



VILLAGE OF VOLENTE

MINUTES

City Council Special Called Work Session
10:00 A.M., Saturday, January 28, 2017
16100 Wharf Cove, Volente, TX 78641

1. Call to Order - Mayor Beck called the meeting to order at 10:01 a.m.
2. Roll Call
Present: Baker, Beck, Fleenor, Fogarasi, Hopkins, Yenawine
Absent: None
Staff: City Attorney Buckle, City Secretary Vicuña

A quorum was established.
3. Training presentation to possibly include, but not limited to, basic rules to operate under; possible pitfalls of council actions; how to represent the community effectively; open and transparent meetings; and how to interact with other governmental entities. (Attorneys Monte Akers and Tom Buckle)

Attorneys Akers and Buckle presented and answered questions on:

1. Open Meetings Act
 - i. Committees are appointed at a council meeting
 - ii. Committee meetings should be posted
 - iii. Committees do not require minutes
 - iv. Minutes for council must reflect signing of any/all contracts or else it is not binding
2. Procurement law
 - i. Over \$50,000 must determine if an RFP is required
 - ii. Best to use RFPs because they allow negotiation
 - iii. Competitive bids cannot be negotiated
 - iv. RFQs are used when seeking engineers, architects, contractors, etc.
 - v. The determining factors/qualifications should be documented
3. Ethics, Chapter 176 LGC
 - i. Disclosure requirement for vendor/official relationships/gifts
4. Meeting basics
 - i. Motion to reconsider> happens during that meeting and up to 24 hours if the meeting has not been adjourned
 - ii. Motion to table> must revisit during the same meeting
 - iii. Motion to postpone> revisit at future date mentioned in motion
4. Discussion of Presentation
5. Adjournment
Mayor Beck adjourned the meeting at 12:28 p.m.

PASSED AND APPROVED ON September 19th, 2017

Signed:

Attest:

Ken Beck, Mayor

Nicole Vicuña, City Secretary