



VILLAGE OF VOLENTE

MINUTES

Planning & Zoning Commission Regular Meeting
6:30 P.M., Tuesday, March 14, 2017
16100 Wharf Cove, Volente, Texas.

I. ITEMS OPENING THE MEETING

- A. Call to Order – Chair Allison Thrash called the meeting to order at 6:30 p.m.
- B. Call Roll
Present: Commissioners Barrick, Carufel, Mitchell, Thrash, Belote (arrived at 6:48)
Absent: None
Also in attendance: Cynthia Mallow (Alternate), Council member Hopkins, City Secretary Vicuña
- C. Approval of meeting minutes
 1. February 14, 2017
 2. February 21, 2017**Commissioner Carufel motioned to approve the minutes with corrections, seconded by Commissioner Barrick. Motion passed unanimously.**

II. CITIZEN COMMENTS None

III. GENERAL BUSINESS AND ACTION ITEMS

Commissioner Mitchell motioned to move item III.D. to the end of the agenda with possible postponement, seconded by Commissioner Barrick. Motion carried unanimously.

- A. Statement of recognition and thanks to Richard Roucloux for serving the Village of Volente.

Council member Hopkins presented a certificate of recognition to Commissioner Carufel who accepted it on former Chair Richard Roucloux's behalf.

- B. Discussion and possible action on the scope of work for RFP for Consultant work to be done on the Comprehensive Plan.

Commissioners discussed and agreed upon a final scope of work.

Commissioner Mitchell proposed to send out an RFP for a comprehensive plan update to the companies listed on the contact list, to include the scope of the project with the agreed upon edits, a deadline of April 13th, and a request that they attend the April 20th meeting, seconded by Commissioner Barrick. Motion carried unanimously.

Commissioners agreed to review and possibly update the "Living in Volente" brochure.

The Commission took a brief recess at 7:40 and resumed at 7:45.

C. Discussion and possible action on the amendment to the Zoning Ordinance as requested by Council.

Continued review of the Zoning Ordinance.

- Commissioners Belote and Mitchell agree to work on clarifying "Restoration of Nonconforming Structure" language.
- Work on Chart 5 "Zoning Use Summary Table" to clarify Council's intent regarding Manufactured HUD homes.

D. Discussion and possible action regarding Conditional Overlay and Infill Redevelopment as directed by Council.

No action taken.

E. Discussion of Village email addresses for Commissioners.

Commissioners agreed that they each need an email for village business and raised questions as to the Village providing email addresses.

City Secretary informed the Commission that Council would discuss on the next agenda.

F. Discussion of future agenda items.

1. 2017 Planning and Zoning Commissioner Training.
2. Possible suggestions

a) Commission suggested adding an agenda item for Vice Chair

IV. ADJOURNMENT

Next meeting scheduled for Thursday, April 20, 2017.

Meeting adjourned at 9:34 p.m.

Approved this 20th day of April, 2017.

Signed:

Attest:

Allison Thrash, Chairperson

Nicole Vicuña, City Secretary