



**VILLAGE OF VOLENTE, TEXAS
MINUTES**

Public Works Committee Meeting
May 14, 2021 at 10:00 A.M.

CALL TO ORDER

10:08 A.M.

ROLL CALL

Present: Claudia Wilson, Jan Yenawine, Judy Graci, Bill Wilson, and Ben Peterson

1. Review and Discuss R. Nelson Contract

The signed R. Nelson Contract was reviewed and clarification made that the Contract covers minor road maintenance in addition to the repair/installation of signage. Robert Nelson is very busy and unable to produce bids for drainage repair, shoulder work and edge of road work. He does not need his crew to repair and install signs and can do that type of work on the weekends. The Committee will reach out to other companies as well as Travis County for drainage, shoulder maintenance and edge of road repair.

2. Review and discuss Striping Bid by Travis County

The Travis County Striping Bid will be placed on the May 18, 2021 Council Agenda.
Ben

Peterson is waiting on a second striping bid. Once received, this second bid will be placed as a back up document for Council to review. A brief discussion was held regarding LGC not requiring competitive bidding if services are obtained according to an ILA (which Volente does have with Travis County). The PWC will recommend to Council to waive the Financial Controls and Spending Policy requiring three bids for services over \$2,500.00 for the Striping Bid.

3. Review and discuss City Limit Signs

An example of a possible City Limit Sign which was paid for by Bill Wilson and donated to the Village was reviewed. The cost for two signs, Assembly and delivery were presented. Jan Yenawine is to confirm that Robert Nelson has two Assembly Units that have been stored for the Village. If so, the signage will be within the line-item budget of

\$2,000.00 for the current fiscal year. The PWC recommends the purchase of these two signs to alert the BCRUA once they start the Project, that they are entering the Village. It is hoped that having two City Limit Signs will also deter speeders.

4. Review and discuss request for signs from Jana Nace and Chris Wilder

Jana Nace has requested the replacement of a street sign (Beauregard) and a No Outlet Sign on Beauregard. Chris Wilder has requested the replacement of the same No Outlet Sign on Beauregard. The PWC felt that signage should be addressed along with all missing signs in the near future. After the PWC Meeting was adjourned, however, the Chair of the PWC has the opinion that both signs should be replaced because of health and safety reasons. Both EMS and Fire Trucks need street signs. A construction truck or 18-wheeler departing a street without an outlet provides a danger for the residents. The PWC Chair will recommend replacement of both signs to Council at the May 18, 2021 Council Meeting.

5. Review and discuss the HVJ Playbook

The following points were made during the discussion: HVJ needs updating every five years but the cost will be (as projected by HVJ) \$15,000.00. The last comprehensive assessment of Volente roadways was completed in April 2016. Drought conditions, flooding and ice storms have deteriorated Volente roads since then. Routine road maintenance has not been followed per HVJ's recommendations. Herbicide, crack sealing/rejuvenation, road resurfacing, tree trimming, brush cutting, signage repair/replacement, drainage repair/maintenance schedule has not been followed. Mowing the ROWs, however, has been done annually. The only roadwork completed on the HVJ schedule was the work recommended in 2017.

6. Review and discuss Bidding documents from 2018 and 2019

The Village Council did not approve either set of bids submitted from 2018 and 2019 for the roadwork recommended by the HVJ Playbook to be completed in 2018. The total cost of the bids exceeded the HVJ projections. The PWC has not been able to obtain a detailed analysis comparing HVJ Unit Costs with the 3 bidders for the bids submitted in 2018. The bids from 2018, including a chip seal bid from Travis County, also have not been made available to the current PWC. The 2019 bids (2 total) have been provided for the recommended 2018 HVJ roadwork. However, a detailed analysis comparing HVJ Unit Costs with both bidders cannot be found. In 2017 both a detailed analysis of HVJ Unit Costs and submitted bids are available.

7. Review and discuss the bidding process

Please see 2 above. Does LGC require 3 sealed bids over a \$50,000.00 purchase when an ILA with Travis County is in place? Should Council revise the Financial Controls and Spending Policy in light of the difficulty in obtaining bids and maintaining a relationship with Companies?

8. Review and discuss the scope of work for road maintenance

Fortunately, for Volente, Ben Peterson has contacts with Road Engineers and Road Engineering Companies. Ben will be working on getting recommendations and bids for Volente. Consensus is building within the PWC for the following: resurfacing all the roads at once to save money, chip sealing the roads to save money, recognition that Volente is 2 square miles and less than 1,000 residents – the size of our Village and the short segments of road, including arterial, are not considered cost effective for the Paving Companies that have been contacted. Chip Seal is a good option if Volente does routine road maintenance /repair annually. The PWC goal is to have the resurfacing of all roads in the Village to be on the Travis County Calendar for the 2021-2022 Fiscal Year.

The PWC plans to meet in about 3 weeks.

ADJOURNMENT

11:18 A.M.