

Village of Volente Meeting Packet

Regular Council Meeting

January 19th

Via Zoom 6:30pm

Village of Volente Minute of Meeting Approvals

Regular Council Meeting – Agenda Item I. C.

January 19th

Via Zoom 6:30pm

1. November 17, 2020 Regular Council Meeting
2. December 8, 2020 Special Council Meeting
3. December 15, 2020 Regular Council Meeting
4. December 21, 2020 Special Council Meeting

Village of Volente ILA Update

Regular Council Meeting – Agenda Item III. B.

January 19th

Via Zoom 6:30pm

Timeline of Events

- **Dec 18th** BCRUA submitted 90% Design
- **Dec 21st**
 - Communicated ILA terms to Citizens
 - Council approved ILA draft for submittal to BCRUA
 - Extensive review between parties regarding applications and variances continue through holidays
- **Dec 30th** Village sends ILA markup to BCRUA, posted on website
- **Week of Jan 4th** further clarification and discussion
- **Week of Jan 11th** Parties meet with attorneys to ensure there are no misunderstandings

BCRUA Going forward

- Continue negotiations on some issues and items
- BCRUA to provide complete set of applications by Feb 9th for Volente review
- Conduct Public Hearing with P&Z (Feb 16th), Council (Feb 17th)

Village of Volente Office Status

Regular Council Meeting – Agenda Item III. C.

January 19th

Via Zoom 6:30pm

Office Administration and IT status

- Operating hours remain under Covid based “Appointment Only”
- Distinguishing current files and misplaced files vs. closed files is a cumbersome and slow process, and files remain mostly unorganized
- File access on old IT equipment remains inaccessible without passwords
- Security of data needs to be assessed
- Please use Village email addresses for Village business, send to City Secretary, cc: Mayor
- Continued challenges with Spectrum signal, hopefully resolved with replacement of exterior coaxial.
- Only one Village desktop to operate from, missing laptop(s)
- Working hard to stay ahead of filing, permitting, and notification requirements
- Accounts payable is much better shape
- New Bank is work in progress
- Xerox printer is great
- Water issues are resolved, Heater repaired
- Website remains work in progress
- Remain primarily in reactive mode
- Looking forward to hiring a new Secretary

Village of Volente Office Status Public Information Request

Regular Council Meeting – Agenda Item III. D.

January 19th

Via Zoom 6:30pm

PIRs

- Since the beginning of the year we have had 11 PIRs
- Estimated hours will range from 1 hour up to 16 hours per PIR
- Significant challenge for information before November Election...is difficult to find
- Given the current Office situation and without staff to focus on PIRs this is a near impossibility
- The first step has been to verify the legality of the some of the request
- Current website reorganization may have moved some information, but nothing has been permanently removed

PIR Administration

- Attorney review to ensure compliance
- Significant resources, especially in light of the current file organization
- Develop PIR process and designate PIR Administrator
- Post PIR section on Website
 - FAQs
 - Eliminate duplicate request
 - Provide Community and understanding of the situation

BCRUA Communications

Past Request

Tree Trimming Bids

IT Services Bid

Christopher Wilder
Sat 1/2/2021 1:29 PM

Hello,

Please see the below for the following FOIA requests. I'd like to receive:

2. All communications, personal otherwise, including email, text messages, and or any other mediums between any representative of the BCRUA and the following council members:

Dan Thost (11/1/2020 - 1/2/2021)

Ed Racht (10/1/2020 - 1/2/2021)

Claudia Wilson (8/1/2020 - 1/2/2021)

Kit Hopkins (11/1/2020 - 1/2/2021)

2. I still have not received my 2020 FOIA request for information on the communications, traffic study, authorization, and implementation of the STOP sign installed at the intersection of West & Joy Drive. Please provide the requested information.

3. Please provide all three bids for the tree trimming services being conducted within the Village. (Claudia Wilson)

4. Please provide all three bids for IT services within the Village. (Dan Thost)

You can provide the results via email or Dropbox (or another service).

Thank you for your assistance.

Best.
CW

Correspondence
regarding CM
Wilson

Jana Nace
Wed 1/6/2021 7:40 PM
Mayor & Councilmembers,

The following information is requested under the Texas PIA request, please provide the following via electronic pdf file, your prompt attention is appreciated.

Councilmember Claudia Wilson and owner of said property listed below to please provide as soon as possible the following:

All correspondence (emails, text messages, written communications, notes, voicemails, messages from any and all social media accounts) regarding any and all alterations, in regards to new or additional development, remodel, any and all permits requested for the property occupied and owned by the following councilmember:

William and Claudia Wilson
15767 Booth Circle
Volente, TX 78641

Thank you in advance for your prompt attention.
Mrs. Nace

Files on City Staff

Jana Nace

Wed 1/6/2021 9:27 PM

Request for all documentation including all, emails, text messages, notes, correspondence and voicemail messages, received or requested applications and resumes either received or distributed to or from any of the following the Mayor, acting city secretary or any authorized users (include any and all financial committee members) and all Council members for the hiring of a city secretary, assistant city secretary, city manager, or city administrator or any assistant's, clerk's, all former employee's seeking employment with the Village of Volente, Wharf Cove, Volente, Texas 78641, from Nov 3, 2020 to 01-06-2021.

Any documentation from any agency or committee representing the Village of Volente regarding any future employment requests on behalf of the Village.

Any and all documentation regarding advertised listings of employment for the VOV.

Please provide this information as soon as possible via electronic transfer pdf. Your prompt attention is appreciated.

Mrs Nace

Jana Nace

Tue 1/12/2021 11:16 AM

Cristian, Mayor, Council Members, City Secretary, P&Z Chairman,

The regular called Planning & Zoning meeting scheduled for this evening at 5:30pm doesn't have a posted agenda, following the required 72 hours public notice. This meeting doesn't meet the posting requirements by law.

In addition the website has no posted minutes since July 2020 ?

Audio minutes posted [page cannot be found????]

The website has been altered, files have clearly been deleted. The website currently is difficult to maneuver . The current tax documents are filed under the committee reports and should be under the Tax & Budget Information. The minutes are all over the place and the entire website is in need of prompt attention.

Campaigning for and promising to deliver on these very transparent issues, clearly seems to be falling short, as noted by each of you that during the COVID pandemic this is clearly the only reliable means the public has of keeping current and up to date information with regard to the everyday business conducted on taxpayers behalf for our village.

Open Transparent Government, your prompt attention is appreciated.

Jana Nace

Issues with Website and Posting of P&Z

Information on Denota Investments

Jana Nace
Tue 1/12/2021 4:29 PM
City Secretary,

Please provide any emails, text messages, documents, voicemails, memos or phone records including messages for the time period from November 3, 2020 till January 11, 2021 from any and all legal representatives representing the Village of Volente from Bojorquez Law firm, or advising on the villages behalf (Alan Bojorquez, Cristian Rosas-Grillet and Assistant Sasha), Mayor Dan Thost, Mayor Pro Tem Ed Racht, Council Members (Claudia Wilson, Isabelle Evans, Kristin Ruff, Kit Hopkins), City Secretary or anyone accessing or representing this position, any volunteers representing the Village offices, City Engineer Marc Dickey and the ATS engineering firm, in regards to the property located:

15432 FM 2769, Volente, TX 78641, owner, Denota Investments, LLC, 9311 N FM 620 #254, Austin, TX 78726 for the following:

All applications, documentation for the re-plating, plating or rezoning any and all development, submitted to the Village of Volente requesting any and all permitting approval either thru the Village City Secretary, Engineer, Mayor, Council or Commission from the Planning and Zoning or Board of Adjustments.

Please provide either USB or dropbox. Your prompt attention is appreciated.

Thank you,
JNace

Information on a Booth Circle Residence

Jana Nace
Tue 1/12/2021 5:34 PM
City Secretary,

Please provide any emails, text messages, documents, voicemails, memos or phone records including messages for the time period from November 3, 2020 till January 12, 2021 from any and all legal representatives representing the Village of Volente from Bojorquez Law firm, or advising on the villages behalf (Alan Bojorquez, Cristian Rosas-Grillet and Assistant Sasha), Mayor Dan Thost, Mayor Pro Tem Ed Racht, Council Members (Claudia Wilson, Isabelle Evans, Kristin Ruff, Kit Hopkins), City Secretary or anyone accessing or representing this position, any volunteers representing the Village offices, City Engineer Marc Dickey and the ATS engineering firm, in regards to the property located:

15767 Booth Circle, Volente, TX 78641

All applications, documentation including plans for the remodel, and all development, submitted to the Village of Volente requesting any and all permitting approval either through the Village City Secretary, Engineering, Mayor, Council or Commission from the Planning and Zoning or Board of Adjustments.

Please provide either USB or dropbox. Your prompt attention is appreciated.

Thank you,
JNace

Jan 2021 Regular Council Mtg Packet

Zoom Meeting Files

Jana Nace

Tue 1/12/2021 7:47 PM

City Secretary,

Please provide by usb drive or dropbox a copy of the following zoom meeting minutes:

City Council Special Called Meeting August 20, 2020 @ 6:00 pm

Vov & BCRUA Town Hall November 4, 2020 @ 6:00 pm

Special Called City Council Meeting November 10, 2020 @ 6:30 pm

Public Relations Committee Meeting November 16, 2020 @ 11:00 am

Regular Called City Council Meeting November 17, 2020 @ 6:30 pm

Special Called City Council Meeting December 8, 2020 @ 6:30 pm

Special Called City Council Meeting December 8, 2020 @ 9:30 pm

Regular Called City Council Meeting December 15, 2020 @ 6:30 pm

Regular Called City Council Meeting December 15, 2020 @ 10:30 pm

Special Called City Council Meeting December 21, 2020 @ 4:30 pm

Special Called City Council Meeting December 21, 2020 @ 6:30 pm

Special Called City Council Meeting December 21, 2020 @ 9:30 pm

Please include any Volente zoom recordings both audio & video of all meetings that may have taken place, but failed to be accurately posted to the Official Village of Volente Website, from November 18, 2020 to January 12, 2021.

Your prompt attention, is appreciated.

Thank you,

JNace Jan 2021 Regular Council Mtg Packet

ADT Video and Audio files

Jana Nace

Tue 1/12/2021 8:01 PM

City Secretary,

Please provide a copy of the ADT video and audio from the Village of Volente offices located at 16100 Wharf Cove Volente, TX 78641.

Please provide from December 15, 2020 through January 12, 2021. Please put these on a usb drive or dropbox.

Your prompt attention to this matter is greatly appreciated.

JNace

PIR in the form of questions, website alterations...

Jana Nace

Tue 1/12/2021 9:37 PM

Mayor & Council members,

Transparency is what your platform advocated for. It is clear that meetings, agendas, minutes, official documents have been either removed, deleted or altered from the Official Village Website. Documents are clearly vulnerable if in word format. It is unlawful to remove, delete, alter or destroy official Village of Volente documents pursuant to Texas Local Government Code.

Sec. 203.047. NEW LOCAL GOVERNMENTS. A local government established after September 1, 1989, shall fulfill the requirements of Sections 203.025, 203.026, and 203.041 within one year after the date of its establishment.

Added by Acts 1989, 71st Leg., ch. 1248, Sec. 1, eff. Sept. 1, 1989.

*Have all records removed been archived, copied, microfilmed, stored or permanently deleted?

*Is there any documentation of date/time/person responsible for all the records removed from the official Village of Volente website?

*Is there any documentation of the date/time/person responsible for any documents that may have been altered or manipulated on the Village of Volente official website?

*Please provide all documentation in regard to the questions asked above.

*In addition please provide any and all information for any current council member, volunteer or firm responsible for maintaining the Village of Volente website beginning on November 17, 2020 through January 12, 2021. Including all text messages, emails, voice mails, messages and all contracted documentation required by Texas Local Government Code.

*Please provide all certificates required for all Texas elected officials in TOMA & PIA for the current Mayor & council members and or Planning & Zoning Commissioners and alternates, Board of Adjustments and advisory committee members.

*Please provide the current name and contact information for the Village of Volente's public information officer and or the contracted documentation representing the Village of Volente beginning November 17, 2020 through January 12, 2021.

P

Please provide the current request by email. Your prom[pt attention is appreciated.

Council, BCRUA, & Attorney Communications

Jana Nace

Tue 1/12/2021 11:00 PM

City Secretary,

Please provide all emails, text messages, memos, voicemails or messages to include any and all forms of official Village of Volente business conducted between any of the following Village of Volente Mayor Dan Thost, Council member Ed Racht, Claudia Wilson, Isabella Evans, Kit Hopkins, Kristin Ruff, BCRUA General Manager Karen Bondy, Village legal representatives Alan Bojorquez, Cristian Rosas-Grillet, legal assistant Sasha, engineering Marc Dickey, Rafael Ortega from November 17, 2020 through January 12, 2021. Council members and the Mayor use personal devices to conduct Village official business so I've included the following for your reading pleasure.

Your prompt response is appreciated.

JNace

PIR for ILA Drafts from 2007 - 2021

Jana Nace
Wed 1/13/2021 12:36 AM
Mayor Thost,

Please provide via email all copies of the Inter local agreements drafted between the BCRUA and the Village of Volente, submitted from 2007 to January 12, 2021.

These drafts have all been permanently removed from the official village website, this is anything but transparent.

Village of Volente Resource Gaps

Regular Council Meeting – Agenda Item III. E.

January 19th

Via Zoom 6:30pm

Investing in the Office, its staff and the Village future

- As previously discussed, short resources and functional IT
- Priorities have been BCRUA and reconciling Permitting
- Focus on organization is becoming more critical with PIRs
- Good news with potential hiring of City Secretary, however an Administrative Assistant that can be or become a qualified City Secretary is also important
- Upgrade of IT equipment and enterprise apps could allow staff to be more efficient, freeing up time to be more effective and reduce reliance and cost of professional consultants
- Apps for permitting and PIR management could help manage and facilitate information to the Citizens
- Create a professional atmosphere, to retain the type of talent to run our form of government and ensure more effective future Council transitions.

IT Services

- End-User Helpdesk Support
- Workstation Maintenance & Support
- Server Management, Maintenance & Support
- Network & Infrastructure Management
- 24/7 Network Monitoring
- Basic Peripheral Support (i.e. Mobile Phones, Printers, Scanners, etc.)
- Anti-Virus/Anti-Malware Software & Definition Updates
- Email Spam Protection
- Microsoft Patch Management
- Network Documentation & Asset Tracking
- Liaison with Other Technology Vendors
- Strategic Infrastructure Consulting & Planning

Committee Appointments P&Z and BoA

Regular Council Meeting – Agenda Item III. F. & G.

January 19th

Via Zoom 6:30pm



F.
Discussion and
possible action to
appoint P and Z
Commissioners:

1. Article 9.02 Zoning
Regulations P&Z
2. Chart of Commission
Member status
3. Replies from existing
Commissioners
4. New Applications

CHAPTER 9 PLANNING AND DEVELOPMENT REGULATIONS

ARTICLE 9.02 ZONING REGULATIONS Division 5. Administration (excerpts)

Sec. 9.02.191 Planning and zoning commission

a) Purpose. The planning and zoning commission is created to accomplish the following purposes:

- (1) To identify community needs and advise the council of their short-range and long-range implications for the total development of the village;
- (2) To recommend achievable community goals as a basis for long-range planning and development programs;
- (3) To recommend plans, programs, and policies that will aid the entire community in achieving its defined goals;
- (4) To recommend to the village council the adoption, amendment and repeal of various provisions in the village comprehensive plan;
- (5) To interpret the adopted plans and programs to concerned citizens so that private activities and desires may be accomplished in harmony with public needs and policies;
- (6) To recommend to the village council the adoption, modification and repeal of provisions in the village's zoning ordinances;
- (7) To recommend to the village council the initial and changes to the zoning of the various parcels of land in the village;
- (8) To recommend to the village council the adoption, modification and repeal of provisions in the village's subdivision ordinances;
- (9) To recommend to the village council the approval, approval with modification or rejection of various applications for subdivision and re-subdivision of land within the village;
- (10) To recommend to the village council the provisions for such other ordinances as from time to time may be requested by the village council;
- (11) The commission shall recommend boundaries for the initial districts and appropriate zoning regulations for each district;
- (12) To consider and make recommendations to the village council for a variance from the site development, water quality, and/or subdivision ordinance requirements. A variance is defined as permission to depart from the specific provisions in the site development, water quality and/or subdivision ordinances by virtue of a unique hardship on a person's property. If a variance is recommended by the planning and zoning commission, it acts as a recommendation to the village council to allow a variance from specific provisions in the site development, water quality, and subdivision ordinances, and may provide for alternative regulatory provisions to alleviate the unique hardship which would occur from compliance with the provisions of the applicable ordinance. The recommendation for granting a variance does not amend the site development, water quality and subdivision ordinances, but it is a recommendation to the village council to grant a specific property where there are special circumstances and/or hardships justifying deviations from the standard provisions of the site development, water quality and subdivision ordinances;
- (13) To consider and make recommendations to the village council, upon a request for a special exception from the site development, water quality and/or subdivision ordinances. A special exception may only be recommended to the village council for those regulations identified by the village council to be subject to special exceptions, and only upon a showing of the parameters established by the village council for granting the special exception;
- (14) To consider and make recommendations to the village council upon an appeal of the determination or order of a village official on an issue that affects the site development, water quality and/or subdivision ordinance rights of a person. Upon the filing of an appeal, all proceedings in the

furtherance of the action being appealed are stayed. If facts show that the stay would cause imminent peril to life or property, the action may be stayed only if a restraining order is granted by a district court;

(15) To consider and make recommendations to the village council regarding nonconforming uses, including establishing an amortization period for the termination of those uses. In establishing amortization periods for a nonconforming use, the commission may consider the amount the owner has invested in the property, the amount of recoupment of the investment during the amortization period, the availability and location of other sites, and the extent to which the nonconforming use adversely affects the neighboring property;

(16) In furtherance of their recommendations to the village council on amendment and repeal of various provisions in the village master or comprehensive plan the planning and zoning commission with approval of the village council will conduct community surveys of the village's residents. The commission will make recommendations on the content of the community survey to the village council and gain their approval prior to conducting a community survey.

(b) Membership and appointment. The planning and zoning commission shall be composed of five (5) permanent and two alternate members. All the members shall reside in the village. The village council will consider for appointment to the commission those persons who have demonstrated their civic interest, general knowledge of the community, independent judgment, interest in planning and zoning, and availability to attend meetings. The village council shall strive to appoint members who, by reason of their occupations and the areas of the village in which they reside, will be broadly representative of the community.

(c) Appointment of chair. The village council shall appoint the chair of the planning and zoning commission.

(d) Terms of office; filling of vacancies. The terms of two of the permanent and one of the alternate members shall expire on January 1st of each odd-numbered year and the terms of three of the permanent and one of the alternate members shall expire on January 1st of even-numbered years.

Place numbers one through five shall identify the permanent members of the commission. The alternate members shall not have place numbers but can substitute for any of the permanent members if he or she is unavailable to attend a commission meeting. Commission members may be appointed to successive terms. A member of the commission shall serve until his or her successor is appointed and installed. The village council shall fill vacancies for the uncompleted term of any vacant position. Newly appointed members shall be installed at the first regular commission meeting after their appointment.

2. Chart of Commission member status

<u>Planning & Zoning Commissioners - Status</u>				
Place	2019	2020	2021	2022
1		Mitchell	->	
3		Carufel	->	
5		Thost, M	->	
Alt 1		Scherer	->	
2	McLemore	->		
4	Brooks	->		
Alt 2	Olsen	->		

Sec. 9.02.191

(d) **Terms of office; filling of vacancies.** The terms of two of the permanent and one of the alternate members shall expire on January 1st of each odd-numbered year and the terms of three of the permanent and one of the alternate members shall expire on January 1st of even- numbered years. Place numbers one through five shall identify the permanent members of the commission. The alternate members shall not have place numbers

3. Replies from existing Commissioners

[Patrick Mclemore](#)

From: Patrick Mclemore

Sent: Friday, January 8, 2021 12:07 PM

Isabelle,

yes, I would prefer being a committee member as opposed to the chair due to the fact i may not be able to attend every meeting. Let me know if that works for y'all and thanks for all you do for the village!

have a great weekend!

[Nancy Carful](#)

Mayor Thost visited with Nancy and she said she wanted to continue.

[Linda Olson](#)

Linda called the Village office in December and that she did not want to serve another term.

[Phil Mitchell](#)

Council Member visited with Phil and he said now that he is retired he would like to continue to serve, and if asked would serve as Chair.

3. Replies from existing Commissioners

Daryl Brooks

From: Daryl Brooks

Sent: Thursday, January 7, 2021 6:49 PM

Good Evening,

Yes, I would like to continue serving.

Warmest Regards,

Daryl

Mary Scherer

From: Mary Scherer

Sent: Friday, January 8, 2021 12:55 PM

Thank you, Isabelle. Do I need to fill out a new application form or good with what you have?

It is an honor to serve and my intent is to learn more each month about the Village so at some future point I would be qualified to consider running for council.

Mary

Missy Thost

From: Missy Thost

Sent: January 8, 2021 1:16

I would like to continue as a member of P&Z, my term expires in 2022 (I think).

Thanks Isabelle,

Missy



G.
Discussion and
possible action to
appoint BOA
Members

1. BOA Ordinance
2. Chart of Board member status
3. Replies from existing Board Members
4. New Applications

1. BOA Ordinance

CHAPTER 9 PLANNING AND DEVELOPMENT REGULATIONS (excerpts)

ARTICLE 9.02 ZONING REGULATIONS Division 3. Board of Adjustment Establishment

Sec. 9.02.101 General provisions

(a) Creation. In accordance with section 211.008 of the Texas Local Government Code, there is hereby created a board of adjustment (hereafter referred to as the "board") for the purpose, in appropriate cases and subject to appropriate conditions and safeguards, to make special exceptions to the terms of this article that are consistent with the general purpose and intent of this article.

(b) Board membership. The board shall be composed of five (5) board members and two alternate members who: (1) Are residents of the village; and (2) Have demonstrated their civic interest, general knowledge of the village, independent judgment, interest in zoning and zoning issues, and ability to attend meetings; and (3) By reason of their occupations and the areas of the village in which they reside are broadly representative of the village.

(c) Appointment of board membership. The council shall appoint the five (5) board members and the two alternate members. The alternate member(s) shall attend meetings and vote on matters before the board of adjustment if one or more of the board members are unable to attend.

(d) Terms of office; filling of vacancies. The terms of two (2) of the members shall expire on January 1st of each odd-numbered year, and the terms of three (3) of the members shall expire on January 1st of each even-numbered year. The term of one of the alternate members shall expire on January 1st of each odd-numbered year and the term of the other alternate member shall expire on January 1st of each even-numbered year. Place numbers one through five shall identify the members of the board.

Board members may be appointed to successive terms. A member of the board shall serve until his or her successor is appointed and installed. The council shall fill vacancies for the uncompleted term of any vacant position. Newly appointed members shall be installed at the first regular board meeting after their appointment.

Sec. 9.02.103 Authority of board

(a) The board shall have the authority granted in sections 211.008 through 211.011 of the Texas Local Government Code and those established herein, to exercise powers and to perform duties including the following:

- (1) Hear and decide on appeals to administrative decisions made by the village per its ordinances;
- (2) Hear and decide on special exceptions to this article via terms established in this article granting authority over expansion of nonconforming structures, section 9.02.144(e)(1)(B);
- (3) Authorize, in specific cases, a variance from the terms of this article if the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of this article would result in unnecessary hardship, and so that the spirit of this article is observed and substantial justice is done; and
- (4) Hear and decide other matters as may be authorized by an ordinance adopted under this article.

(b) In exercising its authority under subsection (a)(1) above, the board may reverse or affirm, in whole or in part, or modify the village official's order, requirement, decision or determination from which an appeal is taken and make the correct order, requirement, decision or determination, and for that purpose the board has the same authority as the village official.

(c) The concurring vote of at least seventy-five percent (75%) of the full board membership is necessary to:

- (1) Reverse an order, requirement, decision, or determination of an village official;
- (2) Decide in favor of an applicant on a matter on which the board is required to review under this article.
- (3) Authorize a variance from the terms of this article.

2. Chart of Board member status

Board of Adjustments				
	2019	2020	2021	2022
1		Gold	->	
3		Murphy	->	
5		Hopkins	->	
Alt 1		Sean	->	
2	Nace	->		
4	Brooks	Mallow		
Alt 2		Ruff		

Sec. 9.02.101

(d) **Terms of office; filling of vacancies.**

The terms of two (2) of the members shall expire on January 1st of each odd-numbered year, and the terms of three (3) of the members shall expire on January 1st of each even-numbered year. The term of one of the alternate members shall expire on January 1st of each odd-numbered year and the term of the other alternate member shall expire on January 1st of each even-numbered year.

3. Replies from existing Board Members

Cynthia Mallow

Fri 1/15/2021 11:30 AM

Councilman Evans - Yes, I would like to continue to serve on the Board of Adjustments, I'll try to fill out the application later today when I return home. THANK YOU, Cynthia Mallow

Gary Murphy

Gary Murphy

Sat 1/9/2021 11:26 AM

Hi Isabelle,

I would like to continue serving on the Board of Adjustments.

Enjoy your weekend!

Ken Nace

Ken Nace

Fri 1/8/2021 12:22

Good afternoon Council Member Evans and Happy New Year,

I would very much appreciate the opportunity to continue to serve our community as a commissioner on the Volente BOA.

Thank you for your kind consideration and thank you for your service,

Ken Nace

3. Replies from existing Board Members

Mike Gold

1/8/21

Hi Isabelle

I intend to continue to serve.

Regards,

Mike Gold

Sean Ryan

Sean Ryan

1/8/2021 12:52

Ascertain my intentions? Like any other volunteer committee member, my intention is to serve as needed. What is the reason for questioning this?

Thanks

Pardon my thumbs,

Seán

Kit Hopkins

Kit Hopkins was elected to Council in the November 2020 election.

Kristian Ruff

Kristin Ruff was elected to Council in the November 2020 election.

4. New Applications

- Donovan Dixon
- Tom Blauvelt

Standing Committee Sponsorships

Regular Council Meeting – Agenda Item III. H.

January 19th

Via Zoom 6:30pm

Standing Committees

Council

Public Works

Public Relations

Government Relations

Public Safety

Environment

Finance, Budget & Admin

- A Council member should sponsor a Committee, and or Chair
- Need to revisit the Charter for each Committee
- Should have goals and priorities for the year
- Volunteer recruitment is ongoing
- Will address Standing Committee positions in Feb Council Mtg.

Council Selection of Mayor Pro Tem

Regular Council Meeting – Agenda Item III. J.

January 19th

Via Zoom 6:30pm

Mayor Pro Tem

- The mayor pro tem is an appointed council member who assumes mayoral duties when the mayor absence or unable to fulfill their positions.
- The mayor pro tem will assume all the powers of the mayor, will sign executive documents, preside over the city council and represent the city in the same capacity.
- One year term, but can be reappointed

2020 Missing Minutes

Regular Council Meeting – Agenda Item III. K.

January 19th

Via Zoom 6:30pm

How to manage the situation

- Time consuming project
- Researching for Minute drafts, notes and Zoom files
- To resolve:
 - Will draft minutes from gathered information
 - Check with others who attended meetings and may have taken notes
 - Once draft is prepared have Councilmembers who attended the meeting attest based upon their best recollection
 - Provide Memo to File to reflect that Minutes represent the best information available
 - In future and motion of an amended item in the minutes