



VILLAGE OF VOLENTE

MINUTES

City Council Regular Meeting
6:30 P.M., Tuesday, April 18, 2017
16100 Wharf Cove, Volente, TX 78641

I. ITEMS OPENING THE MEETING

- A. Call to Order – Mayor Beck called the meeting to order at 6:
- B. Call Roll and Establish Quorum
 - Present: Baker, Beck, Fleenor, Fogarasi, Hopkins, Yenawine
 - Absent: None
 - Staff: Buckle (arrived at 7:15), VicuñaA quorum was present.
- C. Pledge of Allegiance – All stood for the pledge of Allegiance.
- D. Approval of March 21, 2017 meeting minutes
Council member Fleenor motioned to approve the minutes of March 21, 2017, seconded by Council member Fogarasi. Unanimous consent.
- E. Village Reports
 - 1. Committee Reports
 - a) Public Safety – Council member Yenawine presented the crime report and two applications for committee members.
 - b) Budget, Finance and Administration – Mayor Pro tem Steve Baker presented reported on TCAD's 2017 preliminary valuation of properties and presented the March financial reports.
 - c) Public Relations & Communications – Council member Fleenor reported that he is having difficulty finding a third committee member. He received consent from council to research methods of presenting council meetings to the public via live streaming.
 - d) Planning & Governmental Relations – Council member Hopkins presented committee report.
 - e) Environmental – Council member Fogarasi presented the report.
 - h) Ad Hoc Site Development – Fogarasi provided the table of contents draft that the committee will be working from to amend the site development ordinance.
 - 2. Development Report
 - 3. Mayor's Report – Mayor Beck gave a legislative update, as well as reported on current and upcoming events in the village.

II. CITIZEN COMMUNICATIONS None

III. GENERAL BUSINESS AND ACTION ITEMS

- A. Close Public Meeting, Enter Executive Session. *The Village Council will announce that it will go into Executive Session, (pursuant to Chapter 551.071 and 551.072 of the Texas Government Code), for consultation with Attorney regarding deliberations concerning Mollberg Park, and to discuss real estate issues concerning the PDD.*

Closed public session at 7:32 p.m.

B. Close Executive Session, and Open Public Meeting.

Closed executive session at 8:10 p.m. and reopened public session at 8:12p.m.

C. Discussion and Possible Action resulting from executive session, if any.

No action taken.

Council member Hopkins motioned to move items J and L up in the agenda, seconded by Council member Fogarasi. Unanimous consent.

J. Council discussed the amendment to the subdivision ordinance creating a short form final plat process.

Citizen comments:

- Rebecca Yeater, 8412 Lime Creek Rd.
- Eric Anderson, 15418 FM 2769

Council member Yenawine motioned for a resolution to allow the city secretary and city engineer review and allow building on non-platted lots and determine if they are legal or not, seconded by Council member Hopkins. Unanimous consent.

City attorney Buckle clarified that the resolution would be to waive the requirement for existing platted lot, not to adopt a new legal standard. He will review the resolution before it is filed.

Council member Fogarasi motioned to approve the short form final plat amendment under the conditions that:

- 1. the subdivision component be removed, and**
- 2. only the combination of lots remain,**
- 3. with final review performed by city engineer,**

seconded by Council member Yenawine.

Ayes: Baker, Fogarasi, Fleenor, Yenawine Nays: Hopkins Abstentions: none

Council agreed to discuss the city's effort to plat any existing, legal, deed-divided, unplatted, historic lots at a subsequent meeting.

L. Council discussed the general lack of enforcement of ordinances and creating an escalation process fit to the nature of the community, fair and even.

Citizen comments:

**Joyce Beck, Booth Circle
Nancy Carufel, Joy Road
Cynthia Mallow, Reed Drive
Allison Thrash, 16100 FM 2769**

Several council members commented on the need to have a documented escalation process for enforcement of ordinances. Also, concern was expressed about the cost and feasibility of establishing a court. Staff was requested to provide to council a list of complaints and resolutions since Nicole began tracking them. Also, it was requested of Fleenor to investigate how similar size municipalities deal with enforcement; investigate the feasibility and cost with sharing court with another nearby municipality; and to roughly estimate the costs of establishing a Volente court that is held 3-4 time a year.

Council member Fleenor will work on a uniform process for code enforcement escalation to present to council at next month's meeting.

City attorney Buckle departed the meeting at 9:45 p.m.

D. Appoint a Board of Adjustment vice-chair as set forth in the code of ordinances, Division 4, sec. 2.03.113 (Ordinance 2005-0-37, sec 22.203, adopted 1/18/05) – Councilmember Hopkins

Council member Hopkins motioned to appoint Board member Mike Gold as vice-chair of BOA, seconded by Council member Fogarasi. Unanimous consent.

E. Update on the new city hall location - Mayor Beck

Mayor Beck gave update clarifying that the ESD resolution permits the rent of the land for city hall to be one dollar per year without expiration.

F. Update on resurfacing project for Lime Creek Road - Mayor Beck

Contract documents and technical specifications for the 2017 street rehabilitation project can be viewed at the village office.

No action taken.

G. Update and discussion on creation of a builder's packet – Mayor Beck, Councilmembers Hopkins and Fogarasi

No action taken.

H. Discussion and possible action regarding QuickBooks upgrade and payroll processing – Mayor Pro Tem Baker

Mayor Pro Tem Baker reported on the village's current IT situation which still needs attention, the email conversion was successful. QuickBooks was updated to 2017 version but incurred costs for tech support due to corrupted files discovered to have originated in July 2016.

No action taken.

I. Update, discussion, and possible action on email conversion – Mayor Pro Tem Baker

Item addressed under Item H.

J. Update, discussion and possible action on amendment to the subdivision ordinance creating a short form final plat process and fee – Mayor Beck

Item addressed under Item C.

K. Discussion and possible action on providing village email for P&Z and BOA – Councilmember Hopkins

Council member Hopkins reported that some board and commission members are requesting email addresses provided by the village due to recent public information requests.

Mayor Beck stated that he has contacted the mayors of the surrounding communities and the replies came back with only the Jonestown mayor having a city provided email, others provide only for council. Many suggested that anyone concerned could set up a separate email account exclusively for village business.

Council did not agree that the village should provide email addresses.

L. Update and discussion on Municipal Court and the general lack of and inconsistent enforcement of our ordinances – Councilmembers Hopkins and Fleenor

Item addressed under Item C.

M. Discussion and possible action on clarification of definitions and Village Oversight of Short-Term Rentals (STR's) and Bed and Breakfasts (B&B's) – Councilmembers Yenawine and Hopkins

Council member Hopkins motioned to pass the B&B and STR issue to P&Z for review and recommendation, seconded by Council member Yenawine. Unanimous consent.

N. Discussion and possible action regarding direction for a job description for second village employee – Mayor Pro Tem Baker and Councilmember Yenawine

Mayor Pro Tem Baker will work on a job description.

IV. ADJOURNMENT

Meeting adjourned at 11:05 p.m.

Approved this 16th day of May, 2017.

Signed:

Attest:

Ken Beck, Mayor

Nicole Vicuña, City Secretary