal coats as soon as minor cracking is detected. If that is not possible, or if cracks have grown too wide, **crack sealing** is a good alternative. The use of polymerized cold poured emulsified crack sealant is a good choice for small cracks or where Seal Coats or Overlays will be performed in the near future. Hot poured rubber asphalt crack sealant is good for filling larger cracks or where the road will not be resurfaced for several years.

Assessment of Volente Road Conditions

Ten Year Maintenance Plan



Public Works

Houston	4201 Freidrich Lane, Ste. 110
Austin	Austin, TX 78744-1045
Dallas	512.447.9081 Ph
San Antonio	512.443.3442 Fax
	www.hvj.com

October 20, 2015

Mr. Ken Beck, Mayor
Village of Volente
1600 Wharf Cove
Austin, Texas 78741

Re: Proposal for Professional Engineering Services for
Village of Volente - Street Evaluation Program
HVJ Proposal No. AP1517583

Dear Mr. Beck:

HVJ Associates, Inc. (HVJ) is pleased to submit this final proposal for providing professional engineering services to the Village of Volente, Texas for the development of a street evaluation program.

Scope of work

The Street Evaluation Program will be developed based on the following tasks:

- 1) Define the village's street inventory.
- 2) Conduct pavement condition surveys on the estimated 14.8 centerline miles of village maintained streets. It is understood that FM 2769 and Lime Creek Road are the main thoroughfares. The rest are local or residential roads. These roads represent the Village's most significant assets.
- 3) Assess current network condition by developing a pavement condition score (PCR) for each street block.
- 4) Estimate current maintenance, rehabilitation, and reconstruction (MR&R) needs and priorities based on projected deterioration.
- 5) Develop and produce a final report containing a multi-year maintenance plan (play-book) which defines:
 - a) Annual maintenance (maintain shoulders and drainage)
 - b) Future multi-year maintenance and rehabilitation plans, for every second, third, and fourth year etc.
 - c) Determine amount village should plan to keep in reserve from each annual budget in order to be able to afford those items scheduled on a periodic basis.

Mr. Ken Beck, Mayor
AP1517583
October 20, 2015

proceed to the anticipated completion of HVJ work, can be accomplished within 12 weeks as shown below.

Phase	Duration [Weeks]
Task 1 Street Inventory	2
Task 2 Pavement Condition Surveys	3
Task 3 Pavement Condition Ratings	2
Task 4 MR&R Plans	2
Task 5 Final Reporting and Play-book	3
Total	12

Fees

Based on the scope of work outlined, the lump-sum cost for HVJ engineering services will be \$14,450. A detailed cost breakdown is attached to this proposal.

Insurance

Insurance certificates verifying HVJ's general liability, automobile, worker's compensation, and errors and omissions insurance coverage, listing the Village of Volente as a certificate holder, will be provided upon request.

Invoice

Invoices will be submitted at the end of each month based on the work accomplished. HVJ requests that payment will be within 30 days from the Village of Volente receipt of the invoice.

Conditions

This engineering proposal is based on the following conditions and assumptions:

- HVJ will produce GIS files indicating the limits of roadways to be surveyed. Any roadways added after the initial limits are agreed upon will be considered additional services.
- HVJ will not deliver software. Final delivery will include the pavement condition survey database files as well as the final report and multi-year maintenance play-book.
- HVJ is assuming 15 centerline miles of surveys. If the length is significantly higher HVJ may request additional time and budget.

If this proposal meets with your approval please sign and complete the indicated spaces on the following page and forward a copy of the signed proposal to us.

	Phase 1 Inventory		Phase 2 Condition Surveys		Phase 3 Pavement Scores		Phase 4 MR&R Needs		Phase 5 Reporting and Play-Book		Totals	
	Rates	Units	Cost	Units	Cost	Units	Cost	Units	Cost	Units	Cost	Cost
A. Labor												
Project Principal	\$175.00	2	\$350	0	\$0	1	\$175	1	\$175	5	\$875	\$1,575
Project Manager P.E.	\$150.00	15	\$2,250	14	\$2,100	10	\$1,500	10	\$1,500	16	\$2,400	\$9,750
System Analyst	\$200.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Project Engineer P.E.	\$125.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Graduate Engineer	\$95.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Engineering Technician	\$65.00	18	\$1,170	24	\$1,560	0	\$0	0	\$0	0	\$0	\$2,730
Clerical Support	\$45.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	\$0
Labor Subtotal		35	\$3,770	38	\$3,660	11	\$1,675	11	\$1,675	21	\$3,275	\$14,055
B. Direct Costs												
Vehicle Mileage	\$0.50	200	\$100	450	\$225	0	\$0	100	\$50	0	\$0	\$375
Copies and Reproduction	\$0.10	0	\$0	0	\$0	0	\$0	0	\$0	200	\$20	\$20
Direct Cost Subtotal			\$100		\$225		\$0		\$50		\$20	\$395
C. Subcontractor Costs												
			\$0		\$0		\$0		\$0		\$0	\$0
			\$0		\$0		\$0		\$0		\$0	\$0
Subcontractor Cost Subtotal			\$0		\$0		\$0		\$0		\$0	\$0
Project Subtotals by Task			\$3,870		\$3,885		\$1,675		\$1,725		\$3,295	\$14,450

Description: Dr. Yitkin Yilidrim

Dr. Yildirim is the director of the Texas Pavement Preservation Center. He received his Masters (1998), and Ph.D. (2000) in Civil Engineering from the University of Texas at Austin. Throughout his studies at UT, Dr. Yildirim was involved with the South Central Superpave Center at UT and then served as the project manager of the Superpave and Asphalt Technology program at UT. In addition to conducting research at the center, Dr. Yildirim has also taught courses on Superpave mix design and Superpave binder testing and characterization. Dr. Yildirim has taught courses at both the undergraduate and graduate levels at UT including "Pavement Preservation", "Modern Pavement Materials", "Design of Bituminous Mixtures", and "Special Research Studies" in the area of Pavement Materials. Dr. Yildirim has also served as the Director of the Engineering Education Research Center (EERC), where he has been conducting research regarding new developments in model-based learning activities in Science, Technology, Engineering, and Math (STEM) education.

Affiliations:

Center for Transportation Research

Research:

- Optimizing Resource Allocations for Routine Highway Maintenance
- Texas Pavement Preservation Center 2010
- Water Quality Performance of Permeable Friction Course on Curbed Sections

November 11, 2015

Ken Beck
Mayor
Village of Volente
16100 Wharf Cove
Volente, Texas 78641

Subject: Proposal for Improvement of Village of Volente Roads

Dear Ken,

It was a pleasure to speak with you last week, and I would like to thank you again for your time and consideration. This proposal recommends a course of action for the initiation of a wide-ranging and cost-effective system for the proactive preservation, maintenance, and general improvement of Village of Volente roads.

A Pavement Management System (PMS) prescribes an agency's approach towards road maintenance. The American Association of State Highway and Transportation Officials (AASHTO) defines a PMS as "a set of tools or methods that assist decision-makers in finding optimum strategies for providing, evaluating, and maintaining pavements in a serviceable condition over a period of time."

The effectiveness of a pavement maintenance organization is generally determined by the PMS in place. Therefore, PMS development should be a very careful and thought-out process. During the PMS development process, the agency must establish program guidelines, an organized approach to identifying the proper locations and times for pavement maintenance treatment placement, a method of determining feasible treatments, a logical approach to final treatment selection, implementation procedures, and a system for program assessment. Careful planning and informed decision-making can provide the Village of Volente with one of the most important tools for successful pavement management.

During our meeting, we identified several areas of primary focus and I recommend the following steps towards addressing those areas:

Task 1. Perform a visual condition survey of the existing roadway pavement and evaluation of current condition of the roads: This step includes surveying the severity and extend of distress of the roads. During this process, information about distresses such as cracking, base settlement, rutting, and raveling will be collected and recorded. The visual pavement condition survey will be reported at five severity levels for each observed distress type. Drainage condition of the roads will be evaluated and potential areas where water accumulates after a heavy rain will be identified. Later, this collected information will be incorporated into a GIS system. The software that I will use is called Arcmap. It is one of the world's leading GIS software. This software is designed to enable the creation of digital model of the real world. In order to successfully complete this project I would digitally develop and gather the road segments in a manner that geospatially recreates the real world layout. Tabular data, similar to an excel spreadsheet

will then be compiled in order to enable the software to display the current or past condition(s) of each and every road segment throughout the Village of Volente. The final step is to obtain the printout of the map showing the details and information required, which is already contained in the model and accessible for display. Deliveries of the software include a PDF file that can be printed out at Copyzone, Staples, etc. The delivered PDF can also be printed out as an 11"x17" map. A summary report summarizing the collected information and GIS map showing the current condition of the roads will be prepared.

Task 2. First year maintenance recommendation report: Based on the information collected from the Task 1, a list of recommended reactive maintenance and preservation activities will be presented in a report format. Herbicide application procedure and recommended timing for each application will be included in this report. Recommended drainage work will be summarized as well. This report will include the location information for each recommended procedure and explain what benefit will be achieved with each application.

Task 3. Maintenance procedures and material selection: After the review of the first year report, a recommendation list for first year's maintenance projects will be prepared. The procedures and materials for each selected project will be outlined under this task. The procedures and materials will be selected mainly from TxDOT specifications based on the conditions on Volente's roads.

Task 4. Help with selecting construction companies: After selection of projects, a list of potential construction companies will be prepared for each project. These companies will be selected based on their past performance in the area of each specific project type.

Establishment of year to year pavement evaluation program and road condition history database: A visual pavement condition survey will be conducted on Volente roads on a yearly basis. The visual pavement condition survey will be reported at five severity levels for each observed distress type. Distress type and severity levels will be recorded regularly on the GIS system. This information will help us to monitor the growth of any potential distresses in a timely manner and help us to react before any major failures occur. This year-to-year pavement evaluation program will enable us to understand the effectiveness of our maintenance activities.

PMS Cost Information:

Task 1. Perform a visual condition survey of the existing roadway pavement and evaluation of current condition of the roads: \$ 8,000

Task 2. First year maintenance recommendation report: \$ 3,000

Task 3. Maintenance procedures and material selection: \$ 2,000

Task 4. Help with selecting construction companies: \$ 1000

It is my understanding that you would like this work initiated and completed as soon as possible. I am available to commence with upon receipt of your written permission to proceed. I have allotted three days for the field work and will require approximately three to four weeks to complete the evaluation and written report.

Again, I very much appreciate this opportunity to work with the Village of Volente. I am confident that you will be satisfied with both my services and the significant savings to the Village of Volente budget. Do not hesitate to contact me with further questions or information you might need.

Yetkin Yildirim, Ph.D., PE
President & CTO
Terra Pave International
www.terrapaveinternational.com
yyildirim@terrapaveinternational.com
512-736-2225

Agenda Item C9 for December 15, 2015

Item Description:

The addition of a second Council meeting to every month to allow Council to meet at regularly scheduled meetings on both the first and third Tuesday of every month.

Background:

In an effort to keep the once a month regularly scheduled a shorter length of time, Mayor Pro Tem Baker has proposed the addition of a second meeting to each month. Mayor Pro Tem Baker will give more background at the time of the meeting.

Backup Materials:

None at this time.

Expected Motion:

(Name here) makes a motion to direct staff to create a second regularly scheduled meeting for the _____ day of every month in the new Policies & Procedures manual, which will be presented to Council at their January meeting.

Notes:

Agenda Item C10 for December 15, 2015

Item Description:

Discussion and Plan for the future location of City Hall.

Background:

Before the change of the fiscal year, Council had discussed a future location of City Hall. Some options were discussed, but ultimately Council renewed our lease on our current facilities for one year with a six month option. Recognizing that the planning of a future location will require time, a preliminary discussion is scheduled for this evening.

Backup Materials:

~~None at this time.~~ Late addition enclosed...

Expected Motion:

None at this time.

Notes:

Alternative City Hall Location Ad Hoc

Ad Hoc Committee formed as a result of meeting with Scott Spurlin and Lonnie Moore:

Entity Represented

Parties

Village of Volente

Mayor Ken Beck
Council Member Yarbrough

Volente Fire Department

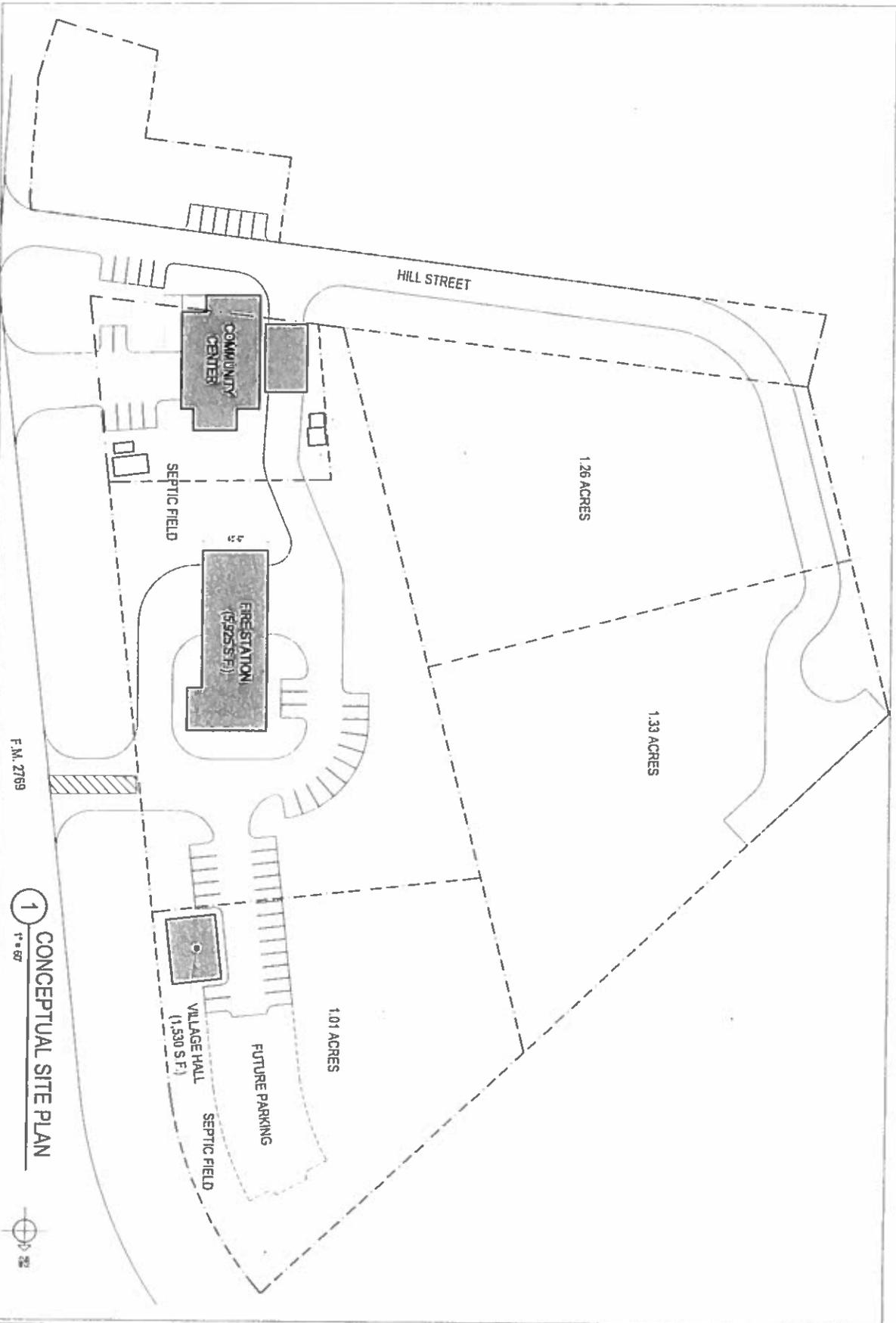
Roger Shull
Jeanne Shull

ESD

Al Blunt

Site Plan

Tom Hatch, htvo Architects
FAIA (Fellow in the American Institute of Architects)



F.M. 2769

1 CONCEPTUAL SITE PLAN



A1.0

CONCEPTUAL SITE PLAN

ASB 07-20

VOLENTE MUNICIPAL CENTER

15400 F.M. 2769, Volente, Texas 78641

ROBERT A. LARSON GROUP
 ARCHITECTS
 1100 N. 11th Street
 Suite 100
 Fort Worth, Texas 76102
 Phone: 817.335.1111
 Fax: 817.335.1112
 www.ralg.com



Alternative City Hall Location Cost Estimate

These amounts are not complete and are instead up-to-date estimations of the anticipated amount

LAND	Purchase of 1 acre from ESD	\$60,000.00
SITE PREP	Cleaning, Grading	
BUILDING	1550 sq. ft., metal roof for rain water collection, basic finishes, stained concrete floor, restroom, kitchenette, light fixtures. 1550 sq. ft @ \$125/sq. ft.	\$193,750.00
SEPTIC SYSTEM	Per Robert Nelson	\$10-15,000.00
WATER SYSTEM	Tank & distrib. Per Gary Frame	\$ 6,733.68
FLATWORK	Driveway, parking, walks	
ELECTRICAL SERVICE	From nearest pole, <i>underground</i>	\$ 2,500.00
TELEPHONE & CABLE	From nearest service	\$ 300.00

Replotting

Subdivide into 4 lots

ALTERNATIVE: Purchase & Install modular pre-built building on same site.

Texas Green Distributors

Texas Green Distributors
7609 DAVY DR
VOLENTE, TX 78641

(512)673-3687
gmframe@gmail.com

Estimate

Date	Estimate #
10/16/2015	1121
	Exp. Date

Address
Ken Beck Village of Volente

Date	Activity	Quantity	Rate	Amount
10/16/2015	PM 2500 PolyMart 2500 Gal. Water Storage Tank	1	1,495.34	1,495.34
10/16/2015	1 1/4 in Brass Check Valve	1	43.00	43.00
10/16/2015	2" Bolted Ball Valve	1	58.51	58.51
10/16/2015	1 1/4 in Floating Intake	1	125.00	125.00
10/16/2015	200CAP 2 in Camlock Cap	1	20.37	20.37
10/16/2015	200A - 2 in Male Camlock Adapter female thrd	1	7.27	7.27
10/16/2015	GFMQ3-45-1 MQ3-45-1 1 hp Grundfos 115V Unit Pressure Booster Pump	1	1,084.00	1,084.00
10/16/2015	Reinforced Concrete Slab	1	1,000.00	1,000.00
10/16/2015	SJE30PMPDWOP Pump Down Switch	1	85.00	85.00
10/16/2015	SJE1002230 SJE Cable Weight	1	12.00	12.00
10/16/2015	WDDS98 4in diverter	1	42.99	42.99
10/16/2015	Electrical Material & Labor	1	250.00	250.00
10/16/2015	Misc Pipe & Fittings	1	150.00	150.00
10/16/2015	PV4-020-J 2 in. PVC Sch. 40 Pipe	20	1.76	35.20
10/16/2015	PV4-040-J 4 in. PVC Sch. 40 Pipe	40	3.50	140.00
10/16/2015	Labor	1	800.00	800.00
10/16/2015	W-TUV-TIHS12-D4 Trojan UV Max Whole Home 120V Disinfection System	1	1,385.00	1,385.00

Estimate for budgeting purposes.
Hard bid available.
Includes remote truck fill and addition of rain harvest capability

Total	\$6,733.68
--------------	-------------------

Accepted By

Accepted Date

BACKUP

Volente Municipal Center – Benefits

Community

- 1. All governmental buildings located in the same location in the Village**
- 2. Common look and feel to the buildings**
- 3. Ultimately more services to the community**
 - a. Senior Center**
 - b. Community Center**
 - c. Library**
- 4. Very easy to find**
- 5. Supports more community events at a common location**
 - a. National Night Out**
 - b. Public Safety – Firewise**

Fire Department – VFD and ESD

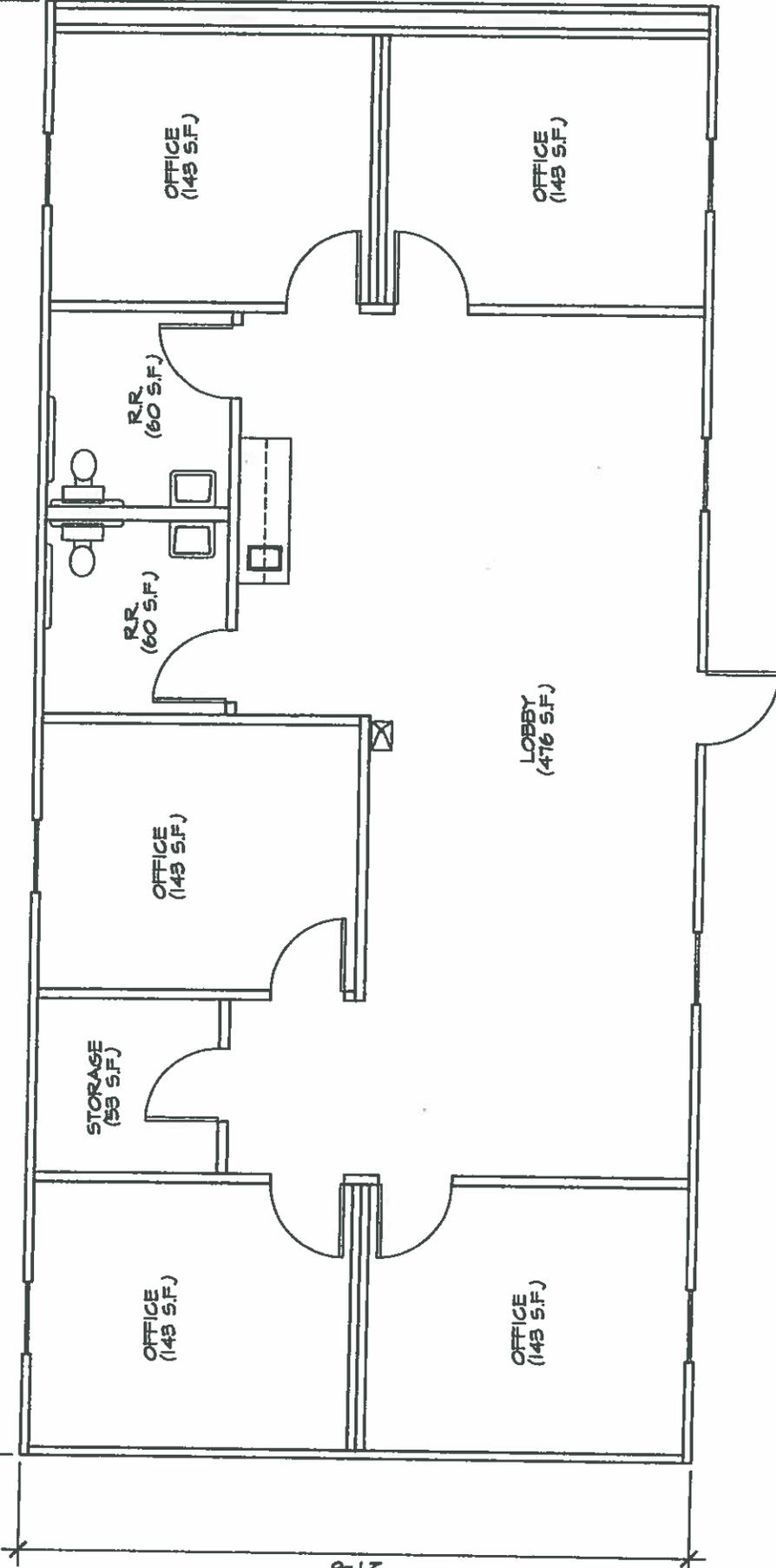
- 1. Planned space for a new fire station**
- 2. Sale of 1 acre of ESD land to the Village of Volente**
- 3. Potential sale of two 1 acre plus private lots which can generate income for the ESD in the next 2 years**
- 4. Creates a strategic long-range plan foundation**

Village of Volente

- 1. Has one acre of land for all Village requirements**
- 2. Approximately 1500 sq ft building for all administrative functions**
- 3. Council meetings and Town Hall meetings would be held in the Fire Station/Community Center**
- 4. Plenty of parking for all Village events**
- 5. Would allow rain water harvesting**
- 6. Building could be modular, used, or custom built**
- 7. Money for septic system and water system would not be wasted**
- 8. Storage via shipping container could be in rear of lot**
- 9. Storage of unused road materials could potentially be in back of lot**

- One Restroom
- Breakroom, coffee
- CONF. ROOM
- Utilities closet

60'-0"



EXAMPLE



16 Ramtech Building Systems, Inc.

OFF-1650-A

1650 Sq. Ft.

- 5 OFFICES
- RESTROOM

- STORAGE
- LOBBY

CONTACT INFORMATION:
 1400 U.S. Hwy. 287 South
 Mansfield, Texas 76063-5799
 (800) 568-9376
 (817) 473-3485 Fax
 info@ramtechgroup.com

Agenda Item C11 for December 15, 2015

Item Description:

Update on the removal from CapMetro.

Background:

Mayor Beck will be giving an update as to the progress made for the Village of Volente's removal from the Capital Metro Build Central Texas Program, which captures 1% of our sales tax revenue and in exchange provides the City with grant revenue to assist with the cost of capital improvement projects.

Backup Materials:

None at this time.

Expected Motion:

None at this time.

Notes:

Agenda Item C12 for December 15, 2015

Item Description:

Topics for the next agenda.

Background:

This is a recurring item at the end of every agenda before adjournment. Please use this enclosed page to propose agenda items for the next meeting and return the page to the City Secretary no later than 10 days in advance of the meeting.

Name, Title: _____

Date of the Meeting for proposed item: _____

Introduction/Background:

Expected Motion:

ATTACH ANY BACKUP MATERIAL NEEDED FOR YOUR ITEM TO THIS PAGE. To expedite the addition of your agenda item, please turn in your agenda item request and backup material to the City Secretary at the same time.