



MINUTES OF THE REGULARLY CALLED MEETING OF THE  
**CITY COUNCIL**  
OF THE VILLAGE OF VOLENTE, TEXAS  
**TUESDAY, JULY 19, 2016 at 6:30 P.M.**  
16100 Wharf Cove, Volente, Texas 78641

**Present**

Mayor Pro Tem Baker  
Council Member Connors  
Council Member Hopkins  
Council Member Fogarasi  
Council Member Belote (arrived at 6:15 p.m.)

**Absent**

Mayor Beck

**Also in Attendance**

**A. ITEMS OPENING THE MEETING**

1. Call to Order.  
Mayor Pro Tem Baker calls the meeting to order at 6:31 p.m.
2. Call Roll and Establish Quorum.  
Julia Vicars, City Secretary, calls roll. A quorum is established.
3. Pledge of Allegiance.  
All stood for the pledge of allegiance.
4. Approval of the minutes from June 30<sup>th</sup> and July 7<sup>th</sup>, 2016.  
**Council Member Connors makes a motion to approve the minutes from the July 7<sup>th</sup>, 2016 meeting as edited and for staff to edit the minutes from June 30<sup>th</sup> and resubmit to Council for approval. Seconded by Council Member Belote. The motion carries unanimously.**
5. Village Reports.
  - a. Financial Reports
  - b. Construction Update
  - c. Crime & Complaints Report
  - d. City Secretary's Report
  - e. Committee Reports
    - Public Safety – directional signs for marina traffic will be delivered and installed in the next month*
    - Governmental Relations – BCRUA update*

**B. CITIZEN COMMUNICATIONS.**

None.

**C. GENERAL BUSINESS AND ACTION ITEMS**

1. Presentation of the draft Street Evaluation and Maintenance Playbook by HVJ & Associates.  
HVJ surveyed block to block within the city and evaluated and graded the streets based on their distress, severity, and the time it would take for the street to be considered insolvent. This breakdown provides existing conditions of all the roads and Council can utilize the report for future budgeting. The priority and monetary planning is based on industry averages, with 2016-2020 reflecting higher costs because of immediate repairs. 2030 also sees an upswing in costs, with pavement repairs expected.  
*HVJ & Associates will be providing Council with an updated plan. Updates will include oil price analysis, and a detailed spreadsheet broken down by cost category then street segments. HVJ acknowledged that the report addressed maintenance only, not repair. The actual document should read that it is final. Council thanks HVJ for their work.*

2. Presentation, discussion, and possible action on requested expenditures from the Public Works Committee for the remainder of Fiscal Year 2015-16. (David Woodward, Public Works)

David Woodward, Member of the Public Works committee, presents their requested expenditures for the remainder of the year which include working on drainage, mowing and herbicide, and signs. Council requests that the Public Works Committee resubmit their request, tied to HVJ's report, and in accordance with the Financial Controls and Spending Policy.

Council requested that Public Works find out which streets will the \$1570 Nelson bid cover for drainage.

Councilmember Connors asked Public Works to consider not doing herbicide treatments on the side streets. Public Works will study that and get back to Council.

**Council Member Belote makes a motion to move items 6, 7, and 8 up to immediately follow item 2. Seconded by Council Member Fogarasi. The motion carries unanimously.**

6. Close public meeting and open executive session. *Council will announce that it will enter Executive Session, if necessary, pursuant to the Texas Government Code, Chapter 551 for the following: Consultation with an Attorney (§551.07)*

Mayor Pro Tem Baker closes the public meeting at 8:50 p.m.

7. Close executive session and open public meeting.

Mayor Pro Tem Baker re-opens the public meeting at 9:00 p.m.

8. Discussion and possible action resulting from the executive session, if any.

None.

*City Council recesses at 9:01 p.m. and reconvenes at 9:09 p.m.*

3. Presentation, discussion, and possible action related to the Fiscal Year 2016-2017 Budget Preparation. (Council Member Hopkins)

- a. Due Date Calendar

- b. Public Works (Capital Improvements Program)

- i. Road Maintenance and Repair

- ii. City Hall Construction Project – Application of *Chapter 2269. Contracting and Deliver Procedures for Construction Projects*

- c. Staffing

- d. Committee Requests

Council Member Hopkins presents her draft research and requests that Council turn in their committee budget requests by August 11<sup>th</sup>. No action was taken.

4. Review, discussion and possible action to include language in uncodified, amended or new ordinances that addresses possible inconsistencies or conflicts between other existing ordinances. (Council Member Hopkins)

**Council Member Hopkins makes a motion to request an opinion from the City Attorney that categorically explains why Council should not include a Repealer statement in ordinances or why they should instead create a separate ordinance, or if they should do both. Council Member Belote seconds. The motion carries unanimously.**

5. Review, discussion and possible action regarding the CapMetro funding. (Council Member Hopkins)

Council discusses the recent payment to the Village by CapMetro and the liability calculations for removal from the transportation authority. Council Member Hopkins requests that this agenda item be placed on all future agendas until further notice.

9. Review, discussion, and possible action regarding the Village procurement process, including the Invitation to Bid document. (Council Member Hopkins)  
**Council Member Hopkins makes a motion to request that the City Attorney review the invitation for bid package. Seconded by Council Member Fogarasi. The motion carries unanimously.**  
**Council Member Connors makes a motion to adopt the Invitation for Bid, Bid Proposal, Vendor Data Sheet, Disclosure of Interested Parties, and Form 1295 as part of the Financial Controls and Spending Policy. Seconded by Council Member Belote. The motion carries unanimously.**
10. Discussion, review, and possible action on a bid from HVJ & Associates to update the zoning map of the Village, confirming the scope of work matches Council's expectations.  
**Council Member Belote makes a motion to postpone this item until the Special Called meeting on the 28<sup>th</sup> of July. Seconded by Council Member Hopkins. The motion carries unanimously.**
11. Discussion and possible action on a timeline for the proposed zoning ordinance, including additional meetings or Town Hall meetings. (Council Member Connors)  
*Council agrees to meetings on July 28<sup>th</sup>, August 4<sup>th</sup>, 11<sup>th</sup> and 25<sup>th</sup> with plans to spend half of each meeting on the zoning ordinance. Council also agreed to release the zoning ordinance to the public on September 1<sup>st</sup>, Town Hall on September 17<sup>th</sup>, and to vote on the ordinance on October 18<sup>th</sup>.*
12. Discussion and possible action regarding the posting of council meeting backup materials to the Village website. (Mayor Pro Tem Baker)  
 Mayor Pro Tem Baker discussed the fact that packets have not been posted consistently, we are short staffed and it is not required by law, nor recommended by TML, and the packets are not updated after Council meetings.  
  
**Mayor Pro Tem Baker makes a motion to end the policy of posting backup material to the website and directs staff to remove the backup packets from this calendar year. Seconded by Council Member Connors. The motion carries unanimously.**
13. Update, discussion, and possible action on the ongoing codification and legal review of the Village of Volente ordinances. (City Secretary)  
**Council Member Hopkins makes a motion to validate the prior motion to approve the contract with Franklin Legal Publishing for the codification of the Village ordinances, and also approves including the optional legal review of our ordinances. Seconded by Council Member Fogarasi. The motion carries unanimously.**

**D. ITEMS CLOSING THE MEETING**

14. Announcement of new and existing items on the Task List.
15. Announcement of new items and request of additional items on the Future Agenda List
16. Adjourn.  
 The meeting adjourns at 11:06 p.m.

**APPROVED this 16th day of August, 2016.**

Signed:

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 Ken Beck, Mayor

Attest:

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 Julia Vicars, City Secretary