

## City Administrator Report for 08-20-13 City Council Meeting

1. Meet with several of the council members regarding the Health and Sanitation Ordinance.
2. Revamped Health and Sanitation Ordinance for review at workshop
3. Removed dead tree in road and roadway easement from Booth Circle
4. Meet with auditor to create a more accurate chart of accounts and fixed asset inventory report for suggestions to Council Member Mark Scott
5. Open Records Request with Travis County on Subdivision and pursuit of park.
6. Solicited and received bids from printer companies for budget workshop.
7. Finalized health and safety concerns on 8129 Joy Rd
8. Worked with Joan on several new applicants for building permits, one applicant for re subdivision
9. Review LCRA proposed changes to Highland Lakes Ordinance.
10. Meet with 4 Geologists at the Texas Water Development Board
11. Legislative Update
12. Work with Joan and Computer Vendor to set up emails for training and implementation of new emails for Staff and Council
13. Sent letters, door signs, and emails to gather volunteers and concerns for permitting of Aquaholics
14. Meet with Joan and Marc Dickey and work on fees structure ordinance.
15. Work with City of Jonestown and our Attorneys on the Jonestown/Village interlocal agreement.
16. Meet with residents in regards roadway easement issues, clearance issues, and line of sight issues.
17. Working with Travis County on developing residential road resurfacing
18. Worked with Mayor on draft copy of special and temporary use ordinance for consideration in workshop
19. Worked with Joan, Tim Davis, the County and Miller Blue Print to create a historical and informative listing and plats of the various subdivision and re subdivisions in the Village. Also a collection of deed restrictions to inform new residents and builders.
20. Working with engineers on quote for park plan quote.
21. Further work on records management system
22. Still working with TCAD on property tax discrepancies and State Comptroller.