

**Village of Volente
Income and Expense Budget Worksheet**

(FY OCT 2014 - Sept 2015)

Draft

	2013/2014				2014/2015	
	Oct '13 - Jul 14	YTD Budget	\$ Over/(Under) Budget	Amended Annual Budget	Proposed Budget	
					Proposed Budget	II
Revenues:						
Income						
40000 - Property Tax Revenue						
4010 - Real Property Tax - Current Yr	201,530.64	202,742.63	-1,211.99	204,632.65	220,000.00	218,000.00
4020 - Penalties & Interest	0.00	100.00	-100.00	100.00		
Total 40000 - Property Tax Revenue	<u>201,530.64</u>	<u>202,842.63</u>	<u>-1,311.99</u>	<u>204,732.65</u>	<u>220,000.00</u>	<u>218,000.00</u>
41000 - Sales Tax Revenue						
4030 - Mixed Beverage Sales Tax	3,292.00	3,000.00	292.00	3,000.00	3,000.00	3,000.00
4050 - Sales & Use Taxes	39,273.41	40,120.59	-847.18	55,000.00	55,000.00	50,000.00
Total 41000 - Sales Tax Revenue	<u>42,565.41</u>	<u>43,120.59</u>	<u>-555.18</u>	<u>58,000.00</u>	<u>58,000.00</u>	<u>53,000.00</u>
42000 - Utility Franchise Fees						
4040 - Franchisee Fees for RCC	25,006.07	24,050.50	955.57	31,000.00	31,000.00	31,000.00
Total 42000 - Utility Franchise Fees	<u>25,006.07</u>	<u>24,050.50</u>	<u>955.57</u>	<u>31,000.00</u>	<u>31,000.00</u>	<u>31,000.00</u>
43000 - Development Fees/Permits						
1126 - ROW Fees and Permits	4.34					
4400 - Building Review Fees.	10,043.85	5,000.00	5,043.85	5,000.00		
4401 - Subdivision Review Fee	1,200.00	5,000.00	-3,800.00	5,000.00		
4402 - Sign Permit Fees	1,000.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
4403 - Admin fees	0.00	500.00	-500.00	600.00		
4405 - Variance Fee	3,000.00	1,250.00	1,750.00	1,250.00	3,000.00	0.00
Total 43000 - Development Fees/Permits	<u>15,248.19</u>	<u>12,750.00</u>	<u>2,498.19</u>	<u>12,850.00</u>	<u>4,000.00</u>	<u>1,000.00</u>
44000 - Grant Revenue						
1220 - Cap Metro	29,378.00	29,000.00	378.00	29,000.00	29,000.00	29,000.00
4025 - Grants	0.00	25,000.00	-25,000.00	25,000.00		
Total 44000 - Grant Revenue	<u>29,378.00</u>	<u>54,000.00</u>	<u>-24,622.00</u>	<u>54,000.00</u>	<u>29,000.00</u>	<u>29,000.00</u>
46000 - Court Fees						
4060 - Municipal Court Fees	0.00	100.00	-100.00	100.00		
Total 46000 - Court Fees	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>		
47000 - Investment Earning						
1030 - Savings account 3832166099	144.01		144.01			
4700 - Interest Earned /Savs/MMA	898.71	1,420.84	-522.13	2,000.00	1,500.00	1,500.00
Total 47000 - Investment Earning	<u>1,042.72</u>	<u>1,420.84</u>	<u>-378.12</u>	<u>2,000.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
49100 - Miscellaneous Income						
4999 - Uncategorized Income	0.00	3.00	-3.00	3.00		
Total 49100 - Miscellaneous Income	<u>0.00</u>	<u>3.00</u>	<u>-3.00</u>	<u>3.00</u>		
Total Revenues	<u>314,771.03</u>	<u>338,287.56</u>	<u>-23,516.53</u>	<u>362,685.65</u>	<u>343,500.00</u>	<u>333,500.00</u>

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	Oct '13 - Jul 14	YTD Budget	\$ Over/(Under) Budget	Amended Annual Budget	Proposed Budget		
					Proposed Budget	II	
Expenditures:							
50000 - Operations							
50100 - Office Supplies & Equipment							
5102 - Council Supplies	213.81		213.81				
5212 - Office Supplies - General	12,577.36	4,233.30	8,344.06	5,216.45			
5213 - Office Supplies printing	2,495.13	2,500.00	-4.87	3,000.00			
5216 - Office Equipment Lease	3,602.36	3,800.00	-197.64	4,560.00			
Total 50100 - Office Supplies & Equipment	18,888.66	10,533.30	8,355.36	12,776.45	12,000.00	12,000.00	Non-recurring startup on new office
50200 - Postage and Shipping							
5101 - Delivery Services	466.04		466.04				
5214 - Office Supplies - Postage	1,685.19	1,066.66	618.53	1,300.00			
Total 50200 - Postage and Shipping	2,151.23	1,066.66	1,084.57	1,300.00	1,500.00	1,500.00	
50300 - Communications & Internet							
5218 - Website Maintenance	1,071.58	1,000.00	71.58	1,500.00	1,000.00	1,000.00	
5223 - Telephone & Internet	1,535.67	2,962.90	-1,427.23	3,555.48	3,000.00	3,000.00	3 phones \$140 and 95 internet 9260 mth
5224 - Utilities - Telephone	518.26		518.26				
5225 - Utilities- Internet access	189.90		189.90				
5226 - Cellular Phone Reimbursement	1,211.98	1,250.00	-38.02	1,500.00	1,600.00	1,450.00	
5229 - Governmental Email Provider	189.90	475.50	-285.60	475.50			
5230 - Domain Sites	94.95	250.00	-155.05	250.00			
Total 50300 - Communications & Internet	4,812.24	5,938.40	-1,126.16	7,280.98	6,000.00	5,450.00	
50600 - Computer Software and Hardware							
5215 - I.T. Software	897.54	691.70	205.84	774.74		5,000.00	
5271 - Computer Software and Hardware	1,775.00		1,775.00				
Total 50600 - Computer Software and Hardware	2,672.54	691.70	1,980.84	774.74	3,500.00	5,000.00	
50800 - Other Operating Expense							
5124 - Miscellaneous/Reimbursement	11.30	0.00	11.30	0.00			
5128 - Advertising/Public Notices	1,030.26	834.00	196.26	1,000.00	1,000.00	300.00	Hill Country news
5219 - Books & Publications	489.00	500.00	-11.00	500.00	500.00	500.00	
5220 - Dues, Fees, & Subscriptions	952.40	1,611.00	-658.60	2,000.00	1,000.00	1,000.00	
5227 - Industrial Relations	513.21	1,000.00	-486.79	1,200.00			Most spent related to the office move
5228 - Mileage Reimbursement	5,895.18	4,650.00	1,245.18	5,900.00	6,000.00	2,500.00	
5240 - Insurance, Liab/workers comp	808.11	2,500.00	-1,691.89	3,000.00	3,600.00	3,600.00	Gen liab, auto, errors & omission, law enforce and property
5282 - Training & Ed - Council	1,627.92	2,500.00	-872.08	3,000.00	1,900.00	1,500.00	
Total 50800 - Other Operating Expense	11,327.38	13,595.00	-2,267.62	16,600.00	14,000.00	9,400.00	
Total 50000 - Operations	39,852.05	31,825.06	8,026.99	38,732.17	37,000.00	33,350.00	
52000 - Municipal Court							
5250 - Municipal Court Expenditures	2,093.50	1,000.00	1,093.50	1,200.00	3,000.00	3,000.00	
Total 52000 - Municipal Court	2,093.50	1,000.00	1,093.50	1,200.00	3,000.00	3,000.00	

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	2013/2014				2014/2015		
	Oct '13 - Jul 14	YTD Budget	\$ Over/(Under) Budget	Amended Annual Budget	Proposed Budget	Proposed Budget II	
53000 - Facilities and Equipment							
53100 - Facilities and Equip -Other							
5010 - Depreciation						5,100.00	Lease up for renewal Oct 1, 2015; \$10,072
5217 - Office Equipment & Furniture	1,159.25	1,000.00	159.25	1,000.00	5,100.00	0.00	
5222 - Utilities - Electric	3,089.22	3,541.10	-451.88	4,289.32	3,800.00	3,800.00	
5270 - Repairs & Maint	655.24	4,143.30	-3,488.06	4,971.96			
5301 - Burglar Alarm	449.54	330.00	119.54	396.00	500.00	500.00	
5302 - Pest & Extermination Services	0.00	350.00	-350.00	350.00			
5304 - Facilities Maintenance	4,099.77	2,166.68	1,933.09	3,100.00	5,500.00	4,000.00	Non-recurring startup on new office
Total 53100 - Facilities and Equip -Other	<u>9,453.02</u>	<u>11,531.08</u>	<u>-2,078.06</u>	<u>14,107.28</u>	<u>14,900.00</u>	<u>13,400.00</u>	
53200 - Facility and Equipment Rent							
5300 - Office Space Lease	20,258.08	20,000.00	258.08	24,000.00	24,000.00	24,000.00	
Total 53200 - Facility and Equipment Rent	<u>20,258.08</u>	<u>20,000.00</u>	<u>258.08</u>	<u>24,000.00</u>	<u>24,000.00</u>	<u>24,000.00</u>	
Total 53000 - Facilities and Equipment	29,711.10	31,531.08	-1,819.98	38,107.28	38,900.00	37,400.00	
55000 - Community Events							
5202 - Village Cleanup, other	1,510.00	1,500.00	10.00	1,500.00	1,500.00	1,500.00	
5203 - Meet the Candidates	283.46		283.46				
5204 - Christmas Party	1,548.73		1,548.73		2,000.00	1,500.00	
5205 - City Council Meetings & Worksho	366.13		366.13				
5210 - Election Expense	1,307.42	2,400.00	-1,092.58	2,400.00	2,400.00	750.00	
5211 - Events - Other	249.99	1,500.00	-1,250.01	1,500.00		2,150.00	
Total 55000 - Community Events	<u>5,265.73</u>	<u>5,400.00</u>	<u>-134.27</u>	<u>5,400.00</u>	<u>5,900.00</u>	<u>5,900.00</u>	
57000 - Public Works							
5259 - Park Maintenance	500.00	1,250.00	-750.00	1,500.00		1,500.00	To use the Parkland Fund
5261 - Mowing	3,000.00	4,500.00	-1,500.00	6,000.00			Included in roads and right of ways
5263 - Street Signs (New & Repairs)	4,287.78	5,000.00	-712.22	5,000.00	2,000.00	2,000.00	
5264 - Tree Trimming	20,000.00	20,000.00	0.00	20,000.00			Included in roads and right of ways
Engineering and survey					10,000.00		
Contingency					15,000.00		
5268 - Roads & Rightaway Maint.	9,004.39	10,000.00	-995.61	15,000.00	138,000.00	78,320.00	
Total 57000 - Public Works	<u>36,792.17</u>	<u>40,750.00</u>	<u>-3,957.83</u>	<u>47,500.00</u>	<u>165,000.00</u>	<u>81,820.00</u>	
64000 - Outside Services							
5125 - Audit	0.00			5,700.00	12,000.00	7,000.00	Two Years to complete, Accrual this years
5127 - Tax Collection - Travis Co	521.12	1,500.00	-978.88	1,500.00	600.00	650.00	
64100 - Development Costs							
5113 - Development Inspection Serv Rei	2,734.50	3,000.00	-265.50	3,000.00			
5114 - Development Plan Review Reimb	20,052.87	7,550.00	12,502.87	10,000.00			Fees should cover costs going forward
5115 - Professional Services Non Reimb	5,435.25	8,833.34	-3,398.09	10,000.00	10,000.00	15,000.00	
5120 - Special Engineering Consultant	3,755.35	5,000.00	-1,244.65	5,000.00			
Total 64100 - Development Costs	<u>31,977.97</u>	<u>24,383.34</u>	<u>7,594.63</u>	<u>28,000.00</u>	<u>10,000.00</u>	<u>15,000.00</u>	

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64400 - Attorneys Fees						
5100 - Attorney	6,220.74	24,058.43	-17,837.69	30,000.00	10,000.00	10,000.00
5110 - Attorney - General Services	2,967.11		2,967.11			
64450 - Legal Fees - Litigation			0.00			
5112 - Attorney Litigation	1,341.84		1,341.84			
Total 64450 - Legal Fees - Litigation	1,341.84				0.00	0.00
64470 - Legal Fees - City Projects						
P&Z Ordinances					9,000.00	12,000.00
Adhoc Water Planning					10,000.00	2,000.00
BCRUA					10,000.00	2,000.00
Emergency Mgt					5,000.00	5,000.00
5111 - Attorney - City Projects	11,640.11		11,640.11			
Total 64470 - Legal Fees - City Projects	11,640.11	0.00	11,640.11	0.00	34,000.00	21,000.00
Total 64400 - Attorneys Fees	22,169.80	24,058.43	-1,888.63	30,000.00	44,000.00	31,000.00
Total 64000 - Outside Services	54,668.89	49,941.77	4,727.12	65,200.00	66,600.00	53,650.00
65000 - Contract Labor						
5123 - Contract Labor - Other	332.18	1,000.00	-667.82	1,200.00		
65100 - Enforcement Costs						
5121 - Contract Police	5,510.00	9,000.00	-3,490.00	15,000.00	7,500.00	5,000.00
5122 - Code Enforcement	0.00	6,205.60	-6,205.60	8,306.72		7,200.00
Total 65100 - Enforcement Costs	5,510.00	15,205.60	-9,695.60	23,306.72	7,500.00	12,200.00
Total 65000 - Contract Labor	5,842.18	16,205.60	-10,363.42	24,506.72	7,500.00	12,200.00
66000 - Payroll Expenses						
66009 - Salaries and Wages	92,037.38		92,037.38		118,000.00	118,000.00
66000 - Payroll Expenses - Other	61.00	98,422.34	-98,361.34	119,107.00		
Total 66000 - Payroll Expenses	92,098.38	98,422.34	-6,323.96	119,107.00	118,000.00	118,000.00
67000 - Employee Related						
5028 - Employer Paid Health Ins	10,242.90	10,242.90	0.00	12,291.48	11,600.00	11,600.00
5281 - Training & Ed - Staff	195.64	1,500.00	-1,304.36	2,000.00	1,000.00	1,000.00
66001 - TX State Unemployment Tax SUTA	526.18		526.18		420.00	420.00
66002 - Social Security FICA	5,706.31		5,706.31		7,300.00	7,300.00
66003 - Medicare/AID Employer Share	1,334.54		1,334.54		1,700.00	1,700.00
66005 - TMRS Retirement City Paid	6,510.63	4,450.00	2,060.63	5,340.00	8,500.00	8,500.00
66006 - Employment Taxes	1,852.54	1,501.00	351.54	1,501.00		
66007 - Employee Paid Health Ins	-593.60		-593.60			
Total 67000 - Employee Related	25,775.14	17,693.90	8,081.24	21,132.48	30,520.00	30,520.00
Total Expense	292,099.14	292,769.75	-670.61	360,885.65	472,420.00	375,840.00
Capital Expenditures:						
Public Works						15,780.00
Office Move	25,698.28	20,108.29	5,589.99	21,908.29		
Total Expenditures	317,797.42	312,878.04	4,919.38	382,793.94	472,420.00	391,620.00

Transfers to General Fund Reserves:

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	Oct '13 - Jul 14	YTD Budget	\$ Over/(Under) Budget	Amended Annual Budget	Proposed Budget Proposed Budget	Proposed Budget II
Parkland Fund						-1,500.00
Office Move	-25,698.28	-20,108.29		-21,908.29		-56,620.00
Public works						-58,120.00
Total Transfers to Reserves	-25,698.28	-20,108.29	0.00	-21,908.29		
Total Expenditure after Transfers	292,099.14	292,769.75	4,919.38	360,885.65	472,420.00	333,500.00
Net Revenue/(Expenditure) after Transfers	22,671.89	45,517.81	-22,845.92	1,800.00	-128,920.00	0.00
Ending Balance for the Fiscal year	22,671.89	45,517.81	-22,845.92	1,800.00	-128,920.00	0.00

General Fund Reserves:

	2014/2015			
	Prior Yr Balance	Current Year Operations	Appropriations:	Total
Prior Yr Balance	613,166.26	613,166.26	613,166.26	614,966.26
Current Year Operations	22,671.89	45,517.81	1,800.00	(128,920.00)
Appropriations:				
Legal Fund	-	(150,000.00)	(150,000.00)	
Office Move	(25,698.28)	(21,908.29)	(21,908.29)	
Capital Projects				(56,620.00)
General Funds Reserves Available	610,139.87	486,775.78	443,057.97	486,046.26
Temporarily Restricted Funds - Parkland	61,250.00	61,250.00	61,250.00	61,250.00
Total Fund Balance	671,389.87	548,025.78	504,307.97	547,296.26