



## VILLAGE OF VOLENTE

### MINUTES

City Council Regular Meeting  
6:30 P.M., Tuesday, June 20, 2017  
16100 Wharf Cove, Volente, TX 78641

#### I. ITEMS OPENING THE MEETING

- A. Call to Order – Mayor Beck called the meeting to order at 6:31 p.m.
- B. Call Roll and Establish Quorum  
Present: Baker, Beck, Fleenor, Fogarasi, Hopkins, Yenawine  
Absent: None  
Also in Attendance: City Secretary, City Auditor, City Attorney (arrived at 6:48 p.m.)  
A quorum was established.
- C. Pledge of Allegiance – All stood for the pledge.
- D. Approval of May 9, 16, and 30, 2017 meeting minutes.  
**Councilmember Yenawine motioned to approve the May minutes, seconded by Councilmember Hopkins. Motion carried.**
- E. Village Reports
1. Committee Reports
    - (a) Public Safety  
Councilmember Yenawine reported on the May crime report.
    - (b) Budget, Finance and Administration  
Mayor Pro Tem Baker gave an overview of the committee’s recent meeting. Councilmember Hopkins reminded staff that Cap Metro must be invoiced for services completed.
    - (c) Public Relations & Communications  
Councilmember Fleenor stated that despite the effort to notify the community about the town hall meeting, the turnout was disappointing.
    - (d) Planning & Governmental Relations  
Councilmember Hopkins reported that it has been a struggle finding people to help craft an ILA (Interlocal Agreement) for the BCRUA, but she has been doing research.
    - (e) Environmental  
Councilmember Fogarasi reported that committee members have been contacting nearby communities about the costs of building trails. He does not anticipate any projects until fall or winter.  
City Attorney reported that he has not heard anything from Travis County

regarding Mollberg Park so he will begin drafting a motion for summary judgment.

(f) Ad Hoc Site Development

Councilmember Fogarasi reported that he has continued cleaning up the document with his committee, Kellie Rush-Frie, Carey Witt and Roe Fleenor. Mayor Beck asked if this could be an item on the August Agenda.

**II. CITIZEN COMMUNICATIONS**

- Nancy Carufel, Joy Rd., would like to see the committee meetings posted and see that committees are having public meetings.
- Kristi Belote, Buddy Ln, stated that she would like to see more communication with the public.

**III. GENERAL BUSINESS AND ACTION ITEMS**

A. Discussion and possible action on the 2014-15 audit as presented by Tracie Kneffendorf, village auditor – *Mayor Pro Tem Baker*

Keith Knopp, of Neffendorf & Knopp, P.C., presented the village's FY 2014-15 audit. He then recommended that going forward the firm recommends that Council adopt the budget by department rather than by line item.

**Councilmember Yenawine motioned to accept the FY 2014-15 audit, seconded by Councilmember Hopkins. Motion carried unanimously.**

B. Update and discussion on proposed ordinance to revise 2016/2017 budget including annual appropriation to road maintenance fund – *Mayor Pro Tem Baker*

Mayor Pro Tem Baker summarized the decreases and increases in the budget.

Council agreed that Mayor Pro Tem should lean on the conservative side with the dollar amount on the special revenue fund.

Mayor Pro Tem then suggested a budget transfer of \$96,000 from the General Fund to the Road Maintenance Fund based on HVJ's projections report forecasting twenty-five years out.

Keith Knopp agreed with the approach suggested by Baker for accounting and budgeting for road maintenance including an annual transfer from the general fund to the Committed Fund Balance for Road Maintenance where the actual road maintenance expenditures will come from after the Sales & Use Tax for Street Maintenance Special Revenue fund has been spent. He also agreed that simply setting up separate accounts or classes in quick books meets all requirements for tracking the Special Revenue Fund and the Committed Fund Balance transactions and agreed with the accounting process presented by Baker in the write up in the backup packet.

Mayor Pro Tem will make adjustments to the proposed ordinance and present at the

special called meeting on June 27 at 6 p.m.

C. Update, discussion, and possible action on preparation of 2017/2018 budget  
– *Mayor Pro Tem Baker*

Mayor Pro Tem Baker requested that each councilmember submit the budget request form provided in the packet, by June 27.

No action taken.

D. Discussion and possible action on a Request for Qualifications for an engineering resource to assist the Village in ongoing interaction with the BCRUA –  
*Councilmembers Hopkins & Fogarasi*

City Attorney Buckle clarified that a formal Request for Qualifications is not legally required for professional services.

Councilmember Fogarasi stated that he believes an RFQ would provide better focus. He will use BCRUA's qualifications to vet the consultant they are considering and he and councilmember Hopkins will work together to craft a document prior to July's meeting.

No action taken.

E. Discussion and possible action on recommendation from Public Works Committee on Vendor to do the resurfacing of Lime Creek Road, including sharing of all five received bids – *Mayor Beck*

The Mayor reported that the City Attorney has reviewed the bids and HVJ has recommended Alpha Paving.

**Mayor Pro Tem Baker motioned to accept Alpha Paving's bid and direct Mayor Beck to negotiate the contract, seconded by Councilmember Hopkins. Motion carried unanimously.**

**Councilmember Hopkins motioned to move Item I up, seconded by Councilmember Fogarasi. Motion carried.**

Item I. Rather than imposing the expense of the village taking on this project, Council agreed to add an exemption by definition to be proposed by P&Z.

The City Attorney departed at 9:15 p.m.

F. Discussion and possible action on recommendation from Public Works Committee on vendors to execute plans for 2017 tree and brush trimming on ROW's, and 2017 mowing of ROW's – *Mayor Beck*

**Councilmember Hopkins motioned to have Clearwater Commercial**

**Landscapes do the mowing, herbicide and trimming, seconded by Councilmember Yenawine. Motion carried.**

G. Update, discussion and possible action on responses to the RFQ for Architectural Services for the new city hall for Volente – *Mayor Beck*

**Mayor Pro Tem Baker motioned to direct Mayor Beck to discuss the timeline, negotiate pricing, check three references, meet face to face with Antenora architects, and then come back if he wants to select them for the first project which is the initial work of analyzing options and preparing cost estimates so we can present some options to citizens, seconded by Councilmember Fleenor. Ayes: 4 Nays: 1, Hopkins**

Mayor Beck will bring the information back to council prior to money being spent.

H. Discussion and possible action on property at 15947 Booth Circle regarding extraordinary delays in submitting permit request for deck – *Mayor Beck*

Councilmember Hopkins explained that owner is willing to cooperate but was confused after finding out the deck she wanted to build was in the flood plain. No action taken.

I. Discuss on the proposed project to have all unplatted, historic lots in Volente platted at the expense of the village – *Mayor Beck*

Item discussed above.

#### **IV. ADJOURNMENT**

**Citizen comment:**

- Cynthia Mallow, Reed Dr.

**Mayor Pro Tem Baker motioned to adjourn, seconded by Councilmember Hopkins. Motion carried.**

Meeting adjourned at 10:07 p.m.

**Approved this 15<sup>th</sup> day of August, 2017.**

Signed:

Attest:

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Ken Beck, Mayor

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Nicole Vicuña, City Secretary