



VILLAGE OF VOLENTE

MINUTES

Planning & Zoning Commission Regular Meeting
6:30 P.M., Tuesday, October 10, 2017
Fire Hall 15406 FM 2769, Volente, Texas

I. ITEMS OPENING THE MEETING

A. Call to Order

Chairperson Allison Thrash called to order a regular meeting of the Planning and Zoning Commission of the Village of Volente on Tuesday, October 10, 2017, at 6:32 p.m.

B. Call Roll

The following commissioners were in attendance: Judy Barrick, Kristi Belote, Nancy Carufel, and Allison Thrash. The following commissioner was absent: Phil Mitchell. A quorum was declared. Also in attendance was Alternate Commissioner Cynthia Mallow.

II. CITIZEN COMMENTS

No citizen comments.

III. GENERAL BUSINESS AND ACTION ITEMS

A. Discussion, review and possible recommendation on submitted proposals from Burditt Consulting and Holtkamp Planning for identifying and resolving conflicts between the Comprehensive Plan and Zoning Ordinance as directed by council.

Zoning ordinance/Comprehensive Plan compliance review projected fees: Burditt Consulting - \$11500; Holtkamp Planning - \$2500

The commission agrees not to accept Burditt Consulting's proposal.

Citizen Comments:

Cynthia Mallow, Reed Dr: having professional outsiders could be good

Judy Graci, Booth Cir: there are not many sections that conflict but agrees that having a professional complete the work would be good.

Jan Yenawine, FM 2769

Commissioner Belote motioned to table further discussion until after item B discussion, seconded by Commissioner Barrick, approved unanimously

B. Discussion, review and possible recommendation on scope of work for the Planning Consultant for the Comprehensive Plan update amendment.

The commissioners agree to have the planning consultant review chapters four, ten, and eleven as the scope of work.

Commissioner Belote motioned for Chairperson Allison Thrash to meet with Chris Holtkamp to confirm final details of phase 1 and to make a recommendation to council for \$2500, seconded by Commissioner Carufel, approved unanimously.

The RFP for the next phase of work will go out to Burditt, Holtkamp, Bojorquez, and Colin Harrison.

C. Discussion and possible edits continued on the Short-Term Rental Ordinance/Vacation Rental Dwelling Ordinance.

Item tabled to a future meeting.

D. Discussion of future agenda items.
1. Comprehensive plan
2. STR/VRD ordinance

IV. ADJOURNMENT

Commissioner Belote moved to adjourn and Commissioner Barrick seconded. The motion passed unanimously by all present, and the meeting adjourned at 9:22 p.m.

Approved this 14th day of November, 2017.

Signed:

Attest:

Allison Thrash, Chairperson

Nicole Vicuña, City Secretary