



**VILLAGE OF VOLENTE
MINUTES**

City Council Regular Meeting
6:30 P.M., Tuesday, November 20, 2018
Volente Fire Hall, 15406 FM 2769, Volente, TX
Volente, Texas 78641

I. ITEMS OPENING THE MEETING

A. Call to Order

Mayor Ken Beck called to order a regular meeting of the Planning and Zoning Commission of the Village of Volente on Tuesday, November 20, 2018, at 6:32 p.m.

B. Call Roll

The following commissioners were in attendance: Mayor Ken Beck, Mayor Pro-Tem Chris Wilder (6:33 p.m.), Council Member Missy Thost, Council Member Bill Connors (6:33p.m), Council Member Robert Mokry, Council Member Sean Ryan. A quorum was declared. Staff present included Christina Schildgen, City Secretary and Erin Selvera, City Attorney.

C. Pledge of Allegiance and Moment of Silence

D. Village of Volente Mission Statement

II. CITIZEN COMMUNICATIONS

No citizens spoke during this portion of the meeting.

III. CONSENT AGENDA

- A. Approval of minutes from July 3, 2018, October 16, 2018 and October 30, 2018 City Council meetings. (Beck)**
Council Member Robert Mokry motioned to approve the minutes. Council Member Wilder seconded the motion. The motion passed unanimously by all council members.

IV. GENERAL BUSINESS AND ACTION ITEMS

- A. Consideration and possible decision regarding changes to Village of Volente Zoning Map (Beck)**

Staff Presentation – Christina Schildgen made the staff presentation and stated that Planning and Zoning wants to create a zoning category for Balcones Canyonland Preserve.

Judy Barrick and Christina Schildgen spoke about the land zoned as PWGU. Christina mentioned this agenda item will come back up in December.

No action took place on this agenda item.

- B. Discussion and possible action on road repair bids for the Village 2018 road project. *(Beck)*

Mayor Beck stated road repair bids were received from Lone Star Paving, Old Castle Materials and Alpha Paving. Alpha Paving was the only bid received. Village went back and solicited and got two more bids. The Village also looked at Travis County and got a bid to chip seal.

Council Member Connors moved to table this item until the Village can study it further. The motion was tabled by Council Member Thost. During Discussion Steve Baker raised concerns about unit costs and long-term plan.

Joyce Beck of Booth Circle asked for some parameters on the motion. Council Member Thost modified the second to the original motion and said that it be done by the end of February per the new council. The motion has been tabled with a report due to council by February.

- C. Discuss and consider action on Resolution No. R-2018-11-1: A Resolution of the Village Council of the Village of Volente, Texas, accepting by special warranty deed 3.037 acres of property donated by Grason Volente Investments, Ltd. *(Beck)*

Mayor Pro-Tem Wilder made a motion to approve Resolution No. R-2018-11-1 to accept the 3.037 acres of property donated by Grason Volente Investments, Ltd. The motion was seconded by Council Member Robert Mokry. Unanimous approval.

- D. Discussion and possible action regarding administrative staffing for Village of Volente.

A person in Village of Volente approached Mayor Beck about working part-time for the Village of Volente. If council feels warranted to have additional resources, should look at all additional resources out there. May be appropriate that this be sent back to Finance and Administration.

Bill mentioned he would like Christina to scope what is required and if additional staffing is required that we have a firm understanding of what is required, how much time and what the responsibilities are.

Christina mentioned a great deal of the process is development and this has been the same for past secretaries.

Council member Thost mentioned Christina has been doing an excellent job and is very qualified. She would like for this to come back to committee to explore with Christina.

Administration and Finance will bring a job task analysis report back to council in February.

- E. Discussion and possible action of administration for Vacation Rental Dwellings and Short-Term Rentals *(Beck)*

No action was taken on this item. Christina got clarification from Kristi Belote.

- F. Consider appointment to Board of Adjustment. *(Beck)*

Mayor Pro-Tem Wilder motioned to approve the appointment of Buster Nace for the Board of Adjustment. The motion was seconded by Council Member Connors. Unanimous approval.

- G. Discussion and possible action on Village Christmas Party. *(Beck)*

Mayor wanted council to be aware of this event planned for December 13th. There is no budget for it. David Springer said they will come up with donations for it.

- H. Discussion and possible action on recommended initial deposits for residential building sites. *(Connors/Thost)*

This agenda item is to provide guidance for City Secretary on what deposits to be collected for the development process. **Council Member Connors motioned for council to provide this guidance to the City Secretary in charging initial deposits as described. Mayor Pro-Tem Chris Wilder seconded the motion. Mayor Beck motioned this be added into the Builder's Packet. Council Member Connors seconded. The motion passed unanimously.**

- I. Presentation of Committee Reports:

1. Finance – Connors

Pointed out outside services was primarily legal services. Budget, municipal court and the election were major costs.

2. Public Safety – Thost

3. Public Works – Beck

Mayor is looking to Travis County to do one more mowing of ROW. This will be second time this year.

4. BCRUA – Wilder

Waiting on new mayor to come in before scheduling the next meeting.

5. Building Regulations – Sean Ryan

Gave a review of 2018 and what the 2019 objectives are.

- J. Authorize budget funds for a bench to honor Mayor Ken Beck's service as the Village of Volente mayor *(Wilder/Ryan)*

Council Member Ryan made a motion to requisition a bench named for service Ken Beck has provided to the Village. Mayor Pro-Tem Wilder seconded the motion. Discussion took place on the motion. The motion passed 3-2 with Council Members Connors and Thost voting against the motion.

- K. Approve the renaming of Friendship Park to Steichen Park. *(Wilder/Ryan)*

Mayor Pro-Tem Wilder motioned to rename Friendship Park to Steichen Park. The motion was seconded by Council Member Ryan. Discussion took place on this motion. Motion passed unanimously.

- L. Approval of 2019 contract renewal between Village of Volente and Travis County Sheriff's Office for off-duty officers. *(Thost/Connors)*
- M. Approval of 2019 vehicle use agreement between the Village of Volente and Travis County Sheriff's Office. *(Thost/Connors)*
- N. Approval of 2019 liability agreement between the Village of Volente and Travis County Sheriff's Office. *(Thost/Connors)*

Council Member Thost made a motion to approve the contract with Village of Volente and Travis County Sheriff's Office for secondary employment, the contract agreement with regard to use of vehicles in connection with off-duty employment, and third agreement for liability for law enforcement secondary employment. Mayor Pro-Tem Wilder seconded the motion. All three documents were unanimously approved.

- O. Authorize Mayor Ken Beck to vote for Tom Buckle as the Village of Volente's representative member of the Board of Directors of Travis Central Appraisal District. *(Beck)*

Council Member Connors moved to cast a vote for Tom Buckle for the Appraisal District. The motion was seconded by Council Member Mokry. The motion passed unanimously.

- P. Consider an addendum for planning services with Chris Holtkamp. *(Beck)*

Council Member Connors moved to approve the agreement with Chris Holtkamp. Council Member Ryan seconded the motion. Council Member Thost made an amendment to the motion for the flat rate. The amendment to the original motion was accepted by Council Member Connors. The motion passed unanimously.

- Q. Canvass the returns of the November 6, 2018 Municipal General Election. *(Beck)*

Judy Barrick received 139 votes and David Springer received 179 votes. Springer won the election.

Unopposed candidates for council include Jana Nace (Council Member Place 1), Missy Thost (Council Member Place 2)

- R. Consideration and possible action to approve a resolution canvassing the returns and declaring the results of the November 6, 2018 Election of City Officers of the Village of Volente. *(Beck)*

Council Member Connors motioned to approve the resolution of the Village of

Volente Council canvassing the return and declaring the results of the General Election held on November 6, 2018 for the purpose of electing a mayor and two council members. The motion was seconded by Mayor Pro-Tem Wilder.

- S. Issue certificates of election and administer oaths of office to newly elected officials. (Beck)

Each newly elected official was sworn in by judge Denise Thrash and signed the oath of office.

Council changed over at this point in the meeting. Mayor David Springer and Jana Nace joined the other council members.

- T. Discussion and possible action to adopt a resolution designating persons authorized to sign on the Village's depository accounts as the official signatories of the Village of Volente, Texas (Beck)

Council member Connors moved that we approve the new signatories for the checking account. Council Member Ryan seconded the vote. The motion passed unanimously.

- U. Present outgoing council members with their plaques of appreciation. (City Secretary)

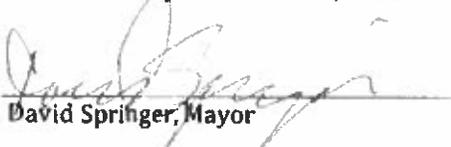
The Village of Volente honored Council Member Mokry and Mayor Ken Beck.

V. ADJOURNMENT

Commissioner Bill Connors moved to adjourn the meeting. The motion was seconded by Commissioner Jana Nace. The motion was passed unanimously by all present, and the meeting adjourned at 8:57 p.m.

Approved this 20th day of December, 2018.

Signed:


David Springer, Mayor

Attest:

Christina Schildgen, City Secretary